



18 February 2026

To: All Members of Winwick Parish Council

Dear Councillor

The next meeting of the Parish Council will be held at the Winwick Community Centre on Tuesday, 24 February 2026 at 7.30pm.

Yours sincerely

Julian Joinson
Clerk to the Parish Council

AGENDA

Part 1

- 1. Apologies for Absence**
- 2. Code of Conduct - Declarations of Interest**

Members are reminded of their responsibility to declare any disclosable pecuniary or non pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

The Clerk is available prior to the meeting to give advice and/or to receive details of the interest and the item to which it relates.

Declarations are a personal matter for each Member to decide. The Clerk can advise on the Code and its interpretation, but the decision to declare, or not, is the responsibility of the individual Member based on the particular circumstances.

- 3. Minutes**

To confirm the minutes of the Council meeting held on 27 January 2026.

- 4. Peel Hall Ward Vacancy**
- 5. Updates on Issues from Previous Meetings**
- 6. Question Time for Electors** (*Maximum of 40 minutes allowed*)
- 7. Written Motions Received**

- 8. Police / Community Issues**
- 9. Correspondence**
- 10. Planning Matters**
- 11. Update on Major Planning Developments**
- 12. Finance Officer's Report**
- 13. Ward Reports / Updates**
 - Peel Hall Ward
(Councillors A Griffiths, W Rennison and one vacancy)
 - Winwick Ward
(Councillors J Herron, E Lavender and S Mann)
- 14. Date and Time of Next Meeting**
 - Tuesday, 24 March 2026, at 7.30pm
- 15. Chairman to move to Part 2**

Part 2

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Council may, by resolution, exclude the public (and press) from the following part of the meeting on the basis that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution (including the need to receive or consider recommendations or advice from sources other than members, committees or sub-committees) and arising from the nature of that business or of the proceedings.

CONFIDENTIAL MATTERS

- 16. Finance Officer's / Clerk's Report – Confidential Matters**
 - (a) Debtors
 - (b) Vehicle on Playing Fields
 - (c) Staff Pay Award
 - (d) Leisure Centre Operating Model

Winwick Parish Council
Minutes of the Meeting held on 27 January 2026

Present: Councillors A Griffiths (Chair), J Herron, E Lavender and S Mann.

WPC.122 Apologies for Absence

There were no apologies for absence submitted on this occasion.

WPC.123 Code of Conduct - Declarations of Interest

There were no formal declarations of interest submitted on this occasion.

WPC.124 Minutes

Decision – That the Minutes of the meeting of the Council held on 25 November 2025 and the Special Meeting held on 13 January 2026 be agreed and be signed by the Chair as correct records.

WPC.125 Peel Hall Ward Vacancies

Julian Joinson, Clerk, indicated that the deadline for the calling of a by-election for the second vacancy in the Peel Hall Ward had expired on 22 January 2026 without an election being called. The Parish was now under a duty to co-opt a member to the Council as soon as reasonably practicable. There was no formal guidance in relation to the co-option process, which could be carried out by a direct appointment of a known individual or by an open recruitment and selection process, provided that the nominees met the usual qualifying criteria for candidates and were not disqualified under the relevant legislation.

The Chair indicated that Members had been in discussion with Wendy Rennison, Vice-Chair of the Friends of Peel Hall Park Group, about her nomination as a co-optee for the first Peel Hall Ward vacancy. The Council was already working with her on local projects and she would be a valuable asset to the Council, providing another link to the wider network of voluntary groups in the Parish area.

The Clerk reminded Members that, if appointed, Ms Rennison would not be able to act as a councillor until she had signed the formal declaration of acceptance of office form and this had been witnessed. The form would be made available at the next meeting.

Decision –

- (1) To approve the appointment of Wendy Rennison as a co-opted member for the Peel Hall Ward.
- (2) To note that the most recent vacancy in the Peel Hall Ward may now be filled by co-option, and to consider any suitable candidate(s) as soon as reasonably practicable.

WPC.126 Updates on Issues from Previous Meetings

Members considered a schedule which outlined actions and referrals from previous meetings of the Council. Most actions were progressing well, although there were a number of outstanding matters. Completed actions now identified, denoted by a solid green bullet or reported verbally at the meeting, would be removed from the schedule when published for the next meeting.

A summary of the actions discussed at the meeting is provided below:

No.	Issue	Action
4	Tree Surgeons	Clare Hinkins, Operations and Finance Officer, reported that it the playing fields were currently too muddy to support the weight of the wood shredder. Drier conditions would be required before the tree work could proceed. It was envisaged that the work would probably take place in March/April 2026 - Retain
5	Attendance of Police and Crime Commissioner	No reply had been received. – Retain
6	Community Payback Scheme and HMP Thorn Cross Outreach Programme – Redecoration, Gardening and Grounds Maintenance	<p>The Chair reported that he had chased up his contact regarding use of the Community Payback Scheme.</p> <p>Mrs Hinkins indicated that individuals from the HMP Thorn Cross outreach scheme, had completed work in the Countryside and Radley Suites. Work had commenced in the Main Hall on Monday around the white alcoves, the stage area and its white edges. Work on the back of the stage would begin next Monday, then the main portion of the room. It may only be possible to complete one wall as some functions were already booked in soon. Work would then commence on the hallways.</p> <p>Councillor Mann asked whether the arrangements with HMP Thorn Cross were time limited. Mrs Hinkins confirmed that there was no limit and that the arrangements could continue as long as the work was needed. Councillor Man asked if the scheme covered park/grounds maintenance work. Mrs Hinkins indicated that the Council had asked for painters/decorators, but would shortly ask about kitchen and bathroom fitters. In the spring/summer the Council could ask about outdoor work. In the event of rain an indoor alternative job would be required. The Chair added that the works undertaken depended on the individual and their skilled trade. - Retain</p>
7	Access Road / Liaison with Winwick CE Primary School	<p>The Chair undertook to send a copy of an e-mail he had received to Councillor Herron.</p> <p>In addition, a discussion had taken place recently with the</p>

		<p>Headteacher of Winwick CE Primary School about s.106 money from the St Oswald's Place development (Bellway). It was understood that the school would receive some of this funding.</p> <p>Councillor Mann added that the school would need to chase up this money, noting that Croft Primary School had already received their allocation. He suggested writing to Winwick Primary School to remind them to chase up the funding.</p> <p>Councillor Mann had also chased up the matter of replacement bus stops in Winwick, following a similar discussion in Croft. This related to s.106 monies for active transport, which could fund the replacement of the Parish Council's three ageing bus stops.</p> <p>The Council had also sought some support to improve the playing fields, including its drainage. It was not clear yet what s.106 money might be available from the Peel Hall development. The Chair undertook to look into this matter via the planning consents.</p> <p>Councillor Mann reported that two residents of Green Lane had highlighted the volume and speed of traffic in that area. He had logged this as a traffic issue with the Borough Council. By way of example, it had taken him 5 minutes recently to pull out of his driveway onto Myddleton Lane because of continuous traffic movement. Councillor Lavender suggested requesting speed bumps. Councillor Mann responded that Green Lane would be a 20mph zone in the not too distant future, but that the Council would need to keep pushing for its implementation - <i>Retain</i></p>
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Decision –

- (1) To note the position regarding updates from previous meetings.
- (2) To request that the Clerk write to Winwick CE Primary School to advise them to contact Warrington Borough Council to chase up any s.106 funding available to them from the St Oswalds Place development.

WPC.127 Question Time for Electors

There were six members of the public present at the meeting.

Operation of the Community Centre

A member of the public indicated that she had written to the Council on 10 January

2026 about the operation of the Community Centre, but had not yet received a reply. She confirmed that she would still appreciate a written response.

The resident expressed concerns that pubs nationally were closing. She believed that the local community would like to understand why public money was being used on a venue which was making a loss year on year. The facility should serve the community and if it made large losses something would need to change.

The correspondent stressed that the purpose of her e-mail was to gain an understanding of the issues. She acknowledged that councillors were working hard and asserted that her observations were not intended to be personal criticisms. However, she was of the view that this Centre was still a business that was making a loss.

A second resident added that she had been pleased to see Facebook adverts about the Centre. She noted that Burtonwood had good take up of its community centre, possibly due to its regular advertising.

Response: The Clerk apologised for not acknowledging the initial correspondence. The e-mail was noted and summarised at No. 21 of Item 12 – Correspondence, on the Agenda. The issues raised were complex and the Clerk had hoped to obtain a steer from councillors at the meeting about the response to be sent.

The Chair indicated that councillors would need to see the details of the issue raised in the e-mail in order to reply. By way of background, the expansion of the Centre had been financed by a loan taken out around 20 years ago, and there was a second loan associated with the site, both of which would still need to be paid off even if the venue was closed. Hence, closing the Centre was not a realistic option. The absence of a profit was not desirable, but the Centre was not a commercial venture. Ideally, the Centre should break even as a minimum. The Parish Council provided some funding to enable the Centre to continue to function for the community. However, the value provided to the community by the use of a subsidy was not well recognised or understood by residents. The Centre either ran its own events or supported community events, but there were heating, lighting and other costs associated with those activities which were unfunded and borne by the Centre.

One of the key priorities of the Council's administration was to bring the Centre back to life. It would be rebranded as a community centre within the next couple of months, as its vision was to operate for the community, not as a commercial enterprise. Mrs Hinkins illustrated this point by highlighting the Bingo events, which were aimed at elderly/socially isolated residents and for which tea, coffee and prizes were provided. The Centre aimed to balance these types of community events with more mainstream activities such as party bookings, the carnival and beer festival events.

Councilor Mann gave an assurance that the issues raised in the e-mail would be considered. The Management Committee, which dealt with the operation of the Community Centre, usually met on the second Tuesday of the month (on alternate months). He noted that the resident had indicated that she could not normally attend meetings on Tuesdays and agreed that members would discuss the issues and get

back to her. He added that he continually provided constructive criticism of the Centre's day to day operations at meetings. However, there had been lots of challenges to tackle since the Council's new administration had taken office. The current councillors were 18 months into their tenure, but the challenge was large. The Chair reminded all that the Centre had been costing around £50k per year prior to this administration. Councillor Mann added that failed events trialed under previous managers, such as the fireworks event, had been costly and had caused reputational damage. Councillor Herron was of the view that the previous administration had neglected the Centre and had also allowed the Council's reserves to run down. The Council was now moving forward positively.

Councillor Herron reiterated that the venue was primarily a community centre and that inevitably there would be some cost to residents. Councillor Mann added that there was only one other parish council in Warrington with a similar set up. Other councils were cash rich and often relied on the use of other organisations' facilities. By way of example, the Chair understood that Culcheth Parish Council paid approximately £16k per year to use a facility owned by Warrington Borough Council.

Councillor Mann indicated that councillors had discussed the operational model used for Burtonwood Community Centre, but that Centre stood on Borough Council land for which a peppercorn rent was paid. The Centre generally only opened at 6pm and this was often only when rugby events were taking place. Winwick Parish Council was currently redecorating its community centre before taking photographs for promotional purposes. These adverts would then be circulated widely. The Chair added that there was now a separate website for the Centre (due to be launched soon). This would promote room hire and support contactless booking forms and other features. The venue would also pop up on Google for room hires in Warrington. The new website would be launch once the centre's name had been formally changed to Winwick Community Centre. Mrs Hinkins added that SJ Leisure had agreed to photograph the rooms after setting them up for various functions. Promotional images could include a range of uses from a wedding venue to a bouncy castle attraction.

The Chair summed up by indicating that the Council aspired to ensuring that the community aspects of the Centre were financed by the commercial activities undertaken. The Council was now moving towards that goal. Councillor Herron added that individual councillors were putting a large amount of personal effort into the progress being made. Councillor Mann acknowledged the concerns being expressed and commented that before he had become a councillor he had been a vocal critic from the public seating. However, he now understood the extent of the issues that needed to be addressed.

The Chair confirmed that a response would be provided to the resident on the specific questions posed in her e-mail.

Decision –

- (1) To note the questions submitted and responses given.
- (2) To request the Clerk to forward a copy of the resident's e-mail dated 10

January 2026 to the Chair for his observations.

WPC.128 Written Motions Received

There were no written motions submitted on this occasion.

WPC.129 Police / Community Issues

No written reports had been received from PCSO Stephen Heaps (Winwick Ward) or PCSO Michelle Jones (Peel Hall Ward) on this occasion.

Councillor Mann reported that PCSO Heaps had been present in Winwick yesterday. He reminded Members of the plans to reduce the number of PCSOs across Cheshire from 67 to 20. Dan Price, Police and Crime Commissioner (PCC) for Cheshire had circulated a consultation regarding funding. It was understood that 5 PCSOs would be deployed across Warrington under the proposals. PCSO Heaps would be one of the 5 officers retained. He had expressed a wish to stay in the West of Warrington, but clearly this resource would be spread very thinly. Councillor Mann added that he had written to the PCC to ask him to resolve the issue. The Parish had not benefited from a dedicated officer since the departure of PCSO Tony Spruce. However, PCSO Heaps remained very proactive and had helped to tackle anti-social behaviour. Mrs Hinkins confirmed that PCSO Heaps had apologised for not being able to submit a report on this occasion.

It was acknowledged that there was currently limited Police feedback regarding the Peel Hall Ward. The Chair noted that until recently regular update reports had been provided for Peel Hall.

It was reported that an operation involving special constables would be held on Friday 30 January 2026 in Winwick commencing at 3.30pm. The operation would focus on speeding, parking and HVGs and would cover routes including Myddleton Lane, Golborne Road, Newton Road and Waterworks Lane. A total of 4 special constables would be deployed with the full complement being available from 6.00pm onwards. Councillor Mann undertook to request a further operation to focus on Mill Lane and the Houghton Green area.

Councillor Lavender commented that she had not been aware of the date of the most recent Police surgery in Winwick. Mrs Hinkins confirmed that the surgery had not been widely advertised on this occasion.

Councillor Mann suggested that councillors and members of the public should follow the various Police social media pages for the latest updates. Councillor Lavender expressed disappointment that updates had to be chased up when the Council meeting dates were published in advance. However, others were of the view that it would be unrealistic to expect PCSOs to be aware of Council reporting deadlines given that their resources were spread so thinly.

Councillor Mann undertook to e-mail PCSO Heaps one week before each meeting to remind him about the request for an update.

It was also reported that PCSOs funded or part funded by parish councils, such as Great Sankey Parish Council, were not ring fenced and would also be affected by the proposed changes.

Decision – To note update about Policing matters.

WPC.130 Correspondence

The following items were reported:

1. E-mails from Warrington Voluntary Action (WVA) about the availability of grants to community groups and other news, training and local events – 19/12/25, 31/12/25 and 06/01/26
2. E-mails from Sharon Angus-Crawshaw, Cheshire Association of Local Councils (ChALC), enclosing bulletins highlighting relevant parish news – 24/11/25, 01/12/25, 08/12/25, 15/12/25, 22/12/25, 09/01/26, 05/01/26, 12/01/26, 15/01/26 and 19/01/26
3. E-mail from Dan Price, Police and Crime Commissioner for Cheshire, in connection with the Budget proposals for 2026/27 - 19/11/256
4. E-mail from Steve Park, Chief Executive, Warrington Borough Council, to parish councils, about progress on improvements following a Government-led “best value” inspection in 2024 – 21/11/25
5. E-mails from Rebecca Lee, Legal Support Officer, Warrington Borough Council, about various Traffic Regulation Notices (along with any statements of reasons and plans, as appropriate) due to be advertised in the Warrington Guardian on Thursdays, 27 November and 11 December 2025 – 25/11/25(x2) and 09/12/25
6. Copy of an e-mail from Councillor Mann to Warrington Borough Council, following up on proposals to provide 3 replacement bus stops in Winwick and the response as forwarded on 09/01/26 – 25/11/25
7. Copy of an e-mail from Councillor Mann to Warrington Borough Council, following up on the allocation of s.106 monies towards possible works for the Myddleton Lane Playing Fields and the response as forwarded on 09/01/26 – 25/11/25
8. E-mails from Vanessa Rothwell, Development Strategy & Regeneration Manager, Torus, about proposed community engagement and initiatives linked to the Peel Hall housing development - 28/11/25, 15/01/26 and 21/01/26(x2)
9. E-mails form Andrew Abram and Richard Ward about membership of the Battle of Winwick Monument Working Group and a proposed site survey – 05/12/25 16/12/25 and 01/01/26

10. Freedom of information request from a resident, AH, about the Parish budget 2025/26 and the actual results against budget for the Year to Date (up to November 2025) – 08/12/25 (A response had been sent on 28/12/25)
11. E-mails from Adam Kellock, Senior Democratic Services Officer, Warrington Borough Council, about the Local Government Boundary Commission for England boundary review for Warrington including details of a briefing for parish councils and community groups on Tuesday 13 January at 5pm via Microsoft Teams and, following the briefing, providing a copy of the presentation slides – 11/12/25(x2), 13/01/26 and 14/01/26
12. E-mails from Councillors Griffiths and Mann enclosing correspondence with S/Sgt Ian Bailey, Warrington LPU, and PCSO Stephen Heaps, Cheshire Constabulary, about potential traffic operations in Winwick – 12/12/25
13. E-mail from Dan Price, Police and Crime Commissioner for Cheshire, enclosing his Parish and Town Council Message (newsletter) about the PCC's precept consultation - 16/12/25
14. E-mail from Councillor Mann enclosing a response from Alison Ross, Assistant Chief Constable, Neighbourhood Policing, Cheshire Constabulary about the proposed reduction in the number of PCSOs across Cheshire – 18/12/25
15. E-mail from Dan Price, Police and Crime Commissioner for Cheshire, enclosing a summary of the PCC's and Constabulary's achievements in 2025 - 22/12/25
16. Website enquiry form from a resident, RB, of Myddleton Lane, expressing concern about an advertising vehicle belonging to a scrap yard company left outside a neighbouring property, which was making access difficult for cars and 'totally impossible' for refuse lorries and emergency vehicles. – 26/11/25 (A response had been sent on 28/12/25)
17. Website enquiry form from a resident, RM, expressing concerns about the amount of litter and fly-tipping on the Grasmere estate and pathways leading up to Radley Common and Peel Hall Park. The enquirer asserted that nobody had been litter picking nor collecting tipped items. - 09/12/25 (A response had been sent on 28/12/25)
18. Website enquiry form from a resident, SB, asking about the possibility of local residents/community groups advertising Winwick events on the Council's notice boards to help reach those not on social media – 06/01/26
19. Website enquiry form from a resident and horse rider/owner, HL, expressing concerns about speeding and inconsiderate vehicle drivers overtaking horses in a dangerous manner, particularly on Golborne Road/Parkside Road and asking if the Council might be able to educate drivers via social media posts or by supporting the erection of 'Ridden Horse Ahead' warning road signs or speed cameras – 31/12/25

20. E-mail from Councillor Mann enclosing correspondence from PCSO Stephen Heaps, Cheshire Constabulary, about uncertainty as to the changes proposed to his role – 05/01/26
21. E-mail from a resident, AG, outlining a number of concerns in connection with the operation of the Community Centre and suggesting a fundamental review of whether it met its purpose, was well run and provided value for money, with a view to making improvements and returning the Centre to profit – 10/01/26
22. E-mail from Dan Price, Police and Crime Commissioner for Cheshire, enclosing his Parish and Town Council Newsletter - 12/01/26
23. Various promotional e-mails and mailshots for goods or services linked to typical parish activities or community services from the following organisations:-
 - Arien Signs Ltd – signs and notice boards
 - Clear Councils Insurance – insurance and risk management
 - CloudyIT – IT solutions
 - ONH - planning consultancy
 - Playsound Services Ltd – outdoor play equipment
 - Severnside Defibs and Training Ltd – defibrillators and bleed control kits
 - We find any Learner - training

In respect of Item 8 – Peel Hall community engagement, the Chair asked the Clerk provide his contact details to Ms Rothwell at Torus.

In connection with Item 9 – Battlefields Monument, Councillor Herron reported that the Society had established a working group to manage the project. The Clerk confirmed that he had written to the Chair of the Working Group, Richard Ward, to confirm the appointment of Councillor Herron to serve on the working group and to let him know the Council's decision taken at the Special Meeting on 13 January 2026 giving permission for a site survey.

Councillor Mann noted that a planning application had been submitted to change the signage about the Battle of Winwick. He had spoken to the person responsible for production of the sign and had put them in touch with the Battle of Winwick Society to enable a design to be agreed.

A member of the public commented that when rebranding of the Community Centre was completed, groups meeting there could apply for grant funding, such as National Heritage Lottery Bids. The Chair advised that many grant sources were not open to the Parish Council as a public body. Councillor Mann noted that any grant money would be paid directly to the relevant community group, not the Parish Council.

Regarding Item 10, Freedom of Information request about finance, Councillor Lavender asked if a response had been sent. The Clerk confirmed that he had supplied the relevant information, which was contained within the Budget papers for 2025/26 and the Finance Officer's report in lieu of a Management Committee meeting in December 2025.

In respect of Item 17 – Litter and Fly-tipping in Peel Hall Ward, Mrs Hinkins commented that only half of the Greenwood Crescent/Grasmere Avenue estate was in Winwick, which led to confusion among residents. John Rowley, the Litter Picker did service this estate, but only the land within the Parish. The Litter Picker was not in that area all week, but followed a set schedule of activity. The work schedule followed a two weekly cycle with Week 1 comprising one day in that area on Friday and Week 2 comprising Wednesday afternoon and all day on Friday. Unfortunately, litter could accumulate very quickly. For example, the Woody Wombles, litter volunteers in Burtonwood, had picked an area in that Parish on Saturday. When the shared Litter Picker had attended this area on the following Monday he reported lots more litter.

A resident indicated that she voluntarily picked litter in Greenwood and Grasmere. The volunteers regularly talked to Torus about the large bins. Often the blight was not caused by fly-tipping, but simply by inconsiderate residents piling up litter outside of the waste bins provided. She felt that the cages did not help the situation by deterring access to the bins. Furthermore, there were no public bins in Poplars Avenue, even by the new bus stop, leading to lots of dropped litter. The Borough Council had complained that the volunteers picked too frequently and leading to waste collection pressures. The Tuesday Team of volunteers had picked 10,000 bags last year. However, the group was ageing. She asked if Community Payback could assist and if they could also clean road signs. The Chair noted that this had happened in the past, but that it had ceased due to boredom leading to unrest within the inmates. He undertook to follow this up with his contact.

Councillor Mann indicated that it might be possible to coordinate the litter picking service and volunteer activity more closely. He also noted that Warrington Borough Council had removed several bins including some around Poplars Avenue and by Swan Green and that cuts were likely to that service in the future, along with grass cutting and road sweeping due to Budget issues. The Council had previously had a good relationship with the environmental crime officer at the Borough Council, but the postholder had been made redundant. The post had been replaced by roving officers who focused on the Central Six zone. There was an increasing reliance on parish councils to manage litter in the rural areas of Warrington. He commented that the volunteers should not be the default service. Mrs Hinkins added that the Council's litter picker did service the bins on Greenwood Crescent and that the Borough Council emptied these twice per week also. The Chair suggested that the Council could write to Torus about the issue on Greenwood and Grasmere.

Councillor Lavender expressed her appreciation for the volunteers who picked litter from Golborne Road on a regular basis. The Chair reported that there had also been an issue with accumulated leaves reported on behalf a resident with a sight impairment. When reported to the Borough Council they had asked the Parish to contact the Litter Network. In the end the Council had purchased a leave sucker and councillors had carried out the work.

In connection with Item 18 – Advertisement of Community Events on Parish Notice Boards, Councillor Lavender highlighted this request. She noted that many residents did not use Facebook. The Centre had previously used a chalkboard to promote community events. Councillor Mann asked if a community notice board could be

erected in the entrance to the Centre. Mrs Hinkins advised that a better location would be on the wall in the hallway near to the community library. The boards removed from the Radley Suite could be repositioned in that location. Councillor Mann suggested that QR codes could be used too. In response to a question by a member of the public it was reported that the Parish was not permitted to post notices in Thorouggoods shop. The Chair reminded all that the new Community Centre entrance sign would have a space for 'What's On' for larger events. In general, the Council was minded to assist with promoting community events. For example, these could be added to the Parish Newsletter. However, it was accepted that not everybody read that pamphlet. A resident commented that the size of the print was often too small for some residents to read. A plain background with dark text would be preferred and a simple list of events. Councillor Mann commented that he liked the current style of the newsletter, but that perhaps a simple insert could be included. Councillor Herron advised caution due to cost issues.

On balance, it was not thought appropriate to allow access to the external parish notice boards by community groups.

Regarding Item 19 – Dangerous Driving and Horses, Councillor Mann confirmed that this was a Borough Council matter and that he had responded to the enquirer to advise them that Police were being more vigilant in that area and that Golborne Road would be limited to 20mph shortly at Hermitage Green. Councillor Herron expressed continuing concern that the measures would not eradicate the problem, as this section of road was very dangerous. Councillor Lavender added that speeding occurred along the whole length of Golborne Road.

Decision To note the correspondence submitted to the Parish Council.

WPC.131 Planning Matters

The following planning matters were reported:

General Correspondence

1. E-mails from Sandra Beckett, Senior Enforcement Officer, Warrington Borough Council enclosing lists of enforcement cases closed and received between 17 November and 12 December 2025 – 24/11/25, 01/12/25, 09/12/25 and 15/12/25
2. Various e-mails in respect of Intermodal Logistics Park North Rail Freight Interchange (ILPN RFI), including details of a parish councils webinar on Wednesday 26 November 2025 between 6:30pm and 8:00pm, formal consultation dates, a briefing for the Lowton East Development Forum on Monday 19 January 2026, on-going dialogue with Culcheth and Glazebury and Croft Parsh Councils and a summary of the main areas of concern raised during the consultation - 25/11/25(x2), 21/01/26 and 22/01/26
3. E-mail from Councillor Mann enclosing an update on the Planning Department at Warrington Borough Council's consideration of the application by Severn Trent for an Anaerobic Digestion Facility in Winwick – 10/12/25

4. E-mail and letter from Kerry Duffin, Clerk to the Council and Responsible Financial Officer, Lymm Parish Council, regarding a Regulation 14 consultation on the Parish's draft neighbourhood plan between 16 January 2026 and noon on 28 February 2026 – 16/01/26.
5. E-mail from St Helens Borough Council's Planning Policy Team confirming the adoption on 21 January 2026 of the following Supplementary Planning Documents (SPDs):
 - Affordable Housing SPD
 - Houses in Multiple Occupation SPD
 - Local Economy and Social Value SPD
 - Locally Listed Heritage Assets SPD

- 22/01/26

Domestic Planning Applications

6. Application No: 2025/01667/FUL – Full Planning – Householder (Householder Development)
Location: 16 Radley Lane, Winwick, Warrington, WA2 0SY
Proposal: Conversion and alteration of existing garage to dwelling

Non-Domestic Planning Applications

7. Application No: 2025/01303/HSC - Hazardous Substances Consent
Location: Christeyns Food Hygiene, 1 To 11 Cameron Court, Winwick, Warrington, WA2 8RE
Proposal: Storage of various substances falling within Part 1 and 2 of Schedule
8. Application No: 2025/01586/DISCON - Discharge of Condition
Location: Land At Golborne Road, Winwick, Warrington,
Proposal: Discharge of condition 10 (Roads and footpaths), 16 (Landscaping scheme), 20 (MVHR), 23 (Internet), 30 (LEAP), 34 (Management and Maintenance), 35 (Travel plan coordinator) and 36 (Residential travel plan) on approved application 2023/00204.
9. Application No: 2025/01656/DEM – Prior approval (Demolition)
Location: The Swan, The Swan Golborne Road, Winwick, Warrington, WA2 8LF
Proposal: Demolition of outbuilding
10. Application No: 2025/01529/FUL – Full Planning (Major)
Location: Vacant Land At The End Of Mill Lane Houghton Green, Warrington, WA2 0SU
Proposal: Full planning application for the erection of 23 dwellings (Use Class C3) with associated landscaping, infrastructure and ancillary works

A resident reported that traffic lights were proposed on Mill Lane, Newton-le-Willows. The Chair and Councillor Mann indicated that this was a signalled junction for a 100 home housing development approved on land to the West of Mill Lane. This development site had not been included in the St Helens Local Plan, but an application had been approved on appeal to the Planning Inspectorate. There would ultimately be four sets of traffic lights between the Esso garage and Parkside Link Road on Mill Lane. A further 200 homes might be developed in the future, plus 140 homes planned on the former Redbank School estate.

A second resident referred to confusing road signs on the Parkside Link Road, which gave circuitous directions to Leigh. Councillor Mann responded that St Helens were responsible for the signage along that section of the road which was in their area. Only a small section was in Warrington. The Chair commented that signs gave directions for HGVs due to restrictions in Lowton, so were not necessarily the shortest route.

Councillor Mann reported that he would be attending a meeting shortly about Levelling Up Funding for the cycleway between Rectory Lane and Aldi. He also reported that a number of complaints had been received about the loss of hedges along the route.

In respect of Planning Issue 2 above - Intermodal Logistics Park North Rail Freight Interchange (ILPN RFI), the consultation had now closed. Traffic surveys would be undertaken during the summer.

In connection with Planning Issue 3 above - Severn Trent - Anaerobic Digestion (AD) Facility, no further updates had been received. It was known that United Utilities had objected to the development.

Regarding Planning Issue 9 – Demolition of Outbuilding, Councillor Lavender indicated that there had been some controversy about this proposal, as a resident on Rectory Lane had expressed concerns. A high wall to the rear of one of the houses was supported by the outbuilding and was unstable. The resident concerned had written to Chef & Brewer, who had inspected the structure and had agreed that it was potentially dangerous and so would be demolished. A neighbour who was present at the meeting added that adjacent trees were pushing on the structure and that scaffolding would be required in the resident's garden to secure safe demolition. Councillor Mann added that permission had now been granted. An issue had arisen about heritage, but this structure was of local interest only and not nationally protected.

In respect of Planning Issue 10 – Land at End of Mill Lane, Councillor Mann indicated that this related to the vacant land beyond the Plough. The deadline for comments was imminent, believed to be within the next 2 days. The Parish was invited to submit a formal objection. This was effectively the last section of green space at that location.

A resident asked about acoustic fencing. Councillor Mann responded that the acoustic fencing on the Peel Hall development had suffered from graffiti, but that Vistry was only responsible for cleaning the housing side of the fence. Responsibility

for the future maintenance of the fence would ultimately transfer to a management company. This was a potential anti-social behaviour blackspot, as the motorway side could end up be covered in graffiti.

Decision –

- (1) To note the planning matters raised.
- (2) To approve the submission of an objection by the Parish Council to Planning Application No: 2025/01529/FUL- Vacant Land at the End of Mill Lane Houghton Green, Warrington, WA2 0SU, and to authorise the Clerk to make such arrangements for its submission as are reasonably practicable in view of the urgency.

WPC.132 Update on Major Planning Developments

There were no updates on any major planning applications on this occasion, other than those referred to at Agenda Item 10 (Minute 131 refers).

WPC.133 Finance Officer's Report

Members considered a report of Clare Hinkins, Operations and Finance Officer, on a number of financial issues, which are set out below.

Budget Review 2025/26

Members considered a summary of profit and loss against the Council's Budget for both the Community Centre and Parish Council as at 31 December 2025.

In December £17.2k of income had been received through the Community Centre. The Centre was showing a £7.5k loss for December. The year to date position was currently showing a loss position of £27.5k, which was a decline of £4.8k from the previous year's loss.

The loss position for December was £375k worse than the previous year and was likely due to:

- Employers NI being approximately £406 more than the previous year; and
- The overall loss followed last year's pattern of lower bar sales than at earlier points of the year, with higher utilities such as gas, the double rates charge (charged for November's on 1st December and December's on time), plus the 5 week payroll month falling in this month.

Mrs Hinkns added that the Christmas and New Year period had been good, but the lead up to Christmas had been quiet.

There had been £13.1k of Parish expenditure against the precept in December, with £108.5k of expenditure on the year to date.

Additional Items

1) Playground Repairs

Wicksteed had been contacted and a date for repairs to be carried out was awaited. The form for the annual checks would also need to be submitted.

2) Entrance Gates

Further progress had been made on the fences/gates. There remained 5 fences and 3 gates to paint, plus finishing the 2 gates that had already been started. Work would continue in the New Year, since weather conditions had been unsuitable. A bolt on the gatepost was in need of repair and the affixed signs would need to be removed to allow for painting. The Chair had previously undertaken to provide an angle grinder to enable the works to be completed. The Best Kept Village sign would be withdrawn as this award was significantly out of date. Councillor Mann suggested this location for a future parish notice board. However, the Chair pointed out that the new bus stops would also include notice boards.

3) HMP Thorn Cross Rehabilitation Initiative

Snagging in the Countryside Suite would be completed. The Radley Suite had been started and a date for completion was awaited. Mrs Hinkins would contact HMP Thorn Cross by e-mail to confirm dates for further works.

4) Tree Works

The tree surgeon had been contacted and a date for the works to be carried out was awaited.

Councillor Lavender noted that the branches of the willow tree over the footpath on the Playing Fields were hanging quite low. She also noted that a nearby tree appeared to be rotten and was a potential health and safety risk. Mrs Hinkins offered to ask her husband to trim the willow tree with some loppers. She also confirmed that she was aware of the diseased tree and this was on her list for the tree surgeon to consider. This was a small tree, which could be felled onto the grassed area. Hence, the cost of its removal was not likely to be excessive. The Chair undertook to inspect the tree to see if this could be done in-house at no cost. Councillor Mann added that some replacement trees would be beneficial in the future, as a number had been lost in recent years. Councillor Lavender highlighted a rhododendron bush near the children's play area which was in need of cutting back. Mrs Hinkins undertook to make enquiries with Gardenia to see if they might undertake the trimming work.

Member of the public mentioned that the church wall around St Oswalds CE Church was overgrown. Councillor Mann acknowledged that this was a regular issue. However, it was a Warrington Borough Council matter.

5) Flower Planters

Councillor Lavender asked which contractor dealt with the planters, as she had noted that the 2 planters at the end of Church Walk had been removed following a car accident. Mrs Hinkins reminded Members that D L Hannon tended all of the planters for a set fee. Smaller planters would only incur a nominal fee. Councillor Mann suggested that these planters should be replaced, subject to the costs involved.

Payments made since the Management Committee report considered on 13 January 2026

Payments Leisure Centre		
19Jan2026	£44.40	Easyflow
19Jan2026	£918.99	T&JT Barton
19Jan2026	£135.60	Clear Brew
19Jan2026	£394.68	Water Plus Limited
12Jan2026	£1,041.42	T&JT Barton
08Jan2026	£44.40	Easyflow
Payments Parish		
08Jan2026	£286.24	Stephensons
Direct debits Leisure Centre		
08Jan2026	£1,040.00	SCOTTISHPOWER
07Jan2026	£305.41	TNT SPORTS
Direct debits Parish		
19Jan2026	£42.21	PAYZONE
16Jan2026	£388.66	LLOYDS BANK PLC
06Jan2026	£44.40	XERO UK LTD

Decision –

- (1) To note the Finance Officer’s update report, including the Budget Review 2025/26 at the end of December 2025, the additional items and list of payments made.
- (2) To note the various actions proposed in the Additional Items section above and to authorise the relevant officers or councillors to carry these out.

WPC.134 Request for Library Box

Members considered a request submitted by Councillor Mann on behalf of a member of the public for a library box to be installed at the gardens on the Winwick Park estate. Councillor Mann provided a brief introduction to this item. He reported that

the residents who had raised the issue were willing to maintain the facility.

Mrs Hinkins indicated that the ownership of the land comprising the island lawn and garden area at Winwick Park was uncertain. It was not believed to be Parish Council land. Councillor Lavender noted that there was already a book exchange in the Centre. Councillor Herron added that additional use of the Centre's book library would help to increase footfall and might promote wider use of the Centre, perhaps with visitors staying for a coffee. Councillor Mann undertook to respond to the resident concerned.

Councillor Herron suggested that the Centre's library should be relaunched and advertised. The Chair undertook to publicise this on the Centre's website, along with other facilities. Councillor Lavender also agreed to promote the library. She asked if residents could simply install the library box themselves. Councillor Mann confirmed that the landowner's permission would be required.

Decision –

- (1) To note the request for the provision of a Library Box on the Winwick Park estate, but not to agree to the proposal, for the reasons outlined above.
- (2) To request the Chair, Councillor Lavender and the Operations and Finance Officer to relaunch and publicise the Centre's own library.

WPC.135 Report from Parish Council Committees

The minutes of the Management Committee from 13 January 2026 were provided.

Decision – To note the minutes of the Management Committee of 13 January 2026.

WPC.136 Ward Reports / Updates

Winwick Ward

Councillor Lavender reported that the hedges had been cut back along Golborne Road and Parkside Road. She intended to ask for Green Lane to be cleared also. Councillor Mann noted that the pathway across the bridge on Myddleton Lane over Winwick Link Road was overgrown and very narrow, but could not easily be trimmed without a road closure in place. The Chair added that Delph Lane (to the east of Winwick) had also been reported as requiring attention.

Councillor Lavender reported that the Pumping Station off Spires Gardens now had a proper gate.

A resident reported that the pavement in the vicinity of 54 Myddleton Lane was on a steep camber and difficult to walk along.

Peel Hall Ward

There were no matters arising in the Peel Hall ward on this occasion.

Decision – To note the ward updates provided.

WPC.137 Date and Time of Next Meeting

Decision – To note the date of the next meeting on 24 February 2026 at 7.30pm.

WPC.138 Exclusion of the Public (including the Press)

Decision – That members of the public (including the press) be excluded from the meeting by reasons of the confidential nature of the business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and the public interest in disclosing the information is outweighed by the need to keep the information confidential.

WPC.139 Finance Officer's / Clerk's Report - Confidential Matters

(a) Debtors

There were no debts over 90 days. There were four debts recorded in the range 30-89 days. Two of the debtors identified usually paid on a termly basis due to their funding arrangements and payment was anticipated soon. A third debtor providing community based physical activities was also expected to settle the account shortly. A fourth debtor providing commercial health care training had a larger debt, which would now be chased up. Further bookings were expected from this company

Decision – To note the Finance Officer's report in connection with debtors.

(b) Community Centre Updates

Councillor Lavender asked if the advertising frames were still placed on tables in the Main Hall. Mrs Hinkins confirmed that these were stored behind the bar, then set up when the room was in general use. The Centre Manager had instructed all staff to ensure that these were used.

The Chair reported that the newly installed projector had not yet been fully tested but should now be functional. Councillor Herron indicated that there had been an issue with the HDMI cable used. Mrs Hinkins added that the Centre Manager had been checking the relevant specifications yesterday.

Councillor Lavender enquired about the outcome of a recent meeting with the proprietors of RG's Food Truck. Mrs Hinkins noted that the proposals put to councillors at an initial meeting had been a little vague. The Centre Manager had subsequently asked RG's to send in some detailed proposals and to confirm if events were to be free or ticketed. It would not be possible to negotiate a price until some provisional plans were available. The intention was to deliver regular events with rides and the food truck present in the style of a family fun day. The Chair noted that the business owners were also contemplating expansion by acquiring a shop. Mrs Hinkins commented that they had numerous ideas and it was hoped that the Centre could work with them for mutual benefit.

Decision – To note the Community Centre Updates

(c) Staff Pay Award Update

Members considered a report of The Operations and Finance Officer providing an update on the staff pay award and its budget implications. The report reminded Members that the pay award for the Centre staff, Cleaner and Litter Picker had been agreed at the Special Meeting on 13 January 2026. At the same meeting, a decision about the pay award for the Centre Manager, Operations and Finance Officer and Clerk had been deferred pending consideration of affordability issues and the implications for the Council Tax payers of Winwick. The report included information on the effect on the profit and loss forecast for the Centre and for the Parish Council Budget based upon two models. These models comprised:

- (i) a flat rate 85p per hour pay rise; and
- (ii) a pay rise of 3.2%.

Councillor Lavender suggested that the decision be deferred further until the year end position for the Community Centre could be ascertained with a greater degree of accuracy. The Chair referred Members to the projected figures for 2026/27 provided in the report.

Councillor Mann noted that at the end of the 2024/25 financial year, the Centre had recorded a loss of approximately £22.7k. The deficit had been exacerbated by the need for staff cover for sickness absence. The current financial model did not make provision for significant unforeseen expenses in year. The aim was for the Centre to 'wash its face'. Additionally, lots of people were putting in a great amount of effort on a voluntary basis, such as supporting quiz nights, the tuck shop, the beer festival and Christmas Lights Switch-on, not all of which activities were Parish Council run. However, one year later the Centre appeared to be in a worse financial position.

Councillor Mann had prepared some information which he read out at the meeting. In summary this covered the following issues:

- The financial position at year end 2024/25;
- The reasons for the larger than anticipated deficit;
- The stated aims for the Centre to 'wash its face' and to reduce support required from the Precept;
- The reliance on volunteers to support activities, such as quiz nights, the tuck shop, the beer festival and Christmas Lights Switch-on, not all of which activities were Parish Council run;
- Concerted efforts undertaken in-year to reduce costs;
- The current trajectory and worsening financial position;
- The need for a more fundamental review of the Centre's operation;
- Additional opportunities already identified to increase footfall, but a reliance again on voluntary support;
- Projections for 2026/27;
- The possible impacts of housing growth in the area;

- Implications for Council Tax payers and the lack of funding for wider services;
- The need to carefully consider staffing levels, opening hours, or operating models that might either increase income or reduce costs moving forward;
- A request for more detailed financial management information in the short term, particularly:
 - Daily staffing hours and staffing costs;
 - Daily bar takings;
 - Room bookings and room income by day;
 - Field bookings and field income by day;
 - A reasonable daily allocation of utilities and overheads;
- Analysis of the above information to inform management proposals around days, sessions or activities that were clearly loss making; and
- Consideration of options for increasing footfall and other income generation.

Councillor Mann considered that proposals for improvements would need to be considered as a matter of urgency. The Chair and other Members acknowledged the overall points being made, but were of the view that a reasonable charge could be made to Council Tax payers for the provision of a community centre. The Chair illustrated this point by explaining the arrangements in Culcheth who paid c£16k to rent offices and in Croft who paid a charity c.£10k for use of the charity's community centre.

Members considered that a figure of around 6% of the Precept to support community facilities might be an acceptable sum (say £12k - £14k). Some events such as the quiz and bingo were free or charged only a nominal ticket fee. The Chair remarked that if a £14k subsidy was considered to be acceptable the Centre's unbudgeted losses in the current financial year would amount to a more manageable £15k - £16k. He accepted that income needed to be increased and unnecessary expenditure reduced. Two income streams stood out in the current year's figures as underperforming:

- Room rental was down
- Wet sales were down

Councillor Mann agreed that the Centre needed to attract more customers in, but also needed to consider whether being open for a single customer in the day time made economic sense.

Councillors discussed a range of issues including:

- Whether there were any significant adverse impacts arising from reasonable adjustments being made in respect of a member of staff with a long-term health condition;
- A focus on the reasons for increased financial slippage since September 2025;
- The need to build up the Council's reserves;
- Introduction of a pint card initiative (not recommended);
- Closure of the Centre on certain days, particularly if low usage was anticipated, weighed carefully against the positive impacts of certainty for

- customers around regular daily opening;
- An overreliance on councillors undertaking voluntary duties;
- The fitting of a code lock to the car park barrier (this was now being implemented);
- Introduction of a membership fee (not possible under the current licensing arrangements)
- Understanding the reasons for the loss of some regular customers to competitors, eg. the Swan;
- Greater use of customer surveys and feedback;
- Improved publicity;
- A focus on Saturday evenings when there was no private function on site;
- The need to initiate a darts night; and
- Use of solar panels (not possible due to existing electricity supply infrastructure);

The Chair identified three key areas for councilors to consider:

1. **Opening Hours** – particularly in the challenging winter months;
2. **Maximising Revenue** – including promoting availability on Fridays, erecting the new entrance sign, completing the rebranding as a community centre, seeking ideas from residents at a public meeting and re-energising Saturdays;
3. **Attracting Inward Investment** (in the longer term) – to enhance the Centre's offer and increase its market share and possible consideration of the charity ownership model adopted in Croft or the creation of a Community Interest Company.

In respect of 1. above Mrs Hinkins noted that there were regular club hires between Monday and Thursday, including the metal detector group, camera club, chess club and dog training. The Chair enquired about the possibility of delayed opening at 4pm on Fridays due to limited bookings. However, on Friday morning the Centre Manager undertook some essential management activities including maintaining an overview of the forthcoming bookings. Councillor Mann suggested that staffing savings of around 15 hour/week should be identified. The Chair acknowledged the proposal and confirmed that Members would need to consider the best way of achieving this. Mrs Hinkins responded that this approach had been unsuccessful when tried previously, but that a different pattern might need to be considered.

Councillor Mann considered the need to enthuse staff to press forward with business improvements. The Chair reiterated the three priority areas described above.

On the question of Management Team pay, Councillor Mann proposed that no pay award be offered for 2026/27. The Clerk advised that there was no set deadline for setting this award, but it would be useful for this to be determined before 1 April 2026. Mrs Hinkins added that she would need some certainty about the award before that date to enable costs to be built into the financial monitoring reports. Members considered that the options should be considered at the February Council meeting.

Decision –

- (1) To note the report of the Operations and Finance Officer on the staff pay award for 2026/27 for senior officers, including the budget forecasts for the two options provided.
- (2) To request the Clerk to include a suitable item on the staff pay award on the February 2026 Council agenda and to ask that the Operations and Finance Officer submit a further report on the options available.
- (3) That councillors be requested give further consideration in advance of the February Council meeting to the levers that can be pulled to ensure a balanced approach to the operation of the Community Centre.
- (4) To request the Clerk to include a suitable item on the February 2026 Council agenda regarding the Leisure Centre operating model.
- (5) To request the Clerk to publicise a time limit on the Question Time for Electors item of 40 minutes in February to provide sufficient time for Members to discuss the Leisure Centre operating model and staff pay award.

(d) Parish Newsletter

Councillor Lavender asked whether the next parish newsletter was now available in draft. Councillor Herron confirmed that this was available. Members noted that any additional information could be circulated a separately or distributed with the newsletter as a loose insert.

Decision To note the Parish Newsletter Update

WINWICK PARISH COUNCIL – ACTION LIST / REFERRAL LOG 2025/26

No.	Issue	Minute No.	Date of Raising	Referred To	Referral Date	Response Date	Comments	Progress
1	To request an update as to progress on the 3G pitch proposals at each meeting (in discussion with Winwick Athletic FC).	WPC.108(3) WPC.36(a)(2)	23/11/21 25/06/24	Councillor Herron	-	-	Councillor Herron has provided regular updates. The matter is on hold pending the identification of suitable funding	
2	To request the Clerk to provide a report to a future meeting on the implications of Neighbourhood Plans.	WPC.65(2)	27/09/22	Clerk	-	-	Initial research undertaken. A full report will be provided to a future meeting.	
3	To reaffirm that the Clerk, in consultation with the Chair, be authorised to continue to work on the 2018 Edition of the NALC Model Standing Orders and to complete those sections where local choice was required, so as to make available revised Standing Orders for consideration by the Council as soon as possible.	WPC.6(1)	14/05/24	Clerk	-	-	Draft close to completion. The core document has now been prepared, but further work is required to refine those sections where there are local choice options available. A full report will be provided in the near future.	
4	To request the Clerk to write to the new Police and Crime Commissioner for Cheshire, to invite him to a future meeting of the Council.	WPC.24(2)	25/06/24	(reallocated) Councillor Mann	-	-	Councillor Mann has written to the Police and Crime Commissioner (PCC). No reply has been received to date	
5	To agree to look into the development of a rationalised core specification for gardening	WPC.59	23/07/24	All councillors and Operations and Finance Officer	-	-	Further discussions on rationalising the gardening provision might include use of the Community Payback	

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	<p>and grounds maintenance provision, including consideration of what enhancements might be delivered via volunteers.</p> <p>That Councillor Griffiths be authorised to make enquiries with the Community Payback scheme in connection with assistance for litter picking.</p>	WPC.98(2)	22/10/24	Councillor Griffiths			<p>Scheme or HM Thorn Cross Prison outreach programme. Work to date had focused on redecorating the Community Centre. Inmates with suitable gardening skills would need to be identified.</p> <p>Start up and progress would continue to be monitored</p>	
6	To authorise the Chair, Vice-Chair and Operations and Finance Officer to meet with representatives of Winwick CE Primary School to seek to resolve the access arrangements.	WPC 144(c)	28/01/25	Chair, Vice-Chair and Operations and Finance Officer	-	-	The Council has taken some legal advice and has written to the land owners. The Chair had received some further information from the land owners which was under consideration	
7	To note that the Council's Publication Scheme contained some information that was now out of date and to request that the Clerk carry out a review of the document, as soon as possible and in any event, within the next six months.	WPC 8(2)	27/05/25	Clerk	-	-	The Clerk has sent a copy of the existing Scheme to the Chair and will commence a review of the document shortly.	
8	To request the Operations and Finance Officer to obtain measurements for a replacement notice board at the Plough Inn and that the Council consider the matter further at its next meeting.	WPC 69(2)	23/09/25	Operations and Finance Officer	-	-	Councillors were considering a possible in-house repair to the board.	

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9	To request the Clerk to write to Borough councillors for the Poplars and Hulme Ward to advise them that Peel Hall residents had raised concerns that Vistry are not responding to concerns raised by local residents and to request that councillors intervene on their behalf.	WPC 73(2)	23/09/25	Clerk	-	-	On hold following a site meeting to enable the improving situation to be monitored	
10	To request the Operations and Finance Officer to contact the Food Hub organiser who had provided the necessary authorisations about restarting the service and to coordinate these activities with St Oswalds Church.	WPC 76(e)	23/09/25	Operations and Finance Officer	-	-	Organiser wishes to recommence the work of the Hub, but is awaiting food pick-up slots becoming available	
11	To request Councillor Mann to contact Councillor Murray about possible additional paint supplies and, if none was available, to look into any offers at suitable DIY stores/paint manufacturers.	WPC 81(2)	28/10/25	Councillor Mann	-	-	Work was already under way to brighten up the Main Hall	
12	To request that Councillor Mann deploys the yellow traffic cones to deter parking at key locations on Myddleton Lane.	WPC 82(3)	28/10/25	Councillor Mann	-	-	This was on-going, as and when necessary	
13	To request that the Chair write to the PCC and MP on behalf of the Parish	WPC 103	25/11/25	Chair	-	-	A verbal update may be available	

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	Council to express concerns over the proposed reduction in PCSO numbers							
14	To approve the acceptance of the quote for tree works in the sum of £1,850.	WPC 107(2)	25/11/25	Operations and Finance Officer	-	-	The contractor had been engaged. However, due to the muddy conditions work was now likely to take place in Narch/April 2026	
15	To note the report, to approve the overarching project themes and to request the Operations and Finance Officer (subject to any time constraints) to develop suitable project plans in consultation with elected members.	WPC 109	25/11/25	Operations and Finance Officer	-	-	Under consideration	
16	To undertake to work in collaboration with the Operations and Finance Officer to identify efficiencies and savings within the Budget.	WPC 117(3)	13/01/26	All Members and Operations and Finance Officer	-	-	Consideration of efficiencies is on-going	
17	To defer consideration of the Management Team pay award to allow the Council's year end financial position to be taken into account.	WPC 121(3)	13/01/26	Chair/Clerk	-	-	Determination of Management Team pay award to be made at the February or March 2026 Council meeting (Action 24 also refers)	
18	To approve the appointment of Wendy Rennison as a co-opted member for the Peel Hall Ward.	WPC 125(1)	27/01/26	Clerk	-	-	Induction information to be provided shortly and Declaration of Acceptance of Office to be signed at the meeting on 24/02/26	
19	To note that the most recent vacancy in the Peel	WPC 125(2)	27/01/26	All councillors	-	-	A further item is included elsewhere on the Agenda for	

Agenda Item 5

	Hall Ward may now be filled by co-option, and to consider any suitable candidate(s) as soon as reasonably practicable.						24/02/26	
20	To request that the Clerk write to Winwick CE Primary School to advise them to contact Warrington Borough Council to chase up any s.106 funding available to them from the St Oswalds Place development.	WPC 126(2)	27/01/26	Clerk	-	-	Not yet commenced	
21	To request the Clerk to forward a copy of the resident's e-mail dated 10 January 2026 to the Chair for his observations.	WPC 127(2)	27/01/26	Clerk	-	-	Members have received a copy of the e-mail and are currently considering the issued raised by the resident, including subsequent correspondence	
22	To approve the submission of an objection by the Parish Council to Planning Application No: 2025/01529/FUL- Vacant Land at the End of Mill Lane Houghton Green, Warrington, WA2 0SU, and to authorise the Clerk to make such arrangements for its submission as are reasonable practicable in view of the urgency.	WPC 131(2)	27/01/26	Clerk/Chair	-	-	The Chair made a submission to the planning authority on behalf of the Council	
23	To request the Chair, Councillor Lavender and the Operations and Finance Officer to relaunch and publicise the Centre's own library.	WPC 134(2)	27/01/26	Chair/Cllr Lavender/Operations and Finance Officer	-	-	In progress. A verbal update may be provided	

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24	To request the Clerk to include a suitable item on the staff pay award on the February 2026 Council agenda and to ask that the Operations and Finance Officer submit a further report on the options available.	WPC 139(c)(2)	27/01/26	Clerk	-	-	An Item appears elsewhere in the confidential part of the Agenda	●
25	That councillors be requested give further consideration in advance of the February Council meeting to the levers that can be pulled to ensure a balanced approach to the operation of the Community Centre.	WPC 139(c)(3)	27/01/26	All councillors	-	-	In progress. (Action 26 also refers)	◎
26	To request the Clerk to include a suitable item on the February 2026 Council agenda regarding the Leisure Centre operating model.	WPC 139(c)(4)	27/01/26	Clerk	-	-	An Item appears elsewhere in the confidential part of the Agenda	●
27	To request the Clerk to publicise a time limit on the Question Time for Electors item of 40 minutes in February to provide sufficient time for Members to discuss the Leisure Centre operating model and staff pay award.	WPC 139(c)(5)	27/01/26	Clerk	-	-	The time restriction is highlighted on the Agenda cover against the relevant Item	●

Progress Legend

- Completed
- ◎ Progressing to target
- ◎ Early progress / just started
- Not started (lower priority)
- On hold/Completed: Immediate review programmed
- * Issues (exception)

**Version 1.0 - (Final) –
18/02/26**



**Parish Beat update Winwick
December/January 2025/2026**

Reported Burglaries	1
Reported Criminal Damage	3
Reported Theft of Motor Vehicles	0

Points of note
<p>Theft from the new build development on Golborne rd</p> <p>Off road bike issues on Parkside Link Road, SHBC have now moved bollards etc which I recommended many months ago. Cycling posts need to be added to the centre of the footpath to prevent people driving on the them.</p> <p>Hermitage green issues on farm land which will be attributed to Parkside bikes are belived to be coming from Newton.</p> <p>A joint op between Cheshire and Merseyside seen some bikes recovered with the help from the Police Plane</p> <p>Working with the centre in relation to supporting the licensee with projects and other matters</p> <p>Ongoing work with WBC, community payback and SCRS to combat the ongoing ASB at Old Alder Lane</p>

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Winwick Parish Council

Correspondence since 27 January 2026
(or not previously reported)

1. E-mails from Sharon Angus-Crawshaw, Cheshire Association of Local Councils (ChALC), enclosing bulletins highlighting relevant parish news – 27/01/26, 26/02/26, 02/02/26, 09/02/26 and 16/02/26
2. E-mails from Rebecca Lee, Legal Support Officer, Warrington Borough Council, about various Traffic Regulation Notices (along with any statements of reasons and plans, as appropriate) due to be advertised in the Warrington Guardian on Thursdays, 5, 12 and 19 February 2026 – 03/02/26(x2), 10/02/26 and 17/02/26
3. E-mails from Councillor Mann providing a report and briefing slides on the revised A49 pedestrian route and cycleway Local Regeneration Fund project, which takes into account the Parkside development and s106 funding from that scheme – 28/01/26(x2)
4. E-mail from Councillor Mann highlighting a recent Safe & Well event at Burtonwood community centre and the possibility of arranging similar events in Winwick later in the year – 28/01/26
5. Website enquiry form from resident, KD, reporting vehicles speeding on Hollins Lane and noting the proposed introduction of a 20mph limit but, in the interim period, calling for enforcement of the existing 30mph speed limit – 26/01/26
6. Website enquiry form from prospective resident, SG, who is seeking to buy a property in Winwick, asking for an update on the planning application submitted for an anaerobic digestion facility – 16/02/26
7. Various promotional e-mails and mailshots for goods or services linked to typical parish activities or community services from the following organisations:-
 - Clear Councils Insurance – insurance and risk management
 - CloudyIT – IT solutions
 - Finding Fitness – outdoor fitness equipment
 - Futurform – park benches
 - geViews – benches and platers
 - Playsound Services Ltd – outdoor play equipment
 - Severnside Defibs and Training Ltd – defibrillators and bleed control kits
 - We find any Learner - training

Up to date as at 18/02/26

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Winwick Parish Council

Planning Matters since 27 January 2026

General Correspondence (1)

1. E-mails from Sandra Beckett, Senior Enforcement Officer, Warrington Borough Council enclosing lists of enforcement cases closed and received between 5 January and 13 February 2026 – 02/02/26, 09/02/26 and 16/02/26

Domestic Planning Applications (2)

2. Application No: 2026/00104/TPO – Tree Preservation Order
Location: Wendy Green Lane, Winwick, Warrington, WA2 8SD
Proposal: Remedial works to x1 tree
Consultation End Date: 27/02/26
3. Application No: 2025/01821/CLDP - Certificate of Lawfulness (Proposed)
Location: 5 Gerosa Avenue, Winwick, Warrington, WA2 8SR
Proposal: Single Storey Rear Extension
Consultation End Date: 25/02/26

Non-Domestic Planning Applications (1)

4. Application No: 2026/00120/DISCON - Discharge of Condition
Location: Land At Peel Hall; Land South Of M62 Bounded By Elm Road, Birch Avenue, Poplars Avenue, Newhaven Road, Windermere Avenue, Grasmere Avenue, Merewood Close, Osprey Close, Lockerbie Close, Ballater Drive And Mill Lane, Warrington,
Proposal: Discharge conditions 9 (road management and maintenance), 17 (cycle storage details) and 19 (domestic waste management scheme) on previous application 2024/00142/REMM (404 dwellings, playing fields, a community building and associated works including roads and public open space)
Consultation End Date: 27/02/26

Up to date as at 18/02/26

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Finance report to Winwick Parish Council to Full Council meeting 24th February 2026

In January we have had £19.7k of income through the centre. The centre is showing a £1.7k profit for January. The year to date profit/ loss is currently in a loss position of £25.9k, a decline of £7k from the previous years loss.

The profit position for January is £2.3k less than the previous year due to:

Bar sales being £2.4k down on previous year

Soft drinks sales being £400 down on previous year

These are slightly offset by the increase in field hire

Other contributing factors are

Employers NI being approx. £400 more than the previous year.

Wages being £900 more than the previous year

Soft drink expenditure being £320 more than the previous year – due to new stock line being implemented – we still hold a lot of the draught stock bought

Repairs being £770 more than previous year – due to boiler issues

There has been £11.5k of expenditure against the precept in December, with £120k of expenditure on the ytd.

Other items:

- Playground repairs – Wicksteed have been contacted and we await a date for repairs to be done.
- Entrance gates – Further progress made on the fences/gates. Still 5 fences and 3 gates to paint, plus the 2 gates that have been started to finish. - work on this will continue in the new year as weather conditions have not been suitable to continue this.

- Use of HMP Thorncross rehabilitation initiative – work has been undertaken on main hall with some additional bits (varnishing of woodwork, stripping and refinishing doors) to complete, work has also started on the hallway (lower end). Remaining areas to do are:

The slope

Upper hallway – including entrance

Toilets

Kitchen

Main hall fire escape hallway

Review of doors through building

- Tree works – tree surgeon contacted, awaiting confirmed date for works – works halted by rain and condition of the field in order to not cause damage to the field

Other items from the action list will be reported at the meeting.

Payments made since those reported in the Management report Feb 2026.

Payment list will be released Monday 23rd as Management complete to 9th Feb.

Part 2:

- 1) Debtors
- 2) Pay increase paper

Profit and Loss
Winwick Parish Council
1 April 2025 to 31 Jan 2026

	31 Jan 26	YTD
Income		
210 Room hire income	£5,487.50	£47,624.50
225 Buffet sales income	£0.00	£212.50
230 Bar sales income	£4,727.23	£94,681.95
231 Bar snacks income	£293.72	£4,337.09
232 Soft drinks income	£604.69	£14,157.71
260 Ticket sales income (Events)	£224.00	£2,896.00
Bar tea and coffee	£830.50	£6,231.20
Inpost income	£270.00	£1,080.00
Entertainer	£0.00	£170.00
Field income	£7,280.00	£11,525.00
Payzone income	£0.00	£1,510.02
LC Bar till discrepancies	£14.93	£153.57
Total Income	£19,732.57	£184,579.54
Less Cost of Sales		
bar snacks expenditure	£33.57	£1,719.07
Beverage supplies (Coffee, milk)	£100.85	£1,737.18
Entertainer	£0.00	£170.00
buffet events	£0.00	£35.23
Buffets	£0.00	£200.00
Tuck shop	£0.00	£62.33
Payzone	£89.54	£1,616.72
Drink purchases (and other bar il	£1,248.46	£37,920.07
LC Direct Wages	£5,349.11	£58,601.07
soft drinks expenditure	£431.02	£5,592.05
Total Cost of Sales	£7,252.55	£107,653.72
Gross Profit	£12,480.02	£76,925.82
Less Operating Expenses		
Bad Debt	£0.00	£350.00
DJ's bouncy castles, etc - events	£193.80	£2,819.97
LC Bar & Cleaning sundries	£226.00	£3,290.41
LC Bottled Gas	£129.50	£1,165.50
BT sport	£254.51	£2,433.32
LC Cleaning	£756.00	£7,304.64
LC consulting	£59.50	£595.00
LC Electricity (Light, Power)	£866.67	£8,665.71
LC Equipment	£79.95	£2,347.87
LC Fire extinguishers	£0.00	£150.00
LC Gas (Heating)	£1,002.52	£3,980.70
LC General Expenses	£0.00	£0.00
LC Landline telephone and Broad	£0.00	£2,192.29
LC Pension costs	£1,053.54	£11,752.72
Rates	£863.00	£8,628.25
LC Repairs & Maintenance	£1,196.83	£4,271.68
tv licence	£0.00	£145.42
LC Trade waste	£143.12	£1,502.76
LC Water and Sewerage	£405.97	£4,246.18
Managers salary and NI	£2,745.57	£29,501.43
PAYE Payable	£734.68	£7,192.06
Stocktaking Services	£0.00	£360.00
Total Operating Expenses	£10,711.16	£102,895.91
Net Profit	£1,768.86	-£25,970.09

Profit and Loss
Winwick Parish Council
1 April 2025 to 31 Jan 2026

	31 Jan 26	YTD
Income		
Litter picker income	£2,020.00	£20,251.50
Advertising	£0.00	£60.00
Precept	£0.00	£146,894.00
Total Income	£2,020.00	£167,205.50
Less Cost of Sales		
Total Cost of Sales	£0.00	£0.00
Gross Profit	£2,020.00	£167,205.50
Less Operating Expenses		
Administration expenses	£11.54	£393.47
advertising	£0.00	£308.28
internal audit	£0.00	£1,595.00
external audit fee	£0.00	£840.00
cctv	£0.00	£413.43
election expenses	£0.00	£0.00
donations	£0.00	£0.00
RBL Donation	£0.00	£110.00
xmas tree lights	£0.00	£300.00
intruder alarms	£0.00	£500.00
Bank Fees	£264.48	£3,282.73
Clerk's salary	£943.37	£9,433.70
Training	£0.00	£0.00
Consulting	£238.53	£638.53
Grass cutting	£0.00	£3,783.39
Grounds Maintenance	£162.50	£1,625.00
Insurance	£2,987.51	£2,987.51
Legal / Licencing Expenses	£180.00	£3,163.61
Litter Pick Costs (Shared)	£1,864.80	£20,123.08
Litter pick vehicle	£0.00	£0.00
Loan charges	£0.00	£8,461.96
PAYE Payable	£647.77	£8,057.22
Payroll	£185.00	£2,010.00
Pay zone fees	£35.18	£404.13
Pensions Costs (Empr's contr)	£1,176.45	£13,317.91
Playground repairs	£0.00	£410.00
Tree maintenance	£0.00	£0.00
Professional fees	£0.00	£0.00
Repairs and maintenance	£0.00	£628.07
RFO Salary (and NI)	£2,663.65	£32,511.33
Traffic management	£0.00	£0.00
Japanese Knotweed	£0.00	£0.00
Subscriptions	£53.14	£507.40
Games tax	£0.00	£654.44
Planters	£0.00	£1,070.00
Swan green, winwick park, radley com	£100.00	£2,505.00
Total Operating Expenses	£11,513.92	£120,035.19
Net Profit		£47,170.31
Parish reserves		-£2,095.07
Leisure Centre deficit/profit 25/26		-£25,970.09
Balance of overall reserves		£19,105.15