

WINWICK

*Best Kept Village
in Cheshire – 2000*

C/o Winwick Leisure Centre
Myddleton Lane
Winwick
Warrington
WA2 8LQ



PARISH COUNCIL

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19 January 2022

To: All Members of Winwick Parish Council

Dear Councillor

The next meeting of the Parish Council will be held at the Winwick Leisure Centre on Tuesday, 25 January 2022 at 7.30 pm.

Yours sincerely

Julian Joinson
Clerk to the Parish Council

AGENDA

- 1. Apologies for Absence**
- 2. Code of Conduct - Declarations of Interest**

Members are reminded of their responsibility to declare any disclosable pecuniary or non pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

The Clerk is available prior to the meeting to give advice and/or to receive details of the interest and the item to which it relates.

Declarations are a personal matter for each Member to decide. The Clerk can advise on the Code and its interpretation, but the decision to declare, or not, is the responsibility of the individual Member based on the particular circumstances.

- 3. Minutes**

To confirm the minutes of the Meeting of the Parish Council held on 23 November 2021.

- 4. Attendance at Meetings**

Records show that Councillor Pitt last attended a Council meeting on 27 July 2021 and, unless she is present at today's meeting, will reach the six months deadline for vacation of office due to non-attendance at a Council or other relevant meeting, before the next meeting on the Council on 22 February 2022. Accordingly,

Members are invited to consider whether they wish to approve an extension to the permitted period of absence for a further 6 months, in accordance with s.85(1) of the Local Government Act 1972.

- 5. Updates on Issues from Previous Meetings**
- 6. Question Time for Electors**
- 7. Written Motions Received**
- 8. Police / Community Issues**
- 9. Correspondence**
- 10. Planning Matters**
- 11. Finance Officer's Report**
- 12. Community Governance Review**

At its meeting on 28 September 2021, the Council agreed to defer consideration of the matter of a possible Community Governance Review to January 2022.

A report is included within the Agenda pack.

Members are asked to consider whether they wish to discuss a community governance review with Warrington Borough Council and what recommendations they would wish to propose.

- 13. Ward Reports / Updates**
 - Houghton Green Ward
(Councillors D Friend, G Friend, McGinn, Warnock-Smith)
 - Peel Hall Ward
(Councillors A Abbey, E Abbey and Pitt)
 - Winwick Ward
(Councillors Herron, Iddon and Mitchell)
- 14. Date and Time of Next Meeting**
 - Tuesday, 22 February 2022 at 7.30pm
- 15. Chairman to move to Part 2**

Part 2

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Council may, by resolution, exclude the public (and press) from the following part of the meeting on the basis that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution (including the need to receive or consider recommendations or advice from sources other than members, committees or sub-committees) and arising from the nature of that business or of the proceedings.

- 16. Finance Officer's / Clerk's Report – Confidential Matters**

Winwick Parish Council
Minutes of the Meeting held on 23 November 2021

Present: Councillors A Warnock-Smith (Vice-Chair in the Chair), G Friend, J Herron, A Iddon, F McGinn, and C Mitchell.

WPC.102 Apologies for Absence

Apologies for absence submitted on behalf of Councillors D Friend and J Pitt.

WPC.103 Code of Conduct - Declarations of Interest

There were no declarations of interest submitted on this occasion.

WPC.104 Minutes

Decision – That, subject to the following amendment at Bullet 2, in Paragraph 3) – Item Updates, at Minute WPC.96:

- Substitution of the figure '£1,440' for '£1,000' in connection with removal of the ash tree,

the Minutes of the meeting held on 26 October 2021 be agreed and be signed by the Chair as a correct record.

WPC.105 Updates on Issues from Previous Meetings

Members considered a schedule which outlined actions and referrals from previous meetings of the Council. Most actions had been completed or were progressing, although a small number of outstanding matters still remained.

In respect of Action 6 – Green Lane Flooding, the Clerk had now reported this matter to Warrington Borough Council. Councillor Iddon noted that the Lane was subject to a large amount of leaf fall, which exacerbated the flooding issues.

In connection with Action 12 – Ash Tree, a second quote had now been obtained in the sum of £2,000. Accordingly, the original quote remained the cheapest.

Completed actions, denoted by a solid green bullet or reported verbally today, would be removed from the schedule when published for the next meeting.

Decision –

- (1) To note the position regarding updates from previous meetings.
- (2) To approve the acceptance of the initial quote from Beechwood for the removal of the ash tree on Myddleton Lane Playing Fields.

WPC.106 Question Time for Electors

There were three members of the public present at the meeting.

Parkside Development

A member of the public commented that Phase 1 of the Parkside development had now been approved by the Secretary of State. It was acknowledged that the principal development was in St Helens. He enquired about the development of the link road, which was in Warrington. A second member of the public commented that Phase 1 represented only about 20% of the overall planned development. The link road would come across St Oswald's Field and, while purporting to alleviate some traffic issues, would in fact open up the remainder of the site to development. It was inevitable that other Phases would now follow. He had concerns that the link road would not actually reduce traffic issues on either Newton Road or in Winwick. It was noted that Warrington Borough Council were pressing for the link road to be constructed before the building developments. A third member of the public asked what the signposted route for vehicles would be around the development, as it was envisaged that some vehicles would access the link road from Junction 9 of the M62 as this was the shortest route. It was suggested that the sign-posted route should be to M62 Junction 10, via M6 Junction 22.

Response: The Chair noted that the construction of the link road was part of the Phase 1 approval. Later phases of the development had proposed a Strategy Rail Freight Terminal and other employment premises. There could be no further appeal against the planning approval given by the Secretary of State, except via a Judicial Review on the process only. Councillor Mitchell commented that the original planning application for Phase 1, which had included the use of Junction 9 of the M62 and widening of existing roads, could not now be amended. The link road was in Phase 2 of the development proposals. However, politicians in both Warrington and St Helens were working together to persuade the developer to build the link road sooner. The sign-posted route to the M62 would be via M6 Junction 22. It was acknowledged that there could be some detriment to Newton caused by this arrangement. The intention was to redesign a key junction to encourage traffic to turn right onto the recognised access route.

HGVs on Golborne Road

A member of the public who lived on Golborne Road indicated that he had observed numerous HGVs, up to 5 or 6 per day, using the weight-restricted section of road. It was acknowledged that the weight restrictions were now in place, but monitoring was required and fines issued as appropriate.

Response: Councillor Mitchell indicated that she had spoken to the local PCSO. If residents obtained registration numbers of vehicles he could send letter to the relevant operators. The resident confirmed that he had been able to ascertain the company names from passing vehicles and would forward these to Councillor Mitchell.

Rectory Lane Issues

A member of the public indicated that exiting Rectory Lane to head north was extremely difficult, due to the amount of traffic on Newton Road. Most residents turned south and circled the link road roundabout to return northwards. A further issue on Rectory Lane was that vehicles parked there, although the road was Access Only. The problem had begun when B&Q ended its park and ride scheme.

Response: Councillor Mitchell suggested that the resident should bring up the latter issue at the Joint Police and Council ward surgery due to take place on 18 December 2021. Councillor G Friend added that Access Only did not restrict vehicles from parking on a stretch of road. Those issues could only be resolved by double yellow lines, or a residents-only parking scheme. The issues should be raised with the Police in the first instance. They could act, particularly if drive ways or the footpaths were blocked.

Traffic Management Scheme and Weight Restrictions

A member of the public asked for an update on the Myddleton Lane traffic management scheme. He also queried whether a consistent speed limit could be applied to the whole village, so as to reduce the limit on the 40mph section of Myddleton Lane, which had some houses on it. In addition, he reported that one of the HGV signs from the M6 link road onto Waterworks Lane had been knocked over.

Response: Councillor Mitchell reported that she had met the consultants, Mott McDonald, last week. Option 3 would be progressed with some other mitigations in place, including at the junction of Myddleton Lane and Waterworks Lane. Members of the public were invited to submit any suggestions for inclusion in the scheme. Tables (raised sections across the full road width) were the preferred option, although these would not work in some locations. Mott McDonald would consider all of the ideas proposed and develop a revised scheme which would be brought back for further consultation. Councillor Iddon asked whether Warrington Borough Council would receive any s.106 funding for proposed developments in the area and if the scheme should be delayed until such time as that funding was available. Councillor Mitchell proposed that the scheme should continue to be developed so that the Council had something 'ready to go'. A member of the public noted that provision of traffic lights had been included in the Peel Hall development. Councillor Mitchell referred to the speed limit issue. She had raised the matter with officers of the Borough Council, but national guidelines prevented the implementation of a reduced limit. There was a natural flow between the 20, 30 and 40mph sections. Traffic lights at the Delph Lane junction might help the case. Councilor Mitchell indicated that Delph Lane was also being looked at for restrictions, but there were some issues, as the farmer needed access for agricultural vehicles.

Decision – To note the issues raised by residents and responses provided.

WPC.107 Written Motions Received

There were no written motions submitted on this occasion

WPC.108 Police / Community Issues

Written reports were provided by PCSO Neil Brown (Winwick Ward) and PCSO Dean Pritchard (Peel Hall/Houghton Green Wards) for October 2021. A Community issue regarding Winwick Athletic FC was also raised at the meeting.

Winwick Ward Policing

This report was relatively old, having just missed the last meeting of the Council.

- Police were carrying out an operation starting from the 30 October until 6 November, where a PCs and PCSOs would be in some vans patrolling around all areas and dealing with any issues with a focus on Halloween and bonfire night.
- This month PCSO Brown had carried out speed enforcement on Hollins Lane where a number of vehicles exceeding the limit had been caught.
- PSCO Brown had been liaising with the rural policing team to set up a rural watch for the farms and the residents on the outskirts of Burtonwood and Winwick. This should be all set up by mid-November.
- PSCO Brown had been working with the traffic enforcement team to get a speed enforcement site code for the 40mph part of Golbourne Road.
- PCSO Brown had asked night patrols to give passing attention to Winwick Park estate due to past suspicious activity in the area.
- Most other calls to the Police were coming from Hollins Park and a care home in the area.
- PCSO Brown had taken some time off in the last month, so had been catching up on a few events that had been occurring around Burtonwood and Winwick.

Councillor McGinn asked about progress in relation to the speed enforcement codes. A member of the public indicated that he had circulated a petition. Councillor Mitchell commented that the code for Waterworks Lane might already have been refused. This seemed odd, as the area was designated a Red Route. Pedestrians were often at risk, particularly at school opening/closing times. It was noted that in recent weeks more parents had started to park outside Thoroughgoods shop to drop off children due to the darker mornings. It would be helpful if the school could encourage parents not to park there. Councillor Mitchell indicated that she had sent an e-mail to Winwick CE Primary School about a 'Park and Stride' scheme from the Swan car park. However, this suggestion had not been taken up. It would be useful to bring this situation to the attention of the PCSO. A redesign of the junction between Myddleton Lane and Waterworks Lane might also discourage parking close to the school.

Peel Hall/Houghton Green Wards Policing

In total, there had been 257 incidents recorded across the Borough Council's Poplars and Hulme Ward, which included the Parish's Peel Hall Ward. A pie-chart was included in the report, which showed the percentages of each type of crime recorded. The incidents at repeat locations within the parish perimeter and other activities reported were as follows:

- Crime (85);
- Traffic (39);
- Concern for safety (28);
- Domestic (19);
- Anti-social behavior (16); and
- Road Traffic Collision (14).

Other Police Activity

- Operation Treacle – Dealing with ASB jobs over Halloween;
- Seizure of e-scooters;
- TruCam – Blackbrook Avenue both directions;
- Donation from Hobbycraft for an elderly lady;
- Surgeries;
- Halloween/Bonfire talks at St Andrews/St Stephens Primary Schools;
- Knife Sweep on Peel Hall Park for County Lines Week;
- TruCam – Poplars Avenue; and
- Residence Voice Survey on Newhaven Road

Winwick Athletic Football Club Facilities - Improvement Proposal

Councillors Mitchel and Herron had been discussing with Paul McMahon proposals from Winwick Athletic FC for a possible 3G pitch on Myddleton Lane Playing Fields. The pitch would potentially bring in a large amount of revenue. The pitch would support mainly football, but could be available for other sports such as rugby. To apply for the relevant grant funding the football club would need a long lease of at least 25 years. The Parish Council could potentially apply for the funding.

Councillor Iddon advised caution as the Culcheth pitch had not been successful, although this was not a 3G pitch.

Councilor Mitchell indicated that some capital input would be required for the scheme which could cost around £60k. Mr McMahon was due to meet with the FA soon to discuss the proposals further. The intention was to open up the facility as a community asset.

It was envisaged that the pitch would be located at the top end of the field and would be fenced off and floodlit. There were a number of neighbouring communities which had no access to this type of facility and could be interested in using it. Warrington Wolves might also be interested in using it for community outreach, similar to their use of the Astroturf at Padgate High School.

The facility should also attract money for improvement to the Centre's changing rooms. In addition, it could lead to further funding for the other pitches on the playing fields, including drainage improvements.

It was envisaged that the scheme could be funded from a combination of loans, matched-funding and grants

Decision –

- (1) To note the reports on Police and community issues submitted.
- (2) To approve, in principle, the provision of a 3G pitch on Myddleton Lane Playing Fields, subject to further discussions with Winwick Athletic FC to develop an appropriate scheme and the agreement of the necessary funding and legal arrangements.
- (3) To request an update as to progress on the 3G pitch proposals at each meeting.

WPC.109 Parish Notice Boards

Councillor McGinn raised the matter of shared responsibility for updating the parish Council notice boards. The matter had also been discussed briefly at the recent Management Committee meeting. Councillor Iddon indicated that she was happy to continue to service the notice boards in Winwick village and at Winwick Park roundabout. The Operations and Finance Officer or Leisure Centre Manager serviced the notice board at the Leisure Centre. Councillor McGinn offered to service the notice board at the Plough Inn. This notice board might need replacing, as access was by removing the fascia using a screwdriver.

Decision – To note the allocation of responsibilities set out above for servicing the parish notice boards.

WPC.110 Parish Leaflet

Councillor McGinn raised the suggestion of the production of a quarterly leaflet to increase Parish Council engagement with residents and to further market the Leisure Centre.

Councillor Mitchell commented that recent consultation leaflets had only cost around £160 for coverage of the whole parish. It was felt that leaflets should only be produced as and when there was significant information to disseminate. This could include information on the community buses, surgeries and a list of What's On at the Leisure Centre. A printed leaflet could include sponsorship by local businesses. Councillor G Friend suggested that the same information should also be available on line.

Councillor G Friend indicated that a leaflet could be used to capture information to support a formal Community Governance Review. Julian Joinson, Clerk, reported that the process involved asking Warrington Borough Council for a review. However, the Parish Council would need to identify what it wished to accomplish from the review, such as changes to ward boundaries or the number of councillors. Councillor Iddon noted that the Peel Hall development might now justify the increased number of councillors in the southern wards. An item on this matter had already been provisionally scheduled for the meeting on 25 January 2022

Decision – To approve the production of community engagement leaflets from time

to time, as and when required.

WPC.111 Correspondence

The following items were reported:-

1. E-mails from Warrington Voluntary Action (WVA) about the availability of grants to community groups and other news, training and local events – 28/10/21, 29/10/21, 01/11/21, 02/11/21 and 15/11/21
2. E-mails and reminders from Sharon Angus-Crawshaw, Cheshire Association of Local Councils (ChALC), about various training events; and enclosing bulletins highlighting relevant parish news for the weeks ending 29 October, 5 and 12 November 2021 – 29/10/21, 02/11/21, 03/11/21, 05/11/21, 09/11/21, 10/11/21, 12/11/21, 16/11/21 and 17/11/21
3. E-mail from Jonathan Challis, Future Airspace Consultation Manager (MAN), Manchester Airport Group, on stakeholder engagement events regarding Manchester Airport Future Airspace project –Stage 2 ‘Develop & Assess’ - Phase 1 – 28/10/21
4. E-mail from John Dwyer, Police and Crime Commissioner for Cheshire, on the launch of his Police and Crime Plan for 2021-2024 – 01/11/21
5. E-mail from Katie Halliwell, Cabinet Support Officer, Warrington Borough Council, enclosing a link to the Agenda Document Pack for the Development Management Committee, due to take place on Thursday 11 November 2021 – 04/11/21
6. E-mail from John Dwyer, Police and Crime Commissioner for Cheshire on his Autumn Survey seeking the public’s views on what was happening in local communities, their experience with the police, and how they viewed their police service in general, as well as budget options for 2022/23 – 08/11/21
7. E-mail from Rebecca Lee, Legal Support Officer, Warrington Borough Council, enclosing a Town Police Clause Notice relating to the Remembrance Day Parades which were due to take place on Sunday 14th November 2021 – 10/11/21
8. E-mail from Warrington Borough Council about the launch of a consultation on its Electric Vehicle Strategy, which aimed to respond to the growing number of people who were switching to Electric or Plug-in Hybrid Vehicles. The closing date for responses was 23 December 2021 – 11/11/21
9. E-mail from Cheryl Nicholson, Senior Legal Assistant, Warrington Borough Council, about an emergency traffic notice relating to Radley Lane, Warrington effective immediately upon the road signs being in place – 12/11/21
10. Various promotional e-mails and mailshots for goods or services linked to typical parish activities or community services from the following organisations:-

- Cloudy IT – technology based solutions
 - GeViews – Planters
 - KOMPAN – outdoor playground equipment
 - Myparishcouncil.co.uk – website solutions
 - HAGS – outdoor playground equipment
11. E-mail from Helen Crampton, Performance Research Officer, Cheshire and Warrington Traveller Team, about an unauthorised encampment of 3 caravans at Bowood Court, Warrington. Advice and support had been provided to the owners of the site. It was unclear whether the travellers had now moved on, as no further status update had been added to the encampments website prior today's meeting – 09/11/21

In respect of Item 11 above Councillor Mitchell commented that work was on-going in Warrington to identify a suitable site for a traveller transit site. Councillor G Friend added that the existence of such a site enable unauthorised encampments to be moved on more easily.

Decision – To note the correspondence submitted to the Parish Council.

WPC.112 Planning Matters

General Correspondence

1. An e-mail from a resident, MS, dated 4 November 2021, requesting that the Parish Council consider seeking a judicial review in connection with planning application 2021/39462 - Mill Lane, which was recommended for approval at a meeting of the Development Management Committee due to be held on 11 November 2021, should the application be so approved.

Councillor Mitchell reported that the application had been deferred to enable more information to be sought around noise issues.

Domestic Planning Applications

2. Application reference: 2021/40426
Location: Greenacres, Delph Lane, Winwick, Warrington, WA2 0RQ
Description of development: Application for a Lawful Development Certificate for a proposed two storey rear extension and new outbuilding
3. Application reference: 2021/39194
Location: 3 and 5, Austen Drive, Winwick, Warrington, WA2 8XE
Description of development: Householder - Part single storey side and part first floor adjoining extensions, forward of and above existing adjoining garages to both properties (3 & 5); with dormer windows to front and rear of both premises. Plus garage conversion for No.5 and single storey extension to the rear of No.5 (Amended Description).

Non-Domestic Planning Applications

4. Application reference: 2021/40437
Location: Land Adjacent to Toll Bar Road, East of the A49 and North of 697 Winwick Road, Warrington, WA2 8QG
Description of development: Erection and siting of fibre exchange telecommunications infrastructure to provide a full fibre (gigabit) to the premises service

Decision - To note the planning matters submitted to the Parish Council.

WPC.113 Finance Officer's Report

Members considered a report of Clare Jones, Operations and Finance Officer, on a number of financial issues, which are set out below.

Budget Review 2021/22

Members considered a detailed breakdown of profit and loss against the Council's Budget for the year to date for both the Leisure Centre and Parish Council as at 31 October 2021.

In October, £16.7k of income had been received through the Leisure Centre. This put the Centre at a profit of £6k for October and a profit of £7.4k for the year to date. This should cover the repairs approved by the Management Committee for:

- Lighting refit to replace fluorescents with LED's - £3,150;
- Flooring behind the bar - £1,661.

There had been £5.8k of expenditure against the precept in October and the Council currently had £62.9k of the £124.2k precept remaining. There were some annual items to be put against this in the New Year (e.g. insurance costs).

It was hoped that income would be boosted in November due to a funeral and the Christmas lights switch on. Ms Jones would circulate an update report on income and expenditure during December in lieu of the Management Committee meeting, which did not meet in that month. She reported that just over half way into the financial year the Parish had around half of its Precept remaining, which was a positive situation. Councillor G Friend commented that this was excellent news when taking into account the position at this time last year. Councillor McGinn congratulated the Operations and Finance Officer for her prudent financial management.

Ms Jones indicated that many of the Leisure Centre's customers had already committed to booking accommodation into 2022. Overall, customers were satisfied with the price and the service provided. Paul Wharton, Leisure Centre Manager, had been instrumental in achieving this high level of customer satisfaction. Mr Wharton now attended the Management Committee meetings on a regular basis. Councillor G Friend noted that the Centre's budget had envisaged a £17.5k loss in 2021/22, but to date was showing a £7.4k profit. It was hoped that this level of profit could be

maintained and improved upon for the whole year. Christmas and New Year could be a lucrative period. It was reported that the Centre would be open on Monday and Tuesday after Christmas Day. The Centre would be open on New Year’s Eve, but there would be no ticketed event, following the withdrawal of the Northern Soul booking. The cost of providing a replacement DJ had been too expensive at over £500. However, the Centre could play recorded music in the background. Members suggested use of a live band, but it was acknowledged that time was now too short to make the necessary arrangements.

Additional Items

1) Postcode Plots

A report was provided on users of the Centre based on the postcode of their home address/business. Although many users were based within the Parish a significant number of users were from Warrington and the wider area.

2) Replacement Tables

The following quotes had been received for replacement tables for the Leisure Centre. These were required to meet the level of usage and to replace some damaged tables which were becoming unsafe to use. The Management Team were recommending Go Pak tables, which were known to be quality tables. The next cheapest tables were the N Mogo table which were £24 more per table.

Tables

Quantity required	14
Gopak (per table)	£82.80
Go pak (total)	£1,159.20

Quantity required	14
Mogo (per table)	£106.74
Mogo (total)	£1,494.36

3) Item updates

- Wicksteed were due to carry out the annual playground inspection and to quote for the swing repair – This would take place in December, as there was a 8-10 week lead in time.
- Tree issues – The work was due to be completed 25 November 2021.

- Ash Tree – The this matter had been reported at Minute WPC.105(2) above.

Payments made since Management Committee meeting of 9 November 2021

Direct Debit Leisure centre		
08-Nov-21	SCOTTISHPOWER	480
08-Nov-21	BT GROUP PLC	245.76
Direct Debit Parish		
03-Nov-21	XERO UK LTD	31.2
10-Nov-21	BARCLAYCARD	171.37
Payments Leisure Centre		
08-Nov-21	Maher	363.62
08-Nov-21	T &JT Barton	791.84
15-Nov-21	T &JT Barton	997.72
15-Nov-21	Easyflow	39
15-Nov-21	St Helens Windows	1,000.00
Payments Parish		
08-Nov-21	DL Hannan	250
08-Nov-21	Warrington BC	1,234.80
08-Nov-21	Chsh. Pension Fund	199.81
08-Nov-21	Service Care	288.16
03-Nov-21	Yvonne Clarke	250
15-Nov-21	HMRC Cumbernauld	1,798.53
15-Nov-21	Service Care	288.16

Decision –

- (1) To note the Finance Officer’s update report, including the Budget Review 2021/22, work underway and payments made.
- (2) To approve the purchase of 14 tables from Go Pak in the sum of £1,159.20.

WPC.114 Draft Budget and Precept 2022/23

Members were informed that the Council had received notification of its Council Tax Base of 1,726 for 2022/23 (compared to 1,720 for 2021/22). It had been asked to notify Warrington Borough Council of its Precept requirement by no later than Friday 14 January 2022

Members agreed to defer consideration of this item until after the confidential discussions under Part 2 of the Agenda at Item 20, which related staff pay.

WPC.115 Section 3 – External Auditor Report and Certificate

The Clerk reported that the External Auditors had now signed off the final accounts for 2020/21 and provided their report and certificate. The document had now been published on the Council's website in accordance with the relevant regulations. A number of minor issues had been identified which the Clerk and Operations and Finance Officer would work on to resolve prior to submission of the draft accounts for the current year.

Decision – To note that the external auditors had now signed off the annual accounts for 2020/21.

WPC.116 Loan Repayment

Councillor McGinn had raised the matter of paying off the outstanding loans on the Leisure Centre to reduce interest charges. Ms Jones reported that there were two loans and that the balances at 31 March were as follows:

- Loan 1 = £27,484
- Loan 2 = £46,730

At the end of the year the outstanding balances were estimated to be as follows:-

- Loan 1 = £26,035
- Loan 2 = £41,829

The loans were paid in 6 monthly instalments. However the Council currently had insufficient funds to pay off these loans outright. In addition, the terms of the loans required the Council to be certain that it wanted to settle up, as the Public Works Loan Board simply issued a repayment demand following any enquiry.

The Clerk noted that the loans would have been taken out at a favourable interest rate at the time, but interest rates had fallen considerably over time. Cllr McGinn enquired if a further loan could be taken out at a lower interest rate to enable the earlier loans to be repaid.

Decision – To request the Operations and Finance Officer provide further information to a future meeting about the possibility of refinancing the existing loans.

WPC.117 Reports from Parish Council Committees

The minutes of the meeting of the Management Committee of 9 November 2021 were provided.

In respect of Minute WPMC.35(A)(2), Members noted that the Operations and Finance Officer had been asked to look into the provision of Sky Sports in the Leisure Centre bar. Members discussed the possibility of using other suppliers. It was acknowledged that from time to time customers did ask about the provision of Sky Sports, but that previous experience showed that they did not necessarily return to the bar frequently enough to cover the additional costs of the service. Councillor

Herron noted that the service would also show rugby matches, which could bring in additional customers. Members noted that international games from football or rugby tended to be available on free-to-air terrestrial TV.

In respect of Minute WPMC.35(A)(1) - Operational Issues, Councillor Herron raised the issue of marketing. He intended to arrange for the sign at the end of the access road to be revised and for a prominent arrow to be erected to direct customers to the Centre. Members discussed the provision of improved signage warning of the concealed entrance to the Centre. Signs could be erected by the main Playing Field gates or on the Council's bus shelters.

In respect of Minute WPMC.37(A) - Tommys, Councilor G Friend had circulated photos of the Tommys in situ, The Tommy at Hermitage Green would be removed for storage at the end of November due to the mowing issues on the Green. The Tommy at Swan Green was permanent.

Decision –

- (1) To note minutes of the Management Committee of 12 October 2021.
- (2) To note that the Operations and Finance Officer has been asked by the Committee to look into the provision of Sky Sports in the Leisure Centre bar.
- (3) To request the Officers to look into the possible provision of a permanent Tommy for Hermitage Green for 2022.

WPC.118 Ward Reports / Updates

Houghton Green Ward

There were no significant matters to report on this occasion.

Peel Hall Ward

There were no significant matters to report on this occasion.

Winwick Ward

Councillor Iddon reported that the Parish Council-owned bus stops on Myddleton Lane, one adjacent to Winwick CE Primary School and two at the junction with Ilex Avenue, were in a poor state and required cleaning and repainting. Councillor Mitchell suggested jet washing. Councillor Herron indicated that his local window cleaner contact had now moved out of the area. However, there might be other residents willing to carry out this work. Councillor Iddon indicated that the roof on one of the shelters by Ilex Avenue appeared to require repair.

Councillor Herron reported that a resident on Rectory Lane, whose home was adjacent to Myddleton Lane Playing Fields, had mentioned overgrown bushes adjacent to her property. He asked if the arboriculturalist company could look into

this matter. Ms Jones indicated that she was aware of the issue and had already spoken to the resident. Trees close to properties on Faringdon Road were due to be attended to this week. However, the ash tree still needed to be dealt with. The properties on Rectory Lane could be mentioned at the same time.

Ms Jones reminded Members that Wicksteeds were due to inspect the playground equipment in December, following an 8-10 week lead in time. They would also quote for the repair to the swings.

Councillor Herron reported that he had not spoken recently to representatives of Winwick CE School following the Council's decision to delay consultation on the car park proposal until after the leisure facilities consultation. It was suggested that he send an e-mail to the Chair of Governors to provide an update. Members discussed whether the needs of Winwick CE School might change if the planned 2FE school at Peel Hall was constructed. It was noted that the school's existing carpark had been reduced from 14 to 12 spaces since being fenced off.

Decision – To note the reports and updates by ward councillors.

WPC.119 Date and Time of Next Meeting

Decision – To note that the next meeting of the Council will take place on Tuesday 25 January 2022 at 7.30pm.

WPC.120 Exclusion of the Public (including the Press)

Decision – That members of the public (including the press) be excluded from the meeting by reasons of the confidential nature of the business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and the public interest in disclosing the information is outweighed by the need to keep the information confidential.

WPC.121 Finance Officer's / Clerk's Report - Confidential Matters

Members considered a report of the Operations and Finance Officer, which included the following matters:

- Debtors; and
- Draft Budget and Precept Models for 2022/23, including Staff Pay Rise options.

Debtors

Members noted that there were only a small number of debtors categorised in the ranges 30-89 days and over 90 days. Information was also provided about actions taken to chase up any outstanding amounts.

Draft Budget and Precept for 2022/23

Members considered a number of options for the draft Budget for 2022/23 based on

projections, which included Leisure Centre staff wages based on either the minimum wage or living wage. The figures also showed the implications of applying similar, or differential pay increases for the Leisure Centre Manager, Operations and Finance Manager and Clerk and the implications of bring the Litter Picker Service in-house.

The detailed budget option figures included the following scenarios:

- Options if the current level of Council Tax was retained
- Options if the current Precept was to be increased by 3%
- Options of the current precept was to be increased by 6.6%

Members discussed the detailed options available. Consideration was given to the fact that the Leisure Centre was currently in profit, but there remained a high level of uncertainty about that income, which suggested a more cautious approach to the Budget for 2022/23. Members also noted the desirability of bringing the Litter Picker Service in-house, which would ensure better terms and conditions of employment for a valuable worker. Issues around the cost of providing a new vehicle for the litter picker were also considered and the fact that there were reliability issues regarding the current vehicle. Councillors noted that there were alternative models for provision of a litter picker service operated by other parish councils. For example, Poulton with Fearnhead directly employed a litter picker and leased a vehicle through Warrington Borough Council. In addition, Members considered whether it would be equitable to for different percentages of pay increases to be applied to different categories of staff.

Ms Jones indicated that an increase in the precept of 6.6% would be required to fund all of the proposed pay increases and the internalisation of the Litter Picker Service. The Clerk indicated that the Chancellor's Autumn Statement had envisaged Council Tax rises for principal authorities of 3% for the next 3 years, but no cap had been applied to parish council increases. Members acknowledged that Council Tax levels for Winwick were among the highest in Warrington and that some residents were struggling financially. One councillor spoke in favour of a 0% increase in Council Tax for the Parish. Other councillors commented that this would necessitate savings having to be identified.

Ms Jones highlighted that only the wages of the Clerk and Operations and Finance Officer were a call upon the Parish precept, as all Leisure Centre staff were fully funded from within the profits of Leisure Centre. The Centre's staffing budget had been increased due to the anticipated increase in the number of functions in 2022/23. Councillor Mitchell noted that the majority of savings around the Litter Picker Service would be made on the vehicle costs, rather than staffing. She had some contacts who could provide competitive maintenance quotes, through her involvement with the Community Buses.

The Clerk reminded Members that there was a small amount of reserves carried forward into 2021/22 (£9,273), which should roll forward into 2022/23 along with any additional balances from the current financial year. Reserves should not normally be used to fund recurring items of revenue expenditure, as they could only be spent once. However, the reserves could fund one-off expenditure, such as paying the termination fees for the litter picker contract with the employment agency (c.£3k).

Councillor G Friend outlined a Budget option which would increase the precept by around £1,600, providing for a pay increase to the living wage for Leisure Centre staff, borrowing to fund a litter vehicle over several years and paying the employment agency termination fee from reserves. Ms Jones advised that this scenario could be funded within the 3% precept rise model. Councillor Herron suggested that the Management Team should also receive a pay rise. Councillor Iddon strongly opposed a pay rise for the Management Team. Ms Jones confirmed that a 4% precept rise could fund this revised option. She also noted that approving the adoption of the living wage would help with bar staff recruitment and retention. A small charge for Ms Jones' administrative time could be made to Burtonwood with Westbrook Parish Council, if the in-house litter picker model was adopted.

Councillor McGinn recommended the drafting of a list of potential Parish projects, which could be activated if the anticipated profits from the Leisure Centre were realised at the end of 2021/22, including the return of the £17.5k operational support grant from the Council.

Decision –

- (1) To note the confidential Budget report of the Operations and Finance Officer.
- (2) To approve the consideration of a Budget option based increasing staff wages to the foundation living wage, applying a similar percentage increase to the Management Team pay, internalisation of the Litter Picker Service and the use of reserves to pay the employment agency's termination fee.

Part 1 of the meeting was then resumed.

WPC.122 Draft Budget and Precept 2022/23

Members noted the staffing and Budget discussions which had taken place in Part 2.

Two councillors spoke in favour of no increase in the Parish Precept for 2022/23. Members had regard to the forecast that a 4% increase in Parish Precept and use of reserves to terminate an employment agency contract, should achieve the aims set out at minute WPC.121(2).

Decision –

- (1) To approve a Parish Precept of £129,222.91 for 2022/23 (an increase of 4% on the overall Precept of £124,252.80 for 2021/22), based upon the budget model outlined at Minute 121(2) above. The Precept will give rise to a Council Tax of £74.87 for a Band D property (an increase of £2.63 or 3.64% of the amount of £72.24 set in 2021/22)
- (2) To request the Operations and Finance Officer to provide a revised Budget schedule for formal ratification by the Council at its meeting on 25 January 2022.

WINWICK PARISH COUNCIL – ACTION LIST / REFERRAL LOG 2021/22

No.	Issue	Minute No.	Date of Raising	Referred To	Referral Date	Response Date	Comments	Progress
1	To note the development of a draft Data Protection Policy.	WPC.20(3)	22/05/18	Clerk	22/05/18	-	Commenced	
2	To note the work to be undertaken on the Definitive Map and to request the Clerk to produce and circulate widely an advert for Footpath Wardens for the Winwick area.	WPC.179	23/04/19	Clerk	-	-	Work is on-going to develop a suitable job description for advertisement. Potentially this task could be undertaken in conjunction with Winwick Litter Network	
3	That the existing Code of Conduct be re-adopted and that Officers be requested to review the Code to consider whether there was a need to align it with the new Model Code provided by the Local Government Association.	WPC.7	18/05/21	Clerk/ Finance Officer	-	-	In progress	
4	To reaffirm that the Clerk, in consultation with the Chair, be authorised to continue to work on the 2018 Edition of the NALC Model Standing Orders and to complete those sections where local choice was required, so as to make available revised Standing Orders for consideration by the Council as soon as possible.	WPC.8(1)	18/05/21	Clerk	-	-	In progress	
5	To agree, in principle, to the siting of litter bin on Winwick Park roundabout, subject to consideration of the land ownership issue.	WPC.38	22/06/21	Clerk	-	-	Enquiries made on 02/08/21 and a response dated 13/08/21 appears to indicate that the land in question may be WBC Leisure Land. The land does not appear to be WBC Adopted Highway. The matter will be pursued	

Agenda Item 5

							further with Dave Cotterill, WBC	
6	To request the Clerk to add an item on Community Governance Review to the Agenda for January 2022	WPC.78	28/09/21	Clerk	-	-	Noted for January 2022 meeting	●
7	To request that the Operations and Finance Officer obtain a second quote for the arboricultural works to the ash tree.	WPC.96(2)	26/10/21	Operations and Finance Officer	-	-	A 2 nd quote was obtained, but this was more expensive than the original quote. Approval was given by Council on 25/11/21 to accept the 1 st quote	●
8	To request an update as to progress on the 3G pitch proposals at each meeting.	WPC.108(3)	23/11/21	Councillors Mitchell & Herron	-	-	In progress	◎
9	To request the Operations and Finance Officer provide further information to a future meeting about the possibility of refinancing the existing loans.	WPC.116	23/11/21	Operations and Finance Officer	-	-	In progress	◎
10	To request the Officers to look into the possible provision of a permanent Tommy for Hermitage Green for 2022.	WPC.117(3)	23/11/21	Clerk/ Operations and Finance Officer	-	-	Not yet started	○
11	To request the Operations and Finance Officer to provide a revised Budget schedule for formal ratification by the Council at its meeting on 25 January 2022.	WPC.122(2)	23/11/21	Operations and Finance Officer	-	-	This will be included in the relevant Finance Report	◎

Progress Legend

- Completed
- ◎ Progressing to target
- ◎ Early progress / just started
- Not started (lower priority)
- Complete – Immediate review programmed
- ✳ Issues (exception)

Version 7.0 - (Final) – 19/01/22



Poplars and Hulme Ward

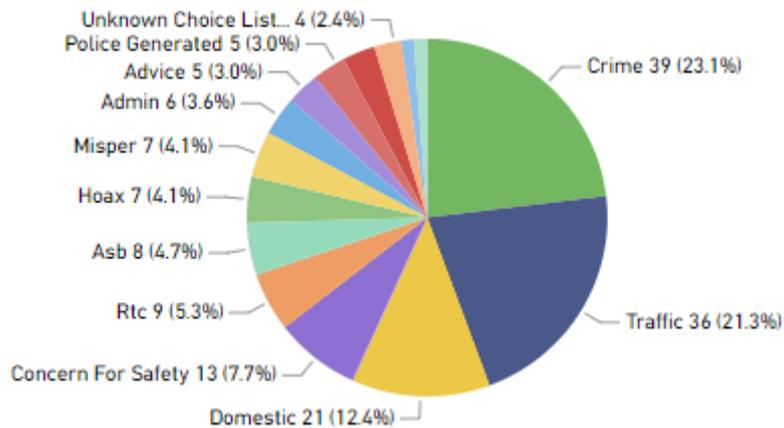
Nov 2021

PCSO Dean Pritchard
 PC Sophie Berry
 PS Lee Hillyard

Dean.pritchard@cheshire.police.uk
 Sophie.Berry@cheshire.police.uk
 Lee.Hillyard@cheshire.police.uk

In total there have been 169 incidents recorded across the Poplars and Hulme ward. The repeat locations for the parish perimeter

Crime –



OTHER –

- 01/12/21 - Resident Voice Survey on Cinnamon Lane
- 01/12/21 - St Andrew Primary School - Visibility
- 02/12/21 - St Bridget's Primary School - Visibility
- 02/12/21 - Buttermere Avenue - Residents Voice Survey
- 03/12/21 - Working from home
- 06/12/21 - A/L
- 07/12/21 - A/L
- 08/12/21 - A/L
- 12/12/21 - Council emailed regarding zebra crossing outside St Stephens School
- 13/12/21 - St Andrews Primary - When I Grow Up Day
- 16/12/21 - Cinnamon Lane Warrant
- 18/12/21 - Op Jingles
- 18/12/21 - Cheshire Alert - Vehicle crime around Christmas
- 18/12/21 - Hermes Warehouse Security Advice due to recent theft from trailers.
- 21/12/21 - Shopping Safety Leaflets at Co ops
- 22/12/21 - Op Jingles
- 23/12/21 - PC/PCSO Surgery

Winwick Parish Council

Correspondence since 23 November 2021
(or not previously reported)

1. E-mails from Warrington Voluntary Action (WVA) about the availability of grants to community groups and other news, training and local events – 25/11/21, 01/12/21, 03/12/21, 06/12/21, 07/12/21 (x2), 16/12/21, 27/12/21, 04/01/22, 10/01/22, 11/01/22 (x2), 12/01/22 (x2), 13/01/22 (x2) and 18/01/22
2. E-mails and reminders from Sharon Angus-Crawshaw, Cheshire Association of Local Councils (ChALC), about various training events; and enclosing bulletins highlighting relevant parish news for the weeks ending 26 November, 3, 10 and 17 December 2021 and 7 and 14 January 2022 – 26/11/21 (x2), 03/12/21 (x2), 10/12/21, 17/12/21 (x2), 04/01/22, 05/01/22, 07/01/22, 10/01/22, 14/01/22 , 17/01/22 and 18/01/22
3. E-mail from Katie Halliwell, Cabinet Support Officer, Warrington Borough Council, enclosing PowerPoint slides from the Parish Council Development Management training session and links to supporting information – 24/11/21
4. E-mail from Adam Kellock, Senior Democratic Services Officer, Warrington Borough Council, enclosing a link to register to attend a webinar hosted by the LGA on Personal Safety for Councillors – 26/11/21
5. E-mails from Rebecca Lee, Legal Support Officer, and Cheryl Nicholson, Senior Legal Assistant, Warrington Borough Council, about various Traffic Regulation Notices (along with any statements of reasons and plans, as appropriate), due to be advertised in the Warrington Guardian on Thursday 9 and 16 December 2021 and a Town Police Clause Notice relating to the Lymm Dickensian Christmas which was due to take place on Saturday 11 December 2021. – 07/12/21, 09/12/21 and 10/12/21
6. Email from Dave Rayner on behalf of Charity Scope, seeking help to find new locations for, and to further expand their network of textile recycling banks – 07/12/21
7. E-mail from a resident, AH, reporting difficulties using the Parish Council's web-based contact form and seeking councillors direct e-mail contact information – 10/12/21
8. E-mail from John Dwyer, Police & Crime Commissioner for Cheshire, consulting on his priorities for the Police budget, proposal for the precept for 2022/23. The proposals would add 83p per month to Council Tax bill for the average Band D property. – 06/01/22
9. Email from resident, BB, enquiring if councillors recalled any information about a contractors' depot in Mill Lane in the 1950s owned by Sir Lindsay Parkinson. The enquirer recalled, as a child, that the site was on the bend near Winwick Quay marshalling yard – 06/01/22.

10. E-mail from Nick McCarthy, Clerk to Rixton with Glazebrook Parish Council, seeking recommendations regarding the replacement of that Council's website – 11/01/22
11. E-mails from resident, AH, asking for an update on proposals to consider disposal of an area of land on Myddleton Lane Paying Fields to Winwick CE Primary School, to support their School and Community Improvement Plans and recording an objection to any such sale of land – 08/12/21 and 13/01/22 (x2)
12. Various promotional e-mails and mailshots for goods or services linked to typical parish activities or community services from the following organisations:-
 - Cloudy IT – technology based solutions
 - GeViews – Planters
 - KOMPAN – outdoor playground equipment
 - HAGS – outdoor playground equipment
 - Playsource Ltd - outdoor playground equipment
 - Proludic – outdoor playground equipment
 - We Find Any Learner – training courses

Up to date as at 18/01/22

Winwick Parish Council

Planning Matters since 23 November 2021

General Correspondence (1)

1. E-mail dated 15/12/21 from a resident, MS, asking that the Parish Council object to application 2021/40335 (see 2. below) due to the increasing amount of housing planned in Houghton Green, traffic issues on Mill Lane and taking into account some of the planning merits of the proposed development.

Domestic Planning Applications (7)

2. Application reference: 2021/40335
Location: 16, Radley Lane, Winwick, Warrington, WA2 0SY
Description of development: Proposed detached dwelling in rear garden
3. Application reference: 2021/40577
Location: 31, Golborne Road, Winwick, Warrington, WA2 8SY
Description of development: Proposed single storey rear extension to extend beyond the rear wall by 6.00m, height of 2.70m and height of the eaves to be 2.50m
4. Application reference: 2021/40618
Location: 107, Myddleton Lane, Winwick, Warrington, WA2 8LR
Description of development: Proposed single storey front, side & rear extensions
5. Application reference: 2021/38862
Location: 1, Waterworks House, Delph Lane, Warrington, WA2 0RF
Description of development: Householder - Proposed two storey rear extension
6. Application reference: 2021/40372
Location: 6, Gerosa Avenue, Winwick, Warrington, WA2 8SR
Description of development: Proposed Single storey side & rear extension. and front porch
7. Application reference: 2021/40437
Location: Land Adjacent To Toll Bar Road, East Of The A49 And North Of 697 Winwick Road, Warrington, WA2 8QG
Description of development: Erection and siting of fibre exchange telecommunications infrastructure to provide a full fibre (gigabit) to the premises service
8. Application reference: 2022/40819
Location: 25, Dundee Close, Winwick, Warrington, WA2 0UJ
Description of development: Demolition of existing garage proposed single storey side and rear extension.

Non-Domestic Planning Applications (7)

9. Application reference: 2021/40522
Location: Land between A49 Winwick Road to A573 Parkside Road, including a proportion of the former Parkside Colliery with land, from A573 Parkside Road to A579 Winwick Lane connecting to M6 Junction 22, WA2 8ST
Description of development: Discharge of condition application Construction Environmental Management Plan (CEMP) following secretary of state approval associated to 2018/32514

10. Application reference: 2021/40514
Location: Land between A49 Winwick Road to A573 Parkside Road, including a proportion of the former Parkside Colliery with land, from A573 Parkside Road to A579 Winwick Lane connecting to M6 Junction 22, WA2 8ST
Description of development: Application to consider conditions 5 (groundwater), 7 (land contamination), 10 (freight traffic signage), 11 (road phasing and completion plan), 13 (tree work), 15 (landscape phasing) & 17 (ecology) following Secretary of State approval APP/M0655/V/20/3253232 associated with WBC application 2018/32514 (single carriageway link road between A49 Winwick Road and A573 Parkside Road, known as the Parkside Link Road)

11. Application reference: 2021/40476
Location: Carshop, Calver Park Road, Winwick, Warrington, WA2 8JH
Description of development: Proposed new single story building to provide a sheltered vehicle inspection tunnel

12. Application reference: 2021/40581
Location: Land between A49 Winwick Road to A573 Parkside Road, including a portion of the former Parkside Colliery Site, and then land from A573 Parkside Road, to A579 Winwick Lane connecting to M6 Junction 22
Description of development: C/2021/0106/CON Adjacent authority application for discharge of Condition 3 (CEMP) on application P/2018/0249/FUL

13. Application reference: 2021/40590
Location: Land between A49 Winwick Road to A573 Parkside Road, including a portion of the former Parkside Colliery Site, and then land from A573 Parkside Road, to A579 Winwick Lane connecting to M6 Junction 22
Description of development: C/2021/0108/CON Adjacent authority application for discharge of Condition 6 (Groundwater), Condition 7 (Earthworks) , Condition 11 (Mitigation), Condition 12 (Mitigation), Condition 15 (Breeding birds), Condition 18 (Arboricultural impact assessment), Condition 19 (Landscaping), Condition 20 (Bird and bat boxes), Condition 21 (Lighting) Condition 22 (Water vole mitigation), Condition 24 (Archaeological work) and Condition 25 (Written scheme of archaeological building) on application P/2018/0249/FUL

14. Application reference: 2021/40558
Location: Land between A49 Winwick Road to A573 Parkside Road, including a proportion of the former Parkside Colliery with land, from A573 Parkside Road to A579 Winwick Lane connecting to M6 Junction 22, WA2 8ST
Description of development: Proposed Discharge of Condition 6 (Local Employment Scheme) and Condition 9 (Construction of highway improvement)

Agenda Item 10

on grant of approval via Secretary of State Appeal APP/M0655/V/20/3253232 associated with WBC application 2018/32514 (single carriageway link road between A49 Winwick Road and A573 Parkside Road, known as the Parkside Link Road)

15. Application reference: 2021/39462
Location: Land South of M62, Mill Lane, Houghton Green, WA2 0SU
Description of development: Outline Planning Application (Major) Outline application for 27 dwellings (15 three storey townhouses and 12 two storey semidetached houses), open amenity space and associated development (access, layout and scale only - landscaping and appearance are reserved matters).

Up to date as at 19/01/22

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Winwick Parish Council

25 January 2022

Report Title: Community Governance Review

Report Author: Julian Joinson

Contact Details: **Email:** jjoinson.winwickclerk@outlook.com **Telephone:** 07818 066549

1. PURPOSE

- 1.1 To inform Members of the procedure for a community governance review.

2. CONFIDENTIAL OR EXEMPT

- 2.1 The report does not contain any confidential information

3. INTRODUCTION AND BACKGROUND

- 3.1 At its meeting on 28 September 2021, the Council agreed to defer consideration of the matter of a possible community governance review to January 2022. The matter had been raised initially because of an apparent inequality in the number of elected Members for each ward based upon the electorate in those wards. This situation had arisen following the changes to wards implemented following a review by the Local Government Boundary Commission for England, which came into force in May 2016.

4. PROCEDURE FOR COMMUNITY GOVERNANCE REVIEW

- 4.1 From 13 February 2008, district councils, unitary county councils and London borough councils ('principal councils') have had responsibility for undertaking community governance reviews and have been able to decide whether to give effect to recommendations made in those reviews. This power includes the responsibility for making of recommendations for electoral arrangements for parish councils, as well as wide-ranging powers to create new parishes or make changes to parish boundaries. In making that decision, they will need to take account of the views of local people.

- 4.2 The Local Government and Public Involvement in Health Act 2007 allows principal councils to determine the terms of reference under which a community governance review is to be undertaken. It is considered to be good practice for a principal council to consider conducting a review every 10-15 years. It must also conduct a review if a valid petition is received from local electors, providing the relevant thresholds are met. For an area like Winwick, with more than 2,500 local electors, the petition must be signed by at least 10% of them. The petition must set out at least one recommendation that the petitioners want the review to consider making. A list of possible matters that can be used to shape formal recommendations is provided at Appendix 1 (the list is not exhaustive).
- 4.3 There is no right for a Parish Council to trigger a review, but conceivably this could be initiated through discussion with the principal authority, Warrington Borough Council, but would be subject to that authority's cooperation and agreement. The Parish Council would be a consultee during any review.
- 4.4 When undertaking the review the principal authority must have regard to the need to secure that community governance reflects the identities and interests of the community in the area under review, and the need to secure that community governance in that area is effective and convenient.
- 4.5 The principal council will make recommendations at the conclusion of the review. It must both publish its recommendations and ensure that those who may have an interest are informed of them. In taking a decision as to whether or not to give effect to a recommendation, the principal council must have regard to the statutory criteria (outlined in paragraph 4.4). After taking a decision on the extent to which the council will give effect to the recommendations made in a community governance review, the council must publish its decision and its reasons for taking that decision. The council will then need to draw up a formal reorganisation order.
- 4.6 Given that the final decision would be taken Warrington Borough Council and must take account of any representations received, it is perhaps worth mentioning that there is a significant element of risk in asking for a community governance review. Namely, the outcome of any review might not secure the specific changes that the Parish Council is seeking to achieve.
- 4.7 The full guidance document published by the (former) Department for Communities and Local Government and Local Government Boundary Commission for England is available using the link below.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/8312/1527635.pdf

- 4.8 Members are asked to consider whether they wish to discuss a community governance review with Warrington Borough Council and what recommendations they might wish to propose.

5. FINANCIAL CONSIDERATIONS

- 5.1 The financial considerations will depend on the course of action adopted.

6. RECOMMENDATION

- 6.1 To determine whether to pursue further the matter of community governance review.

List of Potential Matters Shaping Recommendations

(see Guidance: Paragraph 40)

- the creation of a parish
- the name of a parish
- the establishment of a separate parish council for an existing parish
- the alteration of boundaries of existing parishes
- the abolition of a parish
- the dissolution of a parish council
- changes to the electoral arrangements of a parish council
- whether a parish should be grouped under a common parish council or de-grouped
- a strong, inclusive community and voluntary sector
- a sense of civic values, responsibility and pride
- a sense of place – a place with a ‘positive’ feeling for people and local distinctiveness
- reflective of the identities and interests of the community in that area
- effective and convenient
- the impact of community governance arrangements on community cohesion
- the size, population and boundaries of a local community or parish
- people from different backgrounds having similar life opportunities
- people knowing their rights and responsibilities