

WINWICK

*Best Kept Village
in Cheshire – 2000*

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PARISH COUNCIL

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16 January 2019

To: All Members of Winwick Parish Council

Dear Councillor

The next meeting of the Parish Council will be held at the Winwick Leisure Centre on Tuesday, 22 January 2019 at 7.30 pm.

Yours sincerely

Julian Joinson
Interim Clerk to the Parish Council

AGENDA

- 1. Apologies for Absence**
- 2. Code of Conduct - Declarations of Interest**

Members are reminded of their responsibility to declare any disclosable pecuniary or non pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

The Clerk is available prior to the meeting to give advice and/or to receive details of the interest and the item to which it relates.

Declarations are a personal matter for each Member to decide. The Clerk can advise on the Code and its interpretation, but the decision to declare, or not, is the responsibility of the individual Member based on the particular circumstances.

- 3. Minutes**

To confirm the minutes of the meeting of the Parish Council held on 27 November 2018.

- 4. Appointment to Management Committee** – There is 1 vacancy on the Committee
- 5. Appointment to Millennium Trust Fund** – There is 1 vacancy on the Trust body
- 6. Updates on Issues from Previous Meeting(s)**

- 7. Question Time for Electors**
- 8. Written Motions Received**
- 9. Police / Community Issues**
- 10. Correspondence**
- 11. Planning Matters**
- 12. Finance Report**
- 13. Budget Planning 2019/20 and Precept Requirement**
- 14. Traffic Management Scheme – Myddleton Lane – Consultation Evening**
Monday 18th February 2019 from 7pm at Winwick Leisure Centre
- 15. Leisure Centre Car Park – Drainage Scheme**
- 16. Reports from Parish Council Committees**
 - Management Committee – 8 January 2019
- 17. Reports from Approved Outside Body Appointments**
 - Rights of Way Forum (Councillor Matthews)
- 18. Ward Reports / Updates**
 - Houghton Green Ward
(Councillors D Friend, G Friend, Matthews and Purnell)
 - Peel Hall Ward
(Councillors Emery, Gosney and Vobe)
 - Winwick Ward
(Councillors Gordon, Iddon and Mitchell)
- 19. Date and Time of Next Meeting – Tuesday, 26 February 2019 at 7.30pm**
- 20. Chairman to move to Part 2**

Part 2

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Council may, by resolution, exclude the public (and press) from the following part of the meeting on the basis that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution (including the need to receive or consider recommendations or advice from sources other than members, committees or sub-committees) and arising from the nature of that business or of the proceedings.

- 21. Future Clerking Arrangements**

Winwick Parish Council
Minutes of a Meeting held on 27 November 2018

Present: Councillors D Friend (Acting Chair), G Friend, S Gordon, A Iddon and C Vobe.

WPC.95 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors S Emery, P Gosney, M Matthews, C Mitchell and R Purnell.

WPC.96 Code of Conduct - Declarations of Interest

Councillor G Friend declared a non-pecuniary interest in Agenda Item 9 – Planning Matters, as a member of Warrington Borough Council’s Development Management Committee, and took no part in the discussions or vote.

WPC.97 Minutes

Decision – That, subject to the deletion of the words “, but the above methodology appeared to be reasonable”, at Paragraph 7 of Page 3, the Minutes of the meeting held on 23 October 2018 be agreed and be signed by the Chair as a correct record.

WPC.98 Updates on Issues from Previous Meetings

Members considered a schedule which outlined actions and referrals from previous meetings of the Council. A significant number of issues had been completed or were progressing well.

Councillor Vobe indicated that in respect of Minute 93, he had forwarded to the Clerk copies of a number of casework queries to which he had not received a reply from Warrington Borough Council. Mr Joinson, Interim Clerk, indicated that he had not yet chased up the missing responses, but that this would be carried out imminently. Councillor Vobe added that he was due to meet with the Borough Council’s Chief Executive soon and also would follow up the matter.

Decision – To note the position regarding updates from previous meetings.

WPC.99 Question Time for Electors

A number of residents were present at the meeting and the following issues were raised:-

Leisure Centre Car Park Illumination

A resident reported that the main light for the Leisure Centre Car Park was not working. It was clarified that the defective light was the main light on the corner of the Leisure Centre building, rather than the sensor activated light facing the car park. Officers agreed to look into the matter.

Wooden Posts separating the Leisure Centre Car Park from the Footpath

A resident reported that the posts were now rotten and in some cases had broken off completely leaving a sharp stump.

Leaves on the Footpath adjacent to the Leisure Centre Car Park

A resident reported that there was an accumulation of fallen leaves on the footpath, which had hidden the above-mentioned post stumps and had created a trip hazard. It was noted that the leaves were regularly tidied, but had recently been blown about. It was suggested that the post stumps be trimmed, so as not to protrude in a potentially dangerous manner. The Council's maintenance contractor, Wigwam, could be contacted to undertake the work. Ms Jones, Interim Finance Officer, agreed to look into the matter.

Birch Avenue

A resident of Birch Avenue reported on-going issues in respect of on-street parking and issues surrounding Fairhaven and the Alders NHS Unit at 12 Birch Avenue. A copy of the Planning Appeal decision dated 26 January 2001 was provided, which set out the decision and a number of conditions in relation to the NHS Foundation Trust's planned development at that time. The resident indicated that a number of the planning conditions imposed had not been met. The resident highlighted areas of concern including a lack of signage, lack of compliance with the opening hours stipulated for the Resource Centre and an inaccurate estimate of the number of vehicles accessing the site. Overall, the usage of the site had changed to what the resident described as 'a lock-up'. The resident added that police vehicles frequently attended the site and on one occasion a fire engine had also been called.

The resident added that the Police and Crime Commissioner (PCC) had not yet been to speak to residents as had been promised.

Councillors were reminded that residents were seeking 'adverse possession' to enable them to park off-street on land currently owned by Satnam. The owners had sought to restrict such parking. Many residents had parked there for over 30 years. The Borough Council had been contacted, but had indicated that it had only limited powers to intervene in the matter.

Matters had reached a head when Fairhaven and the Alders had written to residents to ask for their help in maintaining access to the Unit, following some problems experienced by refuse collection lorries servicing the site during the early hours of the morning. Some residents were believed to have been parking less considerately to deter staff from speeding when entering or leaving the NHS site. A copy of the letter from Fairhaven and the Alders was made available. That letter had been followed up by a questionnaire from the Borough Council about obstructive parking, but which did not address the wider issues concerning residents.

It was also reported that a resident's pet cat had been killed as a result of speeding on Birch Avenue and that the matter had been dealt with insensitively. Copies of letters written by the owner of the cat to Helen Jones MP and to the Fairhaven

Centre were also provided.

The resident commented that a Community SpeedWatch Scheme had been suggested, but that residents had been unable to contact anyone to take the scheme forward. The Interim Clerk reported that PCSO Jordan Burke, who covered the Houghton Green and Peel Hall Wards of the Parish, had offered to speak to residents about this scheme. Councillor Vobe suggested that residents contact him and he would put them in touch with PCSO Burke, who was responsible for Birch Avenue. The SpeedWatch Scheme provided residents with a speed gun and relevant training.

Councillor Vobe indicated that he had promised that the PCC and a senior police officer would visit residents about the issue of crime recording. Some difficulties had been experienced in obtaining a common date for the attendees. However, that issue had now been resolved. The visit would take place on Friday 7 December 2018 at 12noon. A letter would be sent to all residents shortly to invite them to the meeting.

The resident recounted the basis of her complaint which was that crime statistics on the Constabulary's website indicated a high numbers of visits to 12 Birch Avenue, but did not make reference to the fact that the premises was a mental health unit for people with significant issues. The concern was that negative crime figures could cause local house prices to fall. Councillor Vobe reiterated that a discussion with residents was the reason for the planned visit by the PCC and the new Chief Inspector for Warrington. He indicated that he believe that the Borough Council's traffic survey was not the right approach to the issue and reminded Members that he was due to meet with the Borough Council's Chief Executive tomorrow, so would raise this matter.

The resident reminded Members that the planning appeal decision stipulated opening hours for the Resource Centre part of the development of 8.00am to 6.00pm on Monday to Friday and 9.00am to 12.00noon on Saturday with no opening on Sunday, Bank Holidays or other public holidays. The Chairman suggested that a formal planning application might subsequently have been made for change of use. A second resident indicated that a Planning Officer at the Borough Council had indicated that a formal planning application had not been necessary. Councillor Vobe undertook to look into the planning issues and would press the Council to act if there was appropriate legislative provision for them to do so.

Decision – To note the questions and issues raised by residents.

WPC.100 Written Motions Received

There were no written motions received on this occasion

WPC.101 Police / Community Issues

Members considered a written report from PCSO Neil Brown, who served the Winwick Ward of the Parish. The report provided a brief overview of his activities for the last month.

Since the last Parish Council meeting, the Force had been placed on an operation to cut down anti-social behaviour over the Halloween and Bonfire period. That operation had lasted around one week, during which time all PCSOs had visited different areas of Warrington West to target the problems. It was pleasing to report that there had been no calls for the area of Burtonwood and Winwick over those days.

After that operation came the tragic news of the murder of the Ann Marie Pomphret. Since 2 November 2018 when the murder had taken place, PCSO Brown had been undertaking enquiries around Winwick and Burtonwood in relation to this incident. That included 'scene guard', being on intelligence gathering operations and searching for items or things out of place.

Since the murder, all of the neighbourhood policing tasks had been directed towards helping out CID and Forensics in gathering all the relevant information they required. There was still an on-going operation until the end of the month.

Members commented that it would have been useful to receive a similar written report from Jordan Burke, in relation to Houghton Green and Peel Hall Wards. Councillor Iddon commented that sometimes shift patterns meant that PCSOs could not attend or complete monthly reports.

Decision – To request the Clerk to write to the Police to ask that written reports for all wards be provided for future meetings.

WPC.102 Correspondence

The following items were reported:-

1. E-mails from Warrington Voluntary Action (WVA) about the availability of grants to community groups and other news, training and local events – 25/10/18, 29/10/18, 30/10/18, 01/11/18, 02/11/18, 08/11/18, 14/11/18, 15/11/18, 19/11/18, 20/11/18 and 21/11/18
2. E-mail on behalf of the Chief Constable and the Police and Crime Commissioner for Cheshire, enclosing the Autumn 2018 Stakeholder Bulletin – 26/10/18
3. E-mail from Kimberley Lloyd-Owen, Senior Operations Manager, London Hearts, (a charitable organisation) about the possibility of providing free public access defibrillators in the area – 26/10/18
4. E-mail from Cheshire Constabulary inviting parish councillors to the Cheshire Neighbourhood Watch Association AGM, which was due to take place on Wednesday 7 November 2018 from 6.30pm to 8.30pm, at Cheshire Constabulary HQ, Clemonds Hey, Oakmere Road, Winsford, CW7 2UA – 30/10/18
5. E-mail from a resident, LB, complaining that vehicles without blue badges were

parked in the Leisure Centre Car Park disabled parking bays and that their occupants had claimed that they had permission to park there – 31/10/18

6. E-mail on behalf of Mark Cashin, Chief Fire Officer and Chief Executive, Cheshire Fire Authority, enclosing a copy of the draft Integrated Risk Management Plan (IRMP) 2019/2020, setting out key risks and how the service would mitigate those through its prevention, protection and response functions. Also included were details of their Precept for 2019/20 and a copy of their Annual Report 2017/18 – 01/11/18
7. E-mails from Julie Pickles, Democratic and Member Services, and Steve Hunter, Transport for Warrington Service Manager, Warrington Borough Council, regarding a briefing session where HS2 Limited were due to provide an update on High Speed 2 Rail, which was due to take place on Monday 19 November 2018, from 6.00pm to 7.30pm in the Council Chamber, at Warrington Town Hall and providing copies of the presentation slides after the event – 02/11/18 and 20/11/18
8. E-mail from Lara Jacob, Clerk to Stockton Heath Parish Council, advising that as well as the usual gathering at the War Memorial in Stockton Heath, as part of the Battle's O'er nationwide events, local man John Imrey was due to play the Battles O'er music on the bagpipes at 6am at Victoria Square, outside the Mulberry Tree Pub – 05/11/18
9. Contact form enquiry received from a resident, RG, requesting that Highfield Lane be looked at by the litter picker, especially along the left hand side of the road (when heading towards the Winwick Link Road) due to excessive litter deposits – 05/11/18
10. E-mail from Elaine Marsden, Community Centre Engagement Support Worker, Warrington Borough Council, enclosing a copy of a poster describing the Blighty Club Afternoon Finale, which was due to take place on Sunday 11 November 2018 at 12.30pm, at Bank Park Pavilion, Crosfield Street, Warrington, following the town centre Remembrance Sunday service at the Cenotaph – 06/11/18
11. E-mail from the Planning Policy and Programmes Team, Warrington Borough Council, indicating that the Government had proposed further changes to the formula that would establish the minimum number of homes that Warrington would need to plan for. The Government was consulting on those changes until Friday 7 December 2018. The Council had, therefore, decided to delay the publication of its draft Local Plan until March 2019, prior to a further round of public consultation – 06/11/18
12. E-mail from Lynn Dunning, Community Enablement Officer, Central Neighbourhood Team, Warrington Borough Council, promoting Warrington's Christmas Toy Appeal for 2018 and enclosing a poster seeking donations from members of the public – 07/11/18
13. E-mails from Rebecca Lee, Legal Support Officer, Warrington Borough Council,

in connection with a Town Police Clause Notice for various Remembrance Sunday Parades across Warrington, which were due to take place on Sunday 11 November 2018 – 08/11/18

14. E-mails from Hazel Catt, Branch Secretary, Cheshire Branch, Society of Local Council Clerks (SLCC), reminding members of the date of the next Branch Meeting, which was due to take place on Wednesday 28 November 2018, at 10.00am, at Holmes Chapel Community Centre – 08/11/18 and 23/11/18
15. E-mail from Lara Jacob, Clerk to Stockton Heath Parish Council, in connection with a Lantern Making session, at St Thomas' Church Hall, Ellesmere Road, Stockton Heath, on 30 November 2018 from 3.30pm and Lantern Parade from Victoria Square to Stockton Health Primary School following their Christmas Lights Switch-On – 09/11/18
16. E-mail from Katherine Parry, Licensing Manager, Licensing Section, Warrington Borough Council, giving notice of a consultation on the revised draft Gambling Policy ("Statement of Principles"), which was available via the that Council's website. The consultation would run until Thursday 27 December 2018 – 15/11/18
17. E-mail on behalf of the Air Ambulance - Stamp Appeal, requesting organisations to co-ordinate the collection of stamps to send to the Appeal to raise money for air ambulance charities across the UK – 18/11/18
18. E-mail from Adam Kellock, Democratic Services Officer, Warrington Borough Council, advising parish councillors of the Council's preferred method of contact for complaints/queries raised with them by constituents, which should be submitted as individual requests via the Contact Centre, or through the Council's on-line reporting system, which catered for complaints about leaves, weeds and shrubs; street lights; missed bin collections; pot holes; noise complaints; and fly-tipping. Details of likely response timescales were also supplied – 20/11/18
19. Various promotional e-mails and mailshots for goods or services linked to typical parish activities or community services from the following organisations:-
 - Broxap – goal posts/nets;
 - Creative Play – outdoor (wooden) play equipment;
 - Eibe – children's outdoor play equipment;
 - HAGS – Brochure for 2018 outdoor sports equipment;
 - Kompan – outdoor fitness and play equipment, rope themed equipment and match funding offer;
 - Noticeboards Online – various notice boards;
 - Shaws – Various standard forms, heraldic shields and commemorative scrolls;
 - Sports and Play Consulting Limited – consultant services for new playgrounds or sports areas; and
 - TWM Traffic Control Systems – speed signs.

In respect of Document 9, litter on Highfield Road, Councillor Iddon commented that the litter picker could not remove litter from most of the length of that carriageway as the route was too dangerous. Any litter picking exercise would require a formal road closure by the Borough Council. Attention could be paid to the layby which was considered to be safe. The Interim Clerk indicated that he would respond to the resident accordingly.

Decision – To note the correspondence submitted to the Parish Council.

WPC.103 Planning Matters

General Correspondence

Nil

Domestic Planning Applications

1. Application reference: 2018/33770
 Location: 12, Fleming Drive, Winwick, Warrington, WA2 8XP
 Description of development: Householder - Proposed Single Storey Rear Extension

2. Application reference: 2018/33827
 Location: 7, Winwick Park Avenue, Winwick, Warrington, WA2 8XB
 Description of development: Lawful Development Certificate (Section 192) - Proposed single storey extension to rear and garage conversion

Non-Domestic Planning Applications

3. Application reference: 2018/33847
 Location: 14, Calver Road, Winwick, Warrington, WA2 8UD
 Description of development: Full Planning - Proposed 19m Lattice steel telecommunications mast attached to existing warehouse

4. Application reference: 2018/33817
 Location: B and Q, Delph Lane, Warrington, WA2 8RD
 Description of development: Advertisement - Application for advertisement consent for x3 Fascia Signs and x2 signs

Decision – To note the planning matters submitted to the Parish Council.

WPC.104 Local Plan – Consultant’s Meeting with Warrington Borough Council

Members considered a report of Peter Black of Blackfryers Consultants, in connection with the development of the Local Plan and the Peel Hall planning appeal. Mr Black had met with Steven Broomhead, Chief Executive, and Andy Farrall, Executive Director Economic Regeneration, Growth and Environment, Warrington Borough Council, to follow up on the objections raised to the Local Plan

on behalf of Culcheth and Galzebury, Croft, Poulton with Fearnhead and this Parish Council.

Information was provided on the following matters:-

- Government housing targets and Plan period;
- Building densities, urban form, transport and car dependencies;
- Housing delivery and local choice of housing sites;
- Neighbourhood Plans;
- Green Belt;
- Garden Suburb (south Warrington);
- Next version of the Plan; and
- Next Steps.

An update was also provided on the Planning Inquiry, the result of which was expected in the first week of January 2019. It was reported that the application had been turned down largely on traffic grounds with the applicant not following the Borough Council's preferred access arrangements. If the appeal was turned down, then the Borough Council's current plan was to retain the site within the Local Plan, but that it would not be considered deliverable in the first 5 years of the new Local Plan. Borough Council officers continued to regard the site as part of the housing allocation for the new Local Plan. If the site was to be deleted in the Local Plan, then it was envisaged that land for an additional 1,200 units would need to be found at an alternative location.

Councillor Vobe made a number of comments on the report:-

- It was pleasing to note that the Borough Council had accepted that the Local Plan should be a 15 Year Plan;
- The Borough Council's aim to continue to develop a Garden Suburb in the south of the Borough was disheartening, as that proposal was not popular with residents;
- He envisaged that the Planning Inspector would rule in favour of the Council with respect to the Peel Hall Inquiry on traffic grounds. However, if the appeal was unsuccessful, it was disappointing that the Borough Council intended to retain this as a development site in the Local Plan. His view was that the site should be removed from the Local Plan as development land.

It was MOVED and SECONDED:-

"To adopt the position that when the Local Plan is redrafted, the Peel Hall site should not be included as development land and that the Council's position be put in writing to Warrington Borough Council."

Members noted that this stance, if adopted, would require the Borough Council to identify development land elsewhere. Councillor Iddon commented that this Council had always held the view that Peel Hall should not be developed. Councillor G Friend indicated that he had previously spoken against the development at Peel Hall.

He also welcomed the shift to a 15 year Local Plan as the previous 25 year version envisaged building on Green Belt land.

On being put to the VOTE the Motion was CARRIED.

Decision –

- (1) To note the consultant's report on the Local Plan and the Peel Hall Planning Appeal.
- (2) To adopt the position that when the Local Plan is redrafted, the Peel Hall site should not be included as development land and that the Council's position be put in writing to Warrington Borough Council.

WPC.105 Finance Report

Members considered a report of the Interim Finance Officer, on a number of financial issues. The report set out the financial position for October 2018 and latest payments information. Ms Jones, Interim Finance Officer, was in attendance at the meeting to speak to the report.

Budget Review 2018/19

Members considered a detailed breakdown of profit and loss against the Council's Budget for the year to date. Overall the Leisure Centre had run at a loss of £4.7k in October 2018 and there had been £2.29k of other expenditure against the Parish Precept monies.

The Leisure Centre Manager had been reviewing staffing levels and, accordingly, wage levels should start to come down over the coming months, as additional staff for parties would be covered in the room hire.

From this report onwards, the bar and lettings figures would be reported together as one unit, as the room bookings tied into and covered the costs of some of the bar expenditure. That change had been discussed and approved by the Management Committee. A summary of the figures across the two key budget sectors for October was as follows:-

- Bar and Lettings - £4,701.16 loss (£23,256.89 loss year to date);
- Parish - £2,297.16 net expenditure (£81,985.53 surplus year to date).

Following the drafting of the figures some machine income had been received which had further reduced the bar and lettings losses. It was hoped, in the next year's Budget monitoring, to break down figures to show daytime bookings, party use and entertainment events as separate income streams. The move should make clearer where the lettings income was generated and should increase transparency around hidden costs such as the hire of DJs. In general, the Centre Manager was moving away from organising home-grown events and would focus on private parties. However, there might be a small number of events retained, such as the Comedy

Night and Harry Potter Quiz Event, which had both made a modest profit last time in the region of £250 and £100 respectively.

Councillor Iddon indicated that financial forecast reports for future events had been promised for consideration by the Management Committee, but none had been received to date. Ms Jones indicated that the figures were now available, but the report was not yet finalised. Ms Whitby, Bookings and Finance Administrator was carrying out pre-event costings and would supply the relevant information to the Committee. Council would receive the same information via the minutes of that body. Councillor Iddon Indicated that figures were required for the Gin Night and other relevant events and Ms Jones confirmed that those details would be included in the report.

Councillor G Friend enquired about the payment for a defibrillator listed in the Parish monitoring figures and asked if any training had been provided. Ms Jones reminded Members that the defibrillator had now been installed on the exterior of the Leisure Centre. One training session had been organised already and others were planned. Councillor Iddon commented that the trainer was well liked.

Councillor G Friend also asked about the bank charges listed in the Parish figures, for which a budget of £1,300 had been set. Ms Jones reported that the charges included electronic banking, card charges and card machine charges. A slightly increased amount had been included in the Budget paper for 2019/20, which was the subject of the next Agenda Item.

Councillor Iddon indicated that the cost of the flower containers maintenance at £1,500 seemed a little excessive. Ms Jones indicated that that figure was the amount originally budgeted for in 2018/19. Expenditure to date was £800.83 and was under the target spend. In addition, the summer flowers had finished and the winter flowers had already been planted, potentially leading to a budget surplus at year end.

Issues of Note

The draft Budget for 2019/20 was included under Agenda Item 12.

Payments made since Management Committee Report presented on 13 November 2018

A list of payments since 13 November 2018 was presented, as follows:-

Payee	Description	Sum
Direct Debits		
Payzone	-	£21.60
Lloyds	-	£64.19

Payee	Description	Sum
Bank Payments		
KC Kitchen	Buffets	£160.00
P Healey	Electrics	£183.00
Bliss	Bar supplies-	£1,676.33
BOC	Bottled gas	£140.40
Beer for Breakfast	Act	£300.00
Styles	Payroll	£240.00

Decision –

- (1) To note the Finance Officer's report, including the Budget Review 2018/19.

WPC.106 Budget Planning 2019/20 and Precept Requirement

Members considered a draft Budget for 2019/20 compiled by the Interim Finance Officer. Ms Jones, Interim Finance Officer, was in attendance at the meeting to speak to the report.

An overall Budget requirement of £117,015 was envisaged for the Parish in 2019/20, which would enable the Precept to be maintained at its 2018/19 level of £116,650. The figures included an assumption that the Leisure Centre would generate an operational loss of -£37,870 for the year, although this was a somewhat pessimistic view of its anticipated performance and the hope was that the actual performance would be better.

Notes on the budget assumptions were provided in respect of the following Leisure Centre income and expenditure issues:-

- Bar sales;
- Ticket income;
- Field income;
- Buffet income and expenditure;
- Machine income;
- Room lettings;
- Tea and coffee income and supplies;
- Bar supplies;
- Entertainment; and
- Function advertising.

Ms Jones indicated that the overall Parish Budget included provision for traffic management schemes (£3k) and the facelift and rebranding of the Leisure Centre (£2.5k).

Additional information was presented by the Interim Clerk, Mr Joinson, in relation to the impact on the Parish Precept of the reduction in the Council Tax Base from 1,857 in 2018/19 to 1,725 in 2019/20. If the Band D property rate was retained at its

2018/19 level of £62.82, the Precept raised would be -£8,286 less than in 2018/19. In anticipation of the changes, provision had been made in 2018/19 for an additional £4,500 to be included in the Budget to meet the future shortfall. However, there still remained a balance of -£3,786 to be met in 2019/20. A Band D property would need to raise an additional £2.19 to meet this shortfall. Accordingly, a balanced Budget could be achieved by increasing the Band D rate to £65.01 in 2019/20 (a 3.49% increase). Members considered that such an increase was not excessive. Members noted that Winwick had the 4th highest Band D Council Tax across Warrington, but did not consider that the proposed increase was high.

Mr Joinson indicated that there was a need for the final Precept to be notified to the Borough Council in January, normally before the next meeting of Council. The Council could determine the Precept today, or could delegate the detailed consideration of the Precept figure to the Management Committee on the understanding that all Members of the Council would be consulted on the final figures and that the decision would be subject to ratification at the next available Council meeting. Given that a number of members were not present today it was agreed to circulate an e-mail to all Councillors on the proposed Budget.

Members were of the view that there was no reason to increase the overall Precept to set a balanced Budget. Mr Joinson referred to the Government consultation on the Local Government Finance Settlement for 2019/20. Principal authorities would require a referendum if Council Tax increased beyond 3% (not including increases for adult social care). The referendum rules did not apply to parishes and in 2018/19 the average Band D parish precept increase was 4.9%.

Members believed that a small increase in the Council Tax was acceptable so long as electors were obtaining value for money.

Decision –

- (1) To note the report on the draft Budget 2019/20 and Precept requirement.
- (2) To delegate the detailed consideration of the Precept figure to the Management Committee on the understanding that all Members of the Council will be consulted on the final figures and that the decision will be subject to ratification at the next available Council meeting.
- (3) To authorise the Management Committee to notify Warrington Borough Council of the Precept figure by the requisite deadline.

WPC.107 Traffic Management Scheme

Members considered four initial draft options for the Myddleton Lane Traffic Management Scheme provided by the Council's consultants Mott MacDonald.

Decision – To note the four initial draft options for the Myddleton Lane Traffic Management Scheme.

WPC.108 Parish Remuneration Panel – Members Allowances 2019/20

Members considered a letter on behalf of the Parish Remuneration Panel, which provided advice as to the level of Members Allowances for 2019/20. The recommendations were as follows:-

Precept Level	Chair's Allowance
Parish Councils with £140k+ Precept	£500 - £1000 - made available to the Chair, to be taken at the Chair's discretion
Parish Council with £50k - £139k Precept	£250 - £750 - made available to the Chair, to be taken at the Chair's discretion
Parish Council with £0 - £49k Precept	£100- £500 - made available to the Chair, to be taken at the Chair's discretion

- That from a set date, to be agreed, that the allowances and the precept bandings be increased annually in line with Consumer Price Index (CPI).
- That if a Parish's current allowance for their Chair was above the suggested level then the Parish ought to justify why this was the case, and then either reduce it in line with the recommendation or leave it in place until the CPI adjustments catch up with the current allowance (i.e. no increases until it does so).
- It should also be noted that this does not include travel allowances and the Panel believed this should be in line with those received by Borough Councillors, ie. HMRC rates.
- That a Chair's allowance also ought to be allowed to be split with other officers where duties justify the use of an allowance, at the discretion of the Parish Council.
- That this whole process be reviewed every four years from now (by the Panel) so that it doesn't coincide with the borough timetable review.

The Panel made no recommendations for changes to allowances for ordinary councillors, travel and subsistence allowances or for the categories of approved duties.

Where a parish council proposes to pay allowances it must have regard to the recommendations of the Panel. Winwick Parish Council does not currently provide any Members Allowances.

Decision – To note the recommendations of the Parish Remuneration Panel in respect of the level of Members Allowances for 2019/20.

WPC.109 Reports from Parish Council Committees

The Minutes of the Management Committee of 13 November 2018 were presented.

Decision – That the Minutes of the Management Committee of 13 November be noted.

WPC.110 Reports from Approved Outside Bodies

Rights of Way Forum

There was no report on this occasion.

WPC.111 Ward Reports / Updates

Houghton Green Ward

There were no updates in connection with Houghton Green Ward on this occasion.

Peel Hall Ward

Councillor Vobe reported that the ward had benefited from some general house-keeping activities, including some road maintenance and that residents had been pleased by the outcome.

Winwick Ward

Councillor Gordon enquired if the Council had made its annual donation to the Christmas Tree Fund. It was noted that the Christmas Lights Switch-On would take place on Saturday 1 December 2018 at 4.30pm. The event would be preceded by the Christmas Fayre at 1.00pm in the Church Hall and mince pies at the Leisure Centre. Ms Jones confirmed that provision had been made in the sum of £250 for the Christmas Tree Fund. It was understood that the Chair was away until 3 December 2018, so would be unable to attend the festivities. Councillor Gordon indicated that she was able to attend and Councillors D Friend and G Friend stated that they might also be available.

Councillor Gordon also reported that the No.6 Lamp-post on Golborne Road was not working. Two residents had reported the matter, but the problem had not yet been resolved. If the lamp was still out on Saturday there could be a health and safety issues regarding the Christmas Lights Switch-On. The event organisers were due to install some barrier tape at the site to improve overall safety.

Councillor Iddon reported that further damage had been caused to glass in local bus shelters. The shelter on Newton Road adjacent to St Oswalds Church still required repair. The shelter further to the north on the opposite side of Newton Road now had damage to the rear glass panel. However, the shelter on Hollins Lane had recently been repaired.

Councillor Iddon commented that there had been some plaques at the Leisure Centre commemorating the opening of the Centre and its extension. One plaque was currently situated over the kitchen door. She requested that the missing plaque be reinstated and that both plaques be sited somewhere more prominent. Her recollection was that John Parr had opened the Leisure Centre and that Jeff Richards had opened the extension in his Mayoral year at the Borough Council. She offered to chase up the matter.

Decision –

- (1) To note the ward reports/updates provided.
- (2) To request the Clerk to contact Warrington Borough Council about the street light not working on Golborne Road.
- (3) To request the Clerk to chase up the necessary bus shelter repairs with Warrington Borough Council.
- (4) To approve the reinstatement in a prominent location of the various plaques commemorating the opening of the Leisure Centre and its extension.

WPC.112 Date and Time of Next Meeting

Decision – To note that the next meeting of the Council will take place on Tuesday 22 January 2019 at 7.30pm.