



22 April 2026

**To: All Members of Winwick Parish Council**

Dear Councillor

The next meeting of the Parish Council will be held at the Winwick Community Centre on Tuesday, 28 April 2026 at 7.30pm.

Yours sincerely

Julian Joinson  
Clerk to the Parish Council

## **AGENDA**

### **Part 1**

- 1. Apologies for Absence**
- 2. Code of Conduct - Declarations of Interest**

Members are reminded of their responsibility to declare any disclosable pecuniary or non pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

The Clerk is available prior to the meeting to give advice and/or to receive details of the interest and the item to which it relates.

Declarations are a personal matter for each Member to decide. The Clerk can advise on the Code and its interpretation, but the decision to declare, or not, is the responsibility of the individual Member based on the particular circumstances.

- 3. Minutes**

To confirm the minutes of the Council meeting held on 24 March 2026.

- 4. A49 Local Regeneration Fund (LRF) Scheme - Consultation**

To receive a presentation from and John Davies, Transport, Planning and Strategy Manager, and Alistair Johnson, Principal Transport Planner, Warrington Borough Council on the LRF scheme to improve pedestrian and cycle connectivity and movement along the A49. *(subject to availability)*

**5. Torus Developments - Public Engagement**

To receive a presentation from Vanessa Rothwell, Development Strategy & Regeneration Manager, Torus Developments, about public engagement within the parish area. *(subject to availability)*

**6. Peel Hall Ward Vacancy**

**7. Updates on Issues from Previous Meetings**

**8. Question Time for Electors**

**9. Written Motions Received**

**10. Police / Community Issues**

**11. Correspondence**

**12. Planning Matters**

**13. Update on Major Planning Developments**

**14. Finance Officer's Report**

**15. Triple Planters – Floral Display for 2026**

**16. Ward Reports / Updates**

- Peel Hall Ward (Councillors A Griffiths, W Rennison and one vacancy)
- Winwick Ward (Councillors J Herron, E Lavender and S Mann)

**17. Date and Time of Next Meeting**

- Parish Assembly – Tuesday, 26 May 2026, at 7.00pm
- Annual Council Meeting – Tuesday, 26 May 2026, on the rising of the Assembly or at 7.30pm, whichever is the later

**18. Chairman to move to Part 2**

**Part 2**

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Council may, by resolution, exclude the public (and press) from the following part of the meeting on the basis that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution (including the need to receive or consider recommendations or advice from sources other than members, committees or sub-committees) and arising from the nature of that business or of the proceedings.

**CONFIDENTIAL MATTERS**

**19. Finance Officer's / Clerk's Report – Confidential Matters**

- (a) Debtors
- (b) Incident Report – 24 March 2026

**20. Use of Winwick Community Centre *(councillors only discussion)***

**Winwick Parish Council**  
**Minutes of the Meeting held on 24 March 2026**

**Present:** Councillors A Griffiths (Chair), J Herron, E Lavender, S Mann and W Rennison.

**WPC.156    Apologies for Absence**

There were no apologies for absence submitted on this occasion.

**WPC.157    Code of Conduct - Declarations of Interest**

There were no formal declarations of interest submitted on this occasion.

**WPC.158    Minutes**

Decision – That, subject to the deletion of the words ‘E Lavender’ from the list of those present at the meeting and the substitution of the following words at Minute WPC.140:

‘Apologies for absence were submitted on behalf of Councillor E Lavender’

in place of

‘There were no formal apologies submitted on this occasion.’,

the Minutes of the meeting of the Council held on 24 February 2026 be agreed and be signed by the Chair as a correct record.

**WPC.159    Peel Hall Ward Vacancy**

Members were reminded that no by-election had been called by local government electors for the area, in respect of the remaining vacancy in the Peel Hall Ward, and that the Council should now co-opt a suitable candidate as soon as reasonably practicable.

Councillor Wendy Rennison indicated that she had been in touch with a colleague from the Friends of Peel Hall group who remained interested in the role, but who had other commitments, particularly during the summer months. The individual was currently away, but Councillor Rennison undertook to follow up the discussions. The Chair suggested that councillors arrange to meet with the prospective candidate for an informal chat about the role.

Decision – To note the update on the appointment of a co-optee to represent the Peel Hall Ward.

**WPC.160    Updates on Issues from Previous Meetings**

Members considered a schedule which outlined actions and referrals from previous meetings of the Council. Most actions were progressing well, although there were a

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number of outstanding matters. Completed actions now identified, denoted by a solid green bullet or reported verbally at the meeting, would be removed from the schedule when published for the next meeting.

A summary of the actions discussed at the meeting is provided below:

No.	Issue	Action
N/A	Swan/Premier Inn Fence	<p>Councillor Lavender asked if the requested fence repair was monitored via the Council or Management Committee Action List. Julian Joinson, Clerk, reported that the action had been deleted following the request letter having been sent to the Swan. The letter had been posted over the Christmas period, but a reply had not yet been received.</p> <p>The Clerk was requested to write again and if possible to ask that the works be carried out at the same time as the works to demolish the stable building. Members indicated that it was important to clarify that the anti-social behaviour was occurring on Chef &amp; Brewer's land. Councillors Mann and Lavender noted that access was being gained from the Council's land. Clare Hinkins, Operations and Finance Officer, indicated that the fenceposts were wholly on the pub land and that, for the Council to provide a fence, a much longer length of fencing would be required.</p> <p>The Chair indicated that he had an e-mail address for the company's estates department, which he would send to the Clerk - <b>Reinstate</b></p>
4	Use of volunteers/HM Thorn Cross Outreach Programme and Community Payback for gardening, groundworks and decorating tasks.	<p>The Chair noted that redecoration of the Community Centre by the HMP Thorn Cross Outreach team was progressing well.</p> <p>The Community Payback Scheme had not responded following some initial discussions. Councillor Rennison reported that some work that she had requested in respect of Peel Hall Park had been refused, due to lack of toilet facilities. The Chair indicated that he would follow up use of Community Payback Scheme via his contact. The intention was to bring in tradesmen other than interior painters. The participants could perhaps paint the children's outdoor play equipment. Councillor Mann added that the bushes around the playing fields need to be trimmed.</p> <p>Mrs Hinkins commented that she had requested that HMP Thorn Cross representatives paint the hallway, but the organiser had been away on holiday. The work would now be delayed.</p>

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		Councillor Herron reminded Members that the flooring at the children's play area also still needed to be repaired - <b>Retain</b>
5	Access Road / Liaison with Winwick CE Primary School	The Chair undertook to e-mail the most recent correspondence to Cllr Herron. There had been delay in opening the school's most recent e-mail due to it being inadvertently diverted to spam. No reply had yet been sent - <b>Retain</b>
6	Publication Scheme	The Clerk reported that this work was still in progress. The document should not require significant updates, but hyperlinks would need to be checked. The work would potentially take a few hours to complete - <b>Retain</b>
7	Notice Board at the Plough Inn	It was still the intention to replace the current notice board at the Plough Inn, which was unserviceable. The current board was used to display statutory notices so needed to be replaced. Councillor Rennison reported that the Friends of Peel Hall Park had secured two new notice boards – one by the car park and one at the Horseshoe Crescent entrance. Members agreed that replacement of the notice board at the Plough was still required - <b>Retain</b>
8	Engagement with Borough Councillors about Peel Hall development issues	Effective liaison arrangements were currently in place between relevant parties - <b>Delete</b>
10	Consideration of Council's budget efficiencies	The was on-going - <b>Retain</b>
11	Management Team Pay Award	Completed - <b>Delete</b>
12	Appointment of Councillor Rennison	Completed - <b>Delete</b>
13	Peel Hall ward vacancy	Under consideration - <b>Retain</b>
17	Letter to NHS Cheshire and Merseyside ICB	The Clerk apologised that this had not yet been completed, but would be actioned very shortly. The Chair commented now would be a good time to make the submission. He requested that the Clerk copy him in when the letter had been sent - <b>Retain</b>
18	Letter to Warrington Borough Council on safety concerns	The Chair confirmed that the letter had now ben sent - <b>Delete</b>
19	Car park/playing fields barrier	Referred to Management Committee - <b>Delete</b>
20	Management Team Pay Award	Completed as per 11 above - <b>Delete</b>

In response to a question from Councillor Mann about the carved tree stump, Councillor Herron undertook to locate the plans and to revive the proposal. He would check details of the original quote. Members were reminded that a nail and a sign were embedded within the tree stump, such that care would need to be taken when carving the wood.

Decision –

- (1) To note the position regarding updates from previous meetings.
- (2) To reinstate the Action to write to Chef and Brewer about the Swan/Premier Inn Fence

### **WPC.161 Question Time for Electors**

There were two members of the public present at the meeting.

#### Parked Vehicles on Rectory Lane

A resident reported that there had been numerous vehicles parked on Rectory Lane (an Access Only highway) from 8.30am on Sunday 22 March 2026. This would have caused an obstruction for emergency services vehicles, if they had been required to attend an incident.

*Response:* Councillor Mann reported that there had been an increase in traffic issues recently due to a combination of factors including the car boot sale and increased footfall due to a rival car boot not being run on Saturday, a litter pick on the A49 Winwick Link Road and the closure of Delph Lane by B&Q. The cumulative effect was a large amount of traffic becoming backing up. He had taken photographs of cars parked on both Rectory Lane and Winwick Park. This was the worst level of traffic problems he had ever witnessed. Some residents had expressed concern that this had been caused by the new red route. However, that did not appear to be the main cause.

Councilor Mann offered to supply contact details to the resident concerned to enable him to log any incidents with the police about vehicles causing an obstruction. He had also spoken to PCSO Heaps and the car boot sale organiser, who had improved the parking facilities on site. However, some visitors refused to pay the £2 parking fee (£1 after 10am), so parked elsewhere. Some 200 penalty tickets had been issued since the red route had been introduced.

A second resident raised a question about whether the event was a traders' sale rather than a car boot sale. Members were aware of these concerns, but it was not easy to distinguish between the two. The Chair remarked that he understood that the permission did allow a market and that the original purpose of the event was for fund raising. The resident also asked whether there was a limit to the number of days of its operation. The Chair confirmed that there was no longer a restriction on the number of days of operation following a decision of the Borough Council's

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Development Control Committee. Councillor Mann added that councillors were actively monitoring issues regarding the car boot sale. Ultimately, in the longer term, the event might cease to operate from that site.

### Anaerobic Digestion Facility

A resident asked for an update on the proposed Anaerobic Digestion Facility

*Response:* This would be covered under Agenda Items 10 and 11. There were a number of new documents on the Borough Council's planning portal.

### Police Neighbourhoods Team

It was reported that PCSO Michelle Jones now covered the Winwick ward. There was also a Police constable for the area.

### Council Finances

A resident raised some issues in relation to the Council's finances, as summarised below:

- He applauded the efforts of councillors to regenerate the Centre and do more for the Council. However, people were living in difficult times, including challenging global issues, leading to rising energy prices and mortgage increases.
- Warrington Borough Council were under financial pressures too, particularly as a result of some poor capital investments. The Borough Council had exceptionally set an increase in Council Tax of some 7.48%.
- In Winwick, in previous years a large increase had been required to the Parish precept. At that time, he had been in favour of the increase. However, there was a need for greater transparency around the Council's financial performance. He had been unable to find the annual outturn position on the Council's website.
- The information available suggested that the Council had continued to make a loss over the last 5 years.
- Potentially, a further large increase in the precept would be needed in the year ahead. Working families would be under pressure to meet any increased demands.
- Given the prevailing economic climate it might be difficult to improve the Community Centre's financial performance.
- The 3.2% pay rise approved for key staff would increase Parish Council expenditure in 2026/27.
- He asked if the Council was doing enough in the light of today's pressures to 'cut our cloth' to balance expenditure with anticipated income. He expressed a wish to see how the figures balanced and whether the Council could break even.
- In general, the public were asking why the precept was increasing and was the Council properly governed.

Notwithstanding the above concerns, the resident reiterated his support for the

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councillors overall direction, but challenged them to consider if they were being tough enough on expenditure.

*Response:* Councillor Griffiths (Chair), Councillor Mann, Mrs Hinkins, (Operations and Finance Officer), and Mr Joinson (Clerk), responded to various elements of the question, as appropriate. In the course of the response the resident made a number of additional comments, as follows:

- Costs were likely to continue to rise. The annual deficit on the Community Centre's budget was over £20k.
- The cost-base of the Centre could be out of step with its anticipated income. For example, was the Centre open on too many days of the week?
- The public would have limited disposable income to spend in the bar.
- The Parish precept increase for 2026/27 was significant at 7%.
- Concerns about the 3.2% pay award for senior staff were reiterated.

The replies of councilors and staff are summarised below and the Chair introduced these by noting that the answer was very complex:

- Each year, the Annual Governance and Accountability Return (AGAR) was published on the website and provided the outturn position for the Council as a whole for each preceding financial year.
- The Annual Budget was published with the Council Agenda (in November or January each year) and the decision was minuted.
- The Parish Council as a whole had a duty to set a balanced budget (essentially balancing income and expenditure) although actual income and spend, particularly concerning the Community Centre, might fluctuate.
- The Management Team was working to bring extra events to the Centre and to improve marketing of the business. A key area of focus was to improve day-time bookings by attracting new users, eg. Cycling Club meetings. Councillors were actively involved in identifying means of strengthening income and maximizing events. They had also agreed to set aside some ring-fenced support for community events/activities.
- Members noted that the fuel crisis had occurred after the most recent Management Committee meeting and its potential impact would need to be discussed going forward.
- Redecorations and rebranding should also have a positive impact, but it might take some time to turn the 'tanker' around. There might be opportunities to react more swiftly as councillors did discuss these issues frequently.
- The definition of a loss was not straight forward. The Council set a balanced budget, but the Community Centre would inevitably be a charge on the precept. Other Parishes also paid for their accommodation from their precepts. For example, in Culcheth this was £16k and in Croft this was around £8k. The public expectation that there should be no cost to providing a Community Centre was unrealistic. However, customers spending money in the bar would help to improve the situation.
- The anticipated deficit for the Centre in 2025/26 was around £29k. Other councils spent in the region of half this amount on accommodation. Around £10k of expenditure already went on free usage and items for the community,

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- effectively closing the perceived funding gap.
- The Council's intention was to narrow the gap between income and expenditure further. It aimed to attract more businesses to utilise the Centre. This was a more viable option than chasing increased bar sales.
  - The Centre did experience pressure over its energy contracts, although the implications of the current fuel crisis would not be immediate.
  - The intention was to establish a Community Fund for community events at the Centre. Other bookings would need to pay commercial rates with a view to ensuring that the Centre 'washed its face'.
  - Councillors had discussed cutting the staffing hours by around 16 hours per week to make savings, but in practical terms this had not proved easy as this would in effect mean the closure of the Centre at times when income was currently being generated. The preferred solution was to seek to increase day-time room occupation to a minimum of two concurrent bookings. In effect, one day-time booking covered the staffing costs of the Centre for the day.
  - The level of precept set was sensitive to the numbers of houses in the area. An additional 300- 400 houses would make a significant difference to the precept calculation and the Council's finances. The Council Tax base was currently at its lowest ebb.
  - The Council had recently had to make difficult decisions on its income, as previous political administrations had declined to increase Council Tax incrementally over time, leading to uneven surges.
  - Councils such as Croft and Culcheth had been able to freeze their Council Tax bills because they were able to draw upon existing reserves. Previous administrations in Winwick had left the Council with low reserves.
  - The last Management Committee had considered the overall finances of the Centre and had determined that fixed overheads were the main issue. Closure of the Centre would not be a solution as, for example, loans would still need to be serviced and heating provided, etc. Monday was known to make as much income as Saturday. Tuesdays were the least profitable, but that allowed space for Council meetings.
  - Councillors were having to address the consequences of decisions by the previous administration. One such decision was the removal of some 400 houses from the Council Tax base caused by a boundary review.
  - The Council was trying to build a better resource base. The majority of the new homes at development sites in the Parish were not yet built, but some 100 - 200 houses could be occupied in time for next year's budget.
  - The issue of the management pay award had been the subject of a lengthy debate at a previous meeting and the issues had been carefully considered. The Council was a Real Living Wage employer, meaning that the majority of staff would receive a 6.7% pay increase on 1 April 2026. A decision was taken to make a suitable award to management personnel in order to engage them on the improvement journey and to be equitable. Councillors and the management team would together set the strategy to achieve the Council's goals.

The Chair indicated that it had taken some 3 or 4 meetings to crystallise the above information and to outline a proposed approach. The Council now had a plan of

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action and was already executing this. Councillors were confident that they could achieve some positive results. The Council had two key commitments:

- (1) To hold a 'Voice of the Community' consultation to ask the public what it wanted to see on offer at the Community Centre. This would be implemented following the rebranding of the Centre.
- (2) To continue to monitor the budget on a monthly basis, and to track the effect of what was being trialed to turn around the Centre's finances, through the use of KPIs. This would include measuring the impact of providing events that people wanted and promoting two monthly Centre driven events. Members would measure and adjust the offer and show value to the community. The Council would also continue to strengthen its involvement in wider parish improvements, such as championing public concerns around traffic and planning issues to the best of its ability. It was noted that the Management Team also worked on these wider parish issues, not just the Community Centre.

Above all, the Council was seeking to be proactive in addressing its financial issues and in developing the sense of place.

Decision – To note the questions submitted and responses given.

### **WPC.162    Written Motions Received**

There were no written motions submitted on this occasion.

### **WPC.163    Police / Community Issues**

There were no written reports from the Neighbourhood Policing Teams on this occasion.

Members considered a letter from Alison Ross, Assistant Chief Constable, dated 19 February 2026, which set out the Constabulary's decisions in relation to PCSOs. A total of 57 PCSO posts would be retained for 2026/27, a reduction of 30 posts.

Councillor Mann reported the PCSO Heaps had requested to maintain his current deployment, but had recently learnt that he would be redeployed to Widnes. PCSO Heaps had been very active and visible in the Winwick area and had worked particularly hard in respect of anti-social behaviour along the Sankey Valley Trail

The Council would now seek to engage PCSO Michelle Jones, who now had responsibility for this area. Councillor Rennison commented that PCSO Jones could be difficult to contact. The Chair undertook to write to PCSO Jones.

Decision – To note the updates about Policing matters.

### **WPC.164    Correspondence**

The following items were reported:

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1. E-mails from Warrington Voluntary Action (WVA) about the availability of grants to community groups and other news, training and local events – 23/02/24
2. E-mails from Sharon Angus-Crawshaw, Cheshire Association of Local Councils (ChALC), enclosing bulletins highlighting relevant parish news and other focused correspondence – 20/02/26, 23/02/26, 02/03/26, 06/03/26, 09/03/26, 12/03/26 and 16/03/26
3. Various e-mails with Vanessa Rothwell, Development Strategy & Regeneration Manager, Torus, about engagement with the Parish Council and community, in relation to restoration of Radley Common and John Parr Meadow - 23/02/26 to 05/03/26
4. Website enquiry form from a resident, AH, enquiring about when potholes at the church end of Myddleton Lane will be rectified, preferably by complete resurfacing, rather than short-term patching - 27/02/26
5. E-mail from a resident, AG, in response to on-going correspondence about the operation of the Leisure Centre, making some suggestions for potential improvements – 01/03/26
6. Copy of an e-mail from the Chair of the Parish Council to Warrington Borough Council, expressing concern at a number of savings being proposed as part of their annual budget process - 01/03/26
7. E-mail from Kirsten Riley, Warrington Borough Council, about a parish council briefing and workshop on the Cheshire and Warrington Combined Authority due to be held from 5.30pm to 7.00pm, on Tuesday 21 April 2026, at Warrington Town Hall - 06/03/26
8. Copy of an e-mail from Councillor Stuart Mann to Warrington Borough Council seeking their support in connection with proposals by the Sankey Canal Restoration Society (SCRS), PCSO and local councillors, to tackle anti-social behaviour relating to the Sankey Valley Trail area near Old Alder Lane and Winwick Lock – 07/03/25
9. Copies of internal e-mails initiated by Councillor Stuart Mann about possible funding and voluntary support from Skipton Building Society in Warrington in respect of the proposed Forget Me Not Café at the Community Centre – 11/03/26 and 12/03/26
10. E-mails from Rebecca Lee, Legal Support Officer, Warrington Borough Council, about an emergency 5-day Traffic Notice for Alder Root Lane effective from Thursday 12 March 2026, various Traffic Regulation Notices (along with any statements of reasons and plans, as appropriate) due to be advertised in the Warrington Guardian on Thursday, 19 March 2026 and an emergency 21-day Traffic Notice for Delph Lane effective from Wednesday 18 March 2026 – 12/03/26, 17/03/26 and 18/03/26

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11. Copies of internal e-mails from Councillor Stuart Mann about the ongoing cleaning of bus shelters within the parish area, including information provided by Warrington Borough Council – 13/03/26 and 16/03/26
12. E-mail from Jill Ryder-Moore, Funding Coordinator, Families United (F.UN), a Warrington-based charity providing support to disabled children, young people, and their families, seeking a small office or land available to site a portacabin with access to a hall and/or outdoor space for their activities – 16/03/26
13. Copies of internal e-mails initiated by Councillor Stuart Mann about the establishment of a knitting group and MacMillan coffee mornings at the Community Centre, further to discussions held with attendees at the last Council meeting – 18/03/26 and 19/03/26
14. E-mail from Assistant Chief Constable Alison Ross, Neighbourhood Policing, providing an update on Neighbourhood Policing – 19/02/26
15. Various promotional e-mails and mailshots for goods or services linked to typical parish activities or community services from the following organisations:-
  - Arien Signs – notice boards and signs
  - Clear Councils Insurance – insurance and risk management
  - CloudyIT – IT solutions
  - Finding Fitness – funding for outdoor fitness equipment
  - Severnside Defibs and Training Ltd – defibrillators and bleed control kits
  - We find any Learner - training

In respect of Issue 3, the Chair reminded Members that he was due to meet with Vanessa Rothwell, Development Strategy & Regeneration Manager, at Torus. He hoped to speak to her on Friday. Members noted that the input of Torus in community projects was a great opportunity for the Council. There was a possibility that John Parr Meadow could be used to meet Biodiversity Net Gain requirements, which would require a 50 year commitment to maintain the green space identified for this purpose. Ms Rothwell was hoping to gain an understanding of the potential of the Council's land in the Peel Hall area.

Councillor Mann commented that advice had been provided that the John Parr site should not have been turned into a meadow, as its naturally tended towards being woodland. The Council could create a wildflower meadow in a different location.

Mrs Hinkins indicated that residents would seek the retention of pathways within the meadow site. The Chair confirmed that these would remain, but the edges and centre of the site would be reimagined. Councillor Mann noted that appropriate signage should be installed to indicate the ownership of the land and the partnership arrangements in place for maintenance. The Chair noted that some definition of the boundaries might be required particularly as the border with Radley Plantation, owned by the Woodland Trust, was not easily ascertainable. Further information might be available following the proposed discussions on Friday.

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The Chair indicated that Vanessa Rothwell was planning to attend the next Council meeting to discuss Torus' involvement in the area, including in the Winwick Ward, given that the housing association had some properties in that ward also. Torus was looking to recruit volunteers for various projects. By way of example, they had arranged for volunteers from the local college to erect a fence at Greenwood Community Centre.

Regarding Issue 4, it was noted that a resident had been spray painting around the potholes on Myddleton Lane earlier today. Warrington Borough Council were understood to be looking into the state of the road, but it was not envisaged that complete resurfacing would be carried out. The Brough Council would be unlikely to pay for any damage to vehicles, as motorists would normally have to claim from their own insurance.

In connection with Issue 5 above, the Clerk undertook to check whether a copy of the correspondence about the suggested Community Centre improvements had been sent to the Operations and Finance Officer.

In respect of Issue 8, Councillor Mann reported that volunteers were due to meet on the Sankey Valley Trail, on Saturday 28 March 2026, between 10am and 7pm to carry out some improvements. He had also asked the Police and Police and Crime Commissioner for some funding to help deter anti-social behaviour. Eleanor Blackburn, Director of Place, at Warrington Borough Council had also been involved in this project.

Resident, Bob Towers, added that a milestone was located on that stretch of the trail, but it was obscured by the undergrowth. There were two other known milestones - one in St Helens and one by the scrap yard at Old Alder Lane. Members of the Winwick Litter Network would focus clearance activity around the local milestone and provide a litter bin at that location. An aim of the Sankey Canal Restoration Society (SCRS) was to restore the canal lock in that vicinity and to install some benches.

Regarding Issue 9, Councillor Mann indicated that he had forwarded the correspondence about possible funding and voluntary support from Skipton Building Society in Warrington for the proposed Forget Me Not Café to the Operations and Finance Officer.

Decision      To note the correspondence submitted to the Parish Council.

### **WPC.165      Planning Matters**

The following planning matters were reported:

#### *General Correspondence*

1. E-mails from Sandra Beckett, Senior Enforcement Officer, Warrington Borough Council enclosing lists of enforcement cases closed and received between 16 February and 6 March 2026 – 23/02/26, 02/03/26 and 09/03/26

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2. E-mail from Councillor Stuart Mann and responses received regarding Winwick, Croft, Culcheth & Glazebury Parish Councils and Lane Head Residents Association possibly coming together to discuss the proposed Tritax Intermodal Logistics Park (ILP) development – 07/03/25
3. Website enquiry form received from a resident, CG, asking for clarification of the process following the extended timelines regarding the Severn Trent Biogas planning application – 26/02/26
4. A copy of Winwick Parish Council's additional objection submitted to the Severn Trent Biogas planning application was provided as Appendix 1 to the report.

### *Domestic Planning Applications*

NIL

### *Non-Domestic Planning Applications*

5. Application No: 2026/00242/DISCON  
Location: Land At Peel Hall; Land South Of M62 Bounded By, Elm Road: Birch Avenue; Poplars Avenue; Newhaven Road; Windermere Avenue, Grasmere Avenue; Merewood Close, Osprey Close Lockerbie Close, Ballater Drive And Mill Lane, Poplars & Hulme, Warrington,  
Proposal: Discharge of condition 52 (verification and remediation) on Parcel DEF attached to 2025/00745/VARC (Mixed Use)  
Consultation End Date: 16-03-2026
6. Application No: 2026/00240/DISCON  
Location: Land At Peel Hall; Land South Of M62 Bounded By, Elm Road: Birch Avenue; Poplars Avenue; Newhaven Road; Windermere Avenue, Grasmere Avenue; Merewood Close, Osprey Close Lockerbie Close, Ballater Drive And Mill Lane, Poplars & Hulme, Warrington  
Proposal: Discharge of condition 9 (phasing plan) attached to 2025/00745/VARC (Mixed use)  
Consultation End Date: 18-03-2026
7. Application No: 2026/00239/DISCON  
Location: Land At Peel Hall; Land South Of M62 Bounded By, Elm Road: Birch Avenue; Poplars Avenue; Newhaven Road; Windermere Avenue, Grasmere Avenue; Merewood Close, Osprey Close Lockerbie Close, Ballater Drive And Mill Lane, Poplars & Hulme, Warrington,  
Proposal: Discharge of Condition 45 (landscape and ecological management plan) on Phase 2 attached to application 2025/00745/VARC (Mixed Use)  
Consultation End Date: 23-03-2026
8. Application No: 2026/00014/FUL  
Location: Mersey Care NHS Foundation Trust, 12 Birch Avenue, Winwick, Warrington, WA2 9TN  
Proposal: Extension of existing car park  
Consultation End Date: 08-04-2026

9. Application No: 2026/00324/VARC  
Location: Next, Next Calver Park Road, Winwick, Warrington, WA2 8RB  
Proposal: Variation of Condition No's 2(Plans), 3(CHEMP), 4(Access Points), 5 (Highway improvement works), 7(Parking Spaces), 8 (Planting), 9(Parking Provision), 11(Cycle Parking), 12(Parking Strategy, 15(LEMP), 17(Verification report), and 19(Arboricultural impact assessment) attached to planning permission 2024/00161/FULM to allow for development to come forward in two phases  
Consultation End Date: 06-04-2026

In respect of Issue 2 above - the proposed Tritax ILP development, Councillor Mann sought permission to call a meeting of the interested parties at the Community Centre on a suitable Tuesday evening. Any meeting was potential a little premature, but discussions could be held about the possible formation of a Rule 6 Party for planning purposes.

Decision –

- (1) To note the planning matters raised.
- (2) To approve the holding of a meeting at the Community Centre between interested parties in respect of the proposed Tritax ILP development.

### **WPC.166     Update on Major Planning Developments**

The following verbal updates were provided

#### Severn Trent – Anaerobic Digestion (AD) Facility

The Chair reported that there were three additional responses from Warrington Borough Council departments to the application, one of which still had objections to the proposal. The concerns were around environmental odour. Other objections in relation to light and noise pollution had been withdrawn following plans for additional tree planting. The Environment Agency had made some comments in relation to flood risk and the water table. The Agency would no longer object, but would impose some strict mitigation. United Utilities had maintained its objection in relation to the identification of the location of a deep drain across the site. The developer would be required to use the highest quality materials to upgrade the drain, which would be very expensive and potentially cost prohibitive.

Councillor Lavender asked about the timescales for the development. The Chair indicated that the site would need to be open by 2028. Councillor Mann added that representatives of the Parish Council would speak at the Development Management Committee. The development was not in the Local Plan and would cause a loss of the green buffer between urban areas. The Council believed that it had a strong argument to resist the development. The date of the Development Management Committee at which the matter would be considered was not yet known but could be relatively soon.

Decision – To note the updates provided on major planning applications.

### **WPC.167    Review of Risk, Internal Controls, Financial Regulations 2025/26 and Appointment of Internal Audit**

Members considered a joint report of the Clerk and Operations and Finance Officer on the Review of Risk, Internal Controls, Financial Regulations 2025/26 and Appointment of Internal Audit. The Clerk reminded councillors that this was an annual report which enabled the Council to meet its the statutory obligations to conduct a review of the effectiveness of the system of internal control prior to approving its Annual Governance Statement, as part of the Annual Governance & Accountability Return (AGAR).

Decision

- (1) To note the report on the Review of Risk, Internal Controls and Financial Regulations 2025/26 and to reaffirm the current arrangements.
- (2) To approve the reappointment of the internal auditors, Xeinadin (formerly Styles), for the completion of the accounting statements for 2025/26 and for any matters arising in 2026/27, subject to there being no significant increase in costs as determined by the Operations and Finance Officer.

### **WPC.168    Finance Officer's Report**

Members considered a report of Clare Hinkins, Operations and Finance Officer, on a number of financial issues, which are set out below.

#### Budget Review 2025/26

Members considered a summary of profit and loss against the Council's Budget for both the Community Centre and Parish Council as at 28 February 2026.

In February £13.9k of income had been received through the Community Centre. The Centre was showing a £3.1k loss for February. The year to date position was currently showing a loss position of £29k, which was a decline of £4k from the previous year's loss.

The loss position for February was £3.1k less than the previous year, reducing the projected loss for the year.

There had been £8.2k of Parish expenditure against the precept in February, with £128.2k of expenditure on the year to date.

#### Additional Items

##### 1) Playground Repairs

Wicksteed had been contacted and a date for repairs to be carried out was awaited. However, an invoice had recently been received, so the repairs might have taken

## Agenda Item 3

place without notice being given to the Council. Mrs Hinkins would check to see the worked had been completed.

Councillor Herron reported that new brackets appeared to have been fitted to the swings. The zip line had not been included on the repair list because of the high cost. The ride was safe, but operated slowly. A repair would be reconsidered at a future date.

### 2) Entrance Gates

There remained 5 fences and 3 gates to paint, plus finishing the 2 gates that had already been started. Work would continue in the early part of the year, since weather conditions had been unsuitable in recent months.

### 3) HMP Thorn Cross Rehabilitation Initiative

The toilets had now been painted and work had been undertaken on the Main Hall, with varnishing of woodwork and stripping and finishing of doors still outstanding. Work had also started on the lower end of the hallway.

The remaining areas for completion included:

- The slope;
- Upper hallway – including entrance;
- Kitchen;
- Main Hall fire escape hallway; and
- Review of doors throughout the building.

Councillor Lavender asked if the hired rooms were inspected after use, with view to charging for any damage. Mrs Hinkins commented that it would be difficult to identify individual culprits and in many instances the hirers would be unwilling to pay. In general, it was anticipated that the rooms would require on-going touch-up work. A resident suggested the use of paint that could be easily wiped-down. Mrs Hinkins responded that the paint used was a quality brand.

### 4) Tree Works

The tree surgeon had been contacted and a date for the works to be carried out was awaited. The works had been suspended due to the rain and condition of the playing fields in order not to damage the surface. The tree surgeon had also provided advice that the bench under the tree at the Playing Fields entrance would need to be moved, as the tree would be very costly to trim.

### 5) Door Mats

Councillor Mann asked if the Community Centre entrance door mats could be replaced to include the new branding. Mrs Hinkins indicated that mats were normally sourced from Concept Hygiene. She undertook to look into the issue of replacements, but might need to order plain mats in the first instance.

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### Payments made since the Management Committee report considered on 10 March 2026

<b>Payments Leisure Centre</b>		
23Mar2026	£405.97	Water Plus Limited
23Mar2026	£139.73	T&JT Barton
16Mar2026	£135.60	Clear Brew
16Mar2026	£2,117.77	T&JT Barton
11Mar2026	£44.40	Easyflow
11Mar2026	£168.00	Aquila Heating Ltd
09Mar2026	£454.79	T&JT Barton
<b>Payments Parish</b>		
20Mar2026	£2,884.79	HMRC Cumbernauld
09Mar2026	£195.00	Gardenia Gardens
09Mar2026	£180.00	David Hannan
<b>Direct debits Leisure Centre</b>		
20Mar2026	£171.76	GASKELLS WASTE
18Mar2026	£1,123.27	BRITISH GAS
09Mar2026	£1,040.00	SCOTTISHPOWER
06Mar2026	£305.41	TNT SPORTS
<b>Direct debits Parish</b>		
19Mar2026	£310.90	WORLDPAY
16Mar2026	£196.64	LLOYDS BANK PLC
16Mar2026	£42.41	PAYZONE
09Mar2026	£1,233.12	PUBLIC WORKS LOANS
04Mar2026	£44.40	XERO UK LTD

### Speed Indicator Device (SID)

Members considered a report on the recent deployment of the Council's Speed Indicator Device (SID).

The recent deployment for Myddleton Lane had provided the following statistics:

Myddleton Lane deployment had seen a total of 87,350 cars over the 42 day deployment (19/01/26 – 02/03/26). This broke down to approximately 2,080 cars per day utilising this route. The fastest cars travelling this route were in the 90mph bracket (less than 0.01%). The percentage breakdown of speeds were as set out below:

	<b>under 20</b>	<b>20</b>	<b>30</b>	<b>40</b>	<b>50</b>	<b>60</b>	<b>70</b>	<b>80</b>	<b>90</b>
<b>00:00- 24:00</b>	1.96%	29.27%	60.67%	7.73%	0.33%	0.04%	0.00%	0.00%	0.00%

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The majority of cars were travelling in the 30mph bracket despite this being marked as a 20mph zone.

The recent deployment for Waterworks Lane had provided the following statistics:

Waterworks Lane deployment had seen a total of 15,064 cars over the 21 day deployment (02/03/26 – 23/03/26). This broke down to approximately 717 cars per day utilising this route. The fastest cars travelling this route were in the 70mph bracket (0.01%). The percentage breakdown of speeds were as set out below:

	<b>under 20</b>	<b>20</b>	<b>30</b>	<b>40</b>	<b>50</b>	<b>60</b>	<b>70</b>	<b>80</b>	<b>90</b>
<b>00:00- 24:00</b>	5.89%	15.78%	61.05%	16.20%	1.02%	0.05%	0.01%	0.00%	0.00%

The majority of cars were travelling in the 30mph bracket despite this being marked as a 20mph zone.

Mrs Hinkins confirmed that she forwarded the data to the PCSO for the area and to Mark Tune, Traffic Management, Road Safety & Highway Adoptions Manager, at Warrington Borough Council. A generic traffic management e-mail address was now used to prevent a logjam in the case of staff absences at the Borough Council.

Councillor Mann had recently asked the Operations and Finance Officer to prioritise deployment of the SID on Myddleton Lane for the next few weeks.

Decision – To note the Finance Officer’s update report, including the Budget Review 2025/26 at the end of February 2026, the additional items, list of payments made and SID report.

### **WPC.169     Social Media Policy**

The Chair indicated that he had discussed with the Clerk the possible introduction of a Social Media Policy. The Council did not currently have a policy in place for its social media interactions. However, usage of social media was increasing. Experience showed that other Councils often had issues arising from comments posted on social media. The Parish Council needed to be clearer on its policy.

The Chair formally proposed that the Council adopt a policy on social media and he undertook to circulate a draft to all councillors by e-mail. Members would be invited to read and make initial comments on the draft outside of the meeting.

The Clerk indicated that principal council Monitoring Officers generally were dealing with an increasing number of standards complaints relating to postings on social media by councillors. It was considered to be worthwhile educating people about safe usage, rather than dealing with complaints after the event.

## Agenda Item 3

The Chair added that Freedom of Information (FOI) requests could include information posted on social media. Councillor Mann noted that the Council had a WhatsApp group and that its content might be caught by FOI requirements. The Chair commented that FOI requests could also be received by social media. The draft policy considered corporate and personal accounts and clarified that personal accounts were subject to a disclaimer. There was also guidance about the 'Purdah' rules on local authority publicity in the pre-election period of heightened sensitivity. The Clerk reported that there was currently no corporate system in place for monitoring social media posts.

A resident asked if the Council had a policy in relation to room letting to political groups. The Chair added that there was no formal policy preventing any organisation from hiring accommodation, but in the case of political rallies, for example, issues such as appropriate security would be taken into account when determining the booking. Mrs Hinkins confirmed that checks were undertaken on hirers and that bookings could be refused if there was a high risk of anti-social behaviour. The Chair added that the booking decisions were based upon licensing considerations, and would ordinarily be accepted unless some obvious danger had been identified.

Decision To approve the drafting and circulation to councillors of a Social Media Policy, for comments.

### **WPC.170 Wildflowers**

Mrs Hinkins reported that the Centre had two bags of seed available from last year following the abortive attempt by Warrington Borough Council to sow wildflowers around the playing field perimeter. Sowing by the Borough Council would usually be undertaken in April or May. Two areas had previously been identified for the wildflowers. The Parish Council had access to a rotavator and could undertake this work in-house.

A resident suggested that March or very early April was the ideal time to sow wildflower seeds, or later in the year around September. Winwick.org had procured some seed and would sow these along Waterworks Lane on Easter Saturday. Sufficient seed had been purchased to cover some 60m<sup>2</sup> – 70m<sup>2</sup>. Raking the soil was expected to be hard work and some volunteers were being sought. The Chair indicated that the rotavator could be borrowed, although it had not been started for some time. He could undertake the work himself on Easter Monday or could loan the rotavator to volunteers. Councillor Mann indicated that the Council could provide some string barriers to mark out the areas to be sown.

Councillor Rennison indicated that the Friends of Peel Hall Park were sowing seeds in the Peel Hall area on Sunday. The group also had access to a turf remover. In addition, they were currently in the process of planting some 250 trees, but still had around 150 to plant. She also updated councillors on the proposed documentary on litter in Peel Hall. She had participated in a walkabout with the film crew to discuss the details. The filming was likely to take place on 14-15 May 2026 and would feature a well-known celebrity. The documentary would examine whether the group

were simply picking up litter, or whether there were added environmental or societal benefits to this type of activity.

A resident noted that Warrington Disabled Rugby Club had recently held a litter pick on Delph Lane.

Decision – To note the report on wildflowers and the environmental updates provided.

### **WPC.171 Reports from Parish Council Committees**

The minutes of the Management Committee from 10 March 2026 were provided.

Decision – To note the minutes of the Management Committee of 10 March 2026.

### **WPC.172 Ward Reports / Updates**

#### Peel Hall Ward

The Chair reported that Members continued to challenge Vistry on a daily basis regarding issues around the Peel Hall development site. Councillor Rennison added that there had been several complaints about discharges into the brook. However, Vistry had responded that the water quality continued to be tested on a regular basis and nothing adverse had been detected. The Chair noted that Vistry had agreed to share test results with the Council for transparency.

The Chair added that a resident had raised a complaint that he had developers both in front of and at the rear of his house. He had also lost part of his garden due to the groundworks and his home was suffering from excessive deposits of dust. A representative from Vistry had visited the site and had undertaken to take the resident's issues on board.

*There was a brief interruption to the meeting caused by the report of an incident in the Community Centre bar.*

The Chair reiterated that the Council would continue to monitor Vistry's actions. He also undertook to provide Councillor Rennison with details of the e-mail chain with the representative of Vistry. Councillor Rennison indicated that she would not wish to duplicate any communications already underway. The Chair added that use could also be made of the councillors' WhatsApp group for shared communications.

Councillor Rennison reported that she continued to ask Warrington Borough Council for any wood chippings which were surplus to their needs, to stabilise pathways in Peel Hall Park.

#### Winwick Ward

There were no matters arising in the Winwick ward on this occasion.

Decision – To note the ward updates provided.

**WPC.173 Date and Time of Next Meeting**

Decision – To note the date of the next meeting on 28 April 2026 at 7.30pm.

**WPC.174 Exclusion of the Public (including the Press)**

Decision – That members of the public (including the press) be excluded from the meeting by reasons of the confidential nature of the business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and the public interest in disclosing the information is outweighed by the need to keep the information confidential.





**WPC.175 Finance Officer's / Clerk's Report - Confidential Matters**

(a) Debtors





There were no debts over 90 days. There were four debts recorded in the range 30-89 days. Two of the debtors identified usually paid on a termly basis due to their funding arrangements and were due to pay shortly. A third debt had now been paid. The fourth debt was likely to be paid very soon.

Decision – To note the Finance Officer's report in connection with debtors.





## WINWICK PARISH COUNCIL – ACTION LIST / REFERRAL LOG 2025/26

No.	Issue	Minute No.	Date of Raising	Referred To	Referral Date	Response Date	Comments	Progress
1	To request an update as to progress on the 3G pitch proposals at each meeting (in discussion with Winwick Athletic FC).	WPC.108(3) WPC.36(a)(2)	23/11/21 25/06/24	Councillor Herron	-	-	Councillor Herron has provided regular updates. The matter is on hold pending the identification of suitable funding	
2	To request the Clerk to provide a report to a future meeting on the implications of Neighbourhood Plans.	WPC.65(2)	27/09/22	Clerk	-	-	Initial research undertaken. A full report will be provided to a future meeting.	
3	To reaffirm that the Clerk, in consultation with the Chair, be authorised to continue to work on the 2018 Edition of the NALC Model Standing Orders and to complete those sections where local choice was required, so as to make available revised Standing Orders for consideration by the Council as soon as possible.	WPC.6(1)	14/05/24	Clerk	-	-	Draft close to completion. The core document has now been prepared, but further work is required to refine those sections where there are local choice options available. A full report will be provided in the near future.	
4	To agree to look into the development of a rationalised core specification for gardening and grounds maintenance provision, including consideration of what enhancements might be delivered via volunteers.	WPC.59	23/07/24	All councillors and Operations and Finance Officer  Councillor Griffiths	-	-	Further discussions on rationalising the gardening provision might include use of the Community Payback Scheme or HM Thorn Cross Prison outreach programme. Work to date had focused on redecorating the Community Centre. Inmates with suitable gardening skills would need to	





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	That Councillor Griffiths be authorised to make enquiries with the Community Payback scheme in connection with assistance for litter picking.	WPC.98(2)	22/10/24				be identified.  Start up and progress would continue to be monitored	
5	To authorise the Chair, Vice-Chair and Operations and Finance Officer to meet with representatives of Winwick CE Primary School to seek to resolve the access arrangements.	WPC 144(c)	28/01/25	Chair, Vice-Chair and Operations and Finance Officer	-	-	The Council has taken some legal advice and has written to the land owners. The Chair had received some further information from the land owners which was under consideration	
6	To note that the Council's Publication Scheme contained some information that was now out of date and to request that the Clerk carry out a review of the document, as soon as possible and in any event, within the next six months.	WPC 8(2)	27/05/25	Clerk	-	-	The Clerk has sent a copy of the existing Scheme to the Chair and will commence a review of the document shortly.	
7	To request the Operations and Finance Officer to obtain measurements for a replacement notice board at the Plough Inn and that the Council consider the matter further at its next meeting.	WPC 69(2)	23/09/25	Operations and Finance Officer	-	-	Councillors were considering a possible in-house repair to the board.	
8	To note the report, to approve the overarching project themes and to request the Operations and Finance Officer (subject to any time constraints) to develop	WPC 109	25/11/25	Operations and Finance Officer	-	-	Under consideration  The project themes, linked to possible grant funding, related to the following: • Wildflowers and tree	







Agenda Item 7

	suitable project plans in consultation with elected members.						planting; <ul style="list-style-type: none"> <li>• Resurfacing the children's play areas on Myddleton Lane Playing Fields; and</li> <li>• Improvements to facilities at the Community Centre.</li> </ul>	
9	To undertake to work in collaboration with the Operations and Finance Officer to identify efficiencies and savings within the Budget.	WPC 117(3)	13/01/26	All Members and Operations and Finance Officer	-	-	Consideration of efficiencies is on-going	
10	To note that the most recent vacancy in the Peel Hall Ward may now be filled by co-option, and to consider any suitable candidate(s) as soon as reasonably practicable.	WPC 125(2)	27/01/26	All councillors	-	-	An item is included elsewhere on the Agenda. Discussions are on-going with a potential candidate	
11	To request that the Clerk write to Winwick CE Primary School to advise them to contact Warrington Borough Council to chase up any s.106 funding available to them from the St Oswalds Place development.	WPC 126(2)	27/01/26	Clerk	-	-	Not yet commenced	
12	To request the Clerk to write to the NHS Cheshire and Merseyside Integrated Care Board to request their plans for primary healthcare provision in the area, in the light of on-going housing expansion.	WPC 150(4)	24/02/26	Clerk	-	-	A letter drafted by the Chair was agreed at the Council meeting on 24/02/26. The Clerk submitted this to the Warrington Place Team at the ICB on 07/04/26	

**Agenda Item 7**

13	To reinstate the Action to write to Chef and Brewer about the Swan/Premier Inn Fence	WPC 160(2)	24/03/26	Clerk	-	-	A chase up letter will be sent shortly	
14	To approve the holding of a meeting at the Community Centre between interested parties in respect of the proposed Tritax ILP development.	WPC 165(2)	24/03/26	Councillor Mann	-	-	A verbal update may be provided	
15	To approve the reappointment of the internal auditors, Xeinadin (formerly Styles), for the completion of the accounting statements for 2025/26 and for any matters arising in 2026/27, subject to there being no significant increase in costs as determined by the Operations and Finance Officer.	WPC 167(2)	24/03/26	Operations and Finance Officer	-	-	A verbal update may be provided	
16	To approve the drafting and circulation to councillors of a Social Media Policy, for comments.	WPC 169	24/03/26	Chair/Clerk	-	-	A verbal update may be provided	

**Progress Legend**

-  Completed
-  Progressing to target
-  Early progress / just started
-  Not started (lower priority)
-  On hold/Completed: Immediate review programmed
-  Issues (exception)

**Version 1.0 - (Final) –  
27/04/26**



**Parish Beat update Westbrook & Burtonwood  
March 2026**

Reported Burglaries	0
Reported Criminal Damage	3
Reported Theft of Motor Vehicles	0

**Points of note**

Working with partner agencies to tackle the ongoing ASB on Old Alder Lane and improve the beauty and history of the area.

Ongoing attention to Myddelton Lane regards to the parking in the pavement.

Letter issued to vehicles on Rectory Lane for the access only

Attention paid to Delph lane parking regards to parking on the red route

Working with the borough councillor regards to the flytipping on Hermitage Green Lane and Old Alder Lane.

Passing attention to the Parkside Ind Est in regard to Off road bikes and racers

Also I have a couple of shifts left in the area, I want to thank everyone for their support over the time I have covered the Winwick area it has been a pleasure and as a great man once said "live long and prosper"

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**Winwick Parish Council**

**Correspondence since 24 March 2026**  
**(or not previously reported)**

1. E-mails from Sharon Angus-Crawshaw, Cheshire Association of Local Councils (ChALC), enclosing bulletins highlighting relevant parish news and other focused correspondence – 13/04/26 and 20/04/26
2. E-mail from a resident, BS, suggesting that the Parish Council employ a Crossing Patrol on Myddleton Lane and that the cost be funded by increasing Community Centre/Parish income from the following:
  - Increasing the price of drinks to closer to the market level.
  - Reducing the frequency of marking the white lines on the pitches.
  - Increasing the charges for the field hire.
  - Decreasing the frequency of grounds maintenance on Swan Green.

The resident also requests that the costs of running the Community Centre should be borne predominantly by those who use the facility – 21/03/26.

3. E-mails and calendar alerts Adam Kellock, Senior Democratic Services Officer, Warrington Borough Council, regarding an information event on the Cheshire and Warrington Combined Authority, due to be held on 21 April 2026 – 26/03/26 (x2)
4. Networking e-mail from Benn Minshall, newly appointed Clerk/Responsible Financial Officer, Stockton Heath Parish Council – 27/03/26
5. E-mails from Rebecca Lee, Legal Support Officer, Warrington Borough Council, about various Traffic Regulation Notices (along with any statements of reasons and plans, as appropriate) due to be advertised in the Warrington Guardian on Thursday, 1 April 2026 – 31/03/26 (x2)
6. Website enquiry form from a resident, AR, seeking a discussion with Parish representatives about a root from tree on Myddleton Lane Playing Fields adjacent to his property, which may have caused damage to his fencing – 04/04/26
7. E-mail from a resident, AS, further to the discussions about traffic during Question Time at the Council meeting held on 28/10/25. The resident raises a number of issues and questions, which are summarised as follows:
  - On-going congestion caused by parked cars on match days and the increased problem since deployment of the traffic cones ceased.
  - Inconsiderate parking, in particular, around the gated entrance to the Myddleton Lane Playing Fields.

- Disparity between the Parish's response to parking problems on Myddleton Lane compared to the introduction of a red route to ease car boot parking issues.
- How does the Parish Council provide information from the SID in support of Police action?
- The need for a Parish Deployment Strategy for the SID to include: rationale for the duration of deployment; choice of sites; return frequency; analysis of trends throughout the day and seasonal variations; analysis of any changes caused by interventions eg. new 20mph zones.

The resident has also repeated his call for detailed updates on the data collected to be available on the Council's website in an easy-to-understand format – 11/04/26

8. Various promotional e-mails and mailshots for goods or services linked to typical parish activities or community services from the following organisations:-
- Clear Councils Insurance – insurance and risk management
  - CloudyIT – IT solutions
  - Defibspace - defibrillators and replacement batteries and AED pads
  - Finding Fitness – funding for outdoor fitness equipment
  - ONH - planning consultancy
  - Scottish Power – Network bulletins
  - Severnside Defibs and Training Ltd – defibrillators and bleed control kits
  - We find any Learner - training

Up to date as at 22/04/26

**Winwick Parish Council**

**Planning Matters since 24 March 2026**

**General Correspondence (2)**

1. E-mails from Sandra Beckett, Senior Enforcement Officer, Warrington Borough Council enclosing lists of enforcement cases closed and received between 23 March and 10 April 2026 – 30/03/26, 07/04/26 and 13/04/26
2. E-mail from Michael Bell, Planning Policy and Programmes Manager, Warrington Borough Council regarding the Consultation on the Draft Houses in Multiple Occupation (HMO) Supplementary Planning Document (SPD). The consultation period runs from Wednesday 25 March until 5pm on Friday 24 April 2026 – 25/03/26

**Domestic Planning Applications (1)**

3. Application No: 2026/00485/FULH  
Location: 14 Radley Lane, Winwick, Warrington, WA2 0SY  
Proposal: Single storey extension to rear.  
Consultation End Date: 14/05/26

**Non-Domestic Planning Applications (7)**

4. Application No: 2026/00352/DISCON  
Location: Land At Peel Hall; Land South Of M62 Bounded By Elm Road, Birch Avenue, Poplars Avenue, Newhaven Road, Windermere Avenue, Grasmere Avenue, Merewood Close, Osprey Close, Lockerbie Close, Ballater Drive And Mill Lane, Warrington  
Proposal: Discharge of Condition 21(Bus Gate scheme) on Application 2025/00745/VARC (Mixed use)  
Consultation End Date: 09/04/26
5. Application No: 2026/00324/VARC  
Location: Next, NEXT Calver Park Road, Winwick, Warrington, WA2 8RB  
Proposal: Variation of Condition No's 2(Plans), 3(CHEMP), 4(Access Points), 5 (Highway improvement works), 7(Parking Spaces), 8 (Planting), 9(Parking Provision), 11(Cycle Parking), 12(Parking Strategy, 15(LEMP), 17(Verification report), etc  
Consultation End Date: 09/04/20
6. Application No: 2026/00382/DISCON  
Location: Land At Peel Hall; Land South Of M62 Bounded By Elm Road, Birch Avenue, Poplars Avenue, Newhaven Road, Windermere Avenue, Grasmere Avenue, Merewood Close, Osprey Close, Lockerbie Close, Ballater Drive And Mill Lane, Warrington  
Proposal: Discharge of Condition 50 (Lighting) on application 2025/00745/VARC (Variation of condition 6 , 16 , 39, 53 and remove condition 38 on approved application 2016/28492 (Residential led mixed use).)

Consultation End Date: 14/04/26

7. Application No: 2026/00307/AGR  
Location: HIGHFIELD FARM Waterworks Lane, Winwick, Warrington, WA2 8TB  
Proposal: Agricultural Storage Building  
Consultation End Date: 14/04/26
  
8. Application No: 2026/00431/DISCON  
Location: Land At Peel Hall; Land South Of M62 Bounded By Elm Road, Birch Avenue, Poplars Avenue, Newhaven Road, Windermere Avenue, Grasmere Avenue, Merewood Close, Osprey Close, Lockerbie Close, Ballater Drive And Mill Lane, Warrington  
Proposal: Discharge of Condition 36 (sports accommodation compliance) on Application 2024/00142/REMM (Mixed Use)  
Consultation End Date: 07/05/26
  
9. Application No: 2026/00528/DISCON  
Location: Land At Peel Hall; Land South Of M62 Bounded By Elm Road, Birch Avenue, Poplars Avenue, Newhaven Road, Windermere Avenue, Grasmere Avenue, Merewood Close, Osprey Close, Lockerbie Close, Ballater Drive And Mill Lane, Warrington  
Proposal: Discharge of condition 4 (Materials) on application 2024/00142 (Residential Development)  
Consultation End Date: 14/05/26
  
10. Application No: 2026/00527/DISCON  
Location: Land At Peel Hall; Land South Of M62 Bounded By Elm Road, Birch Avenue, Poplars Avenue, Newhaven Road, Windermere Avenue, Grasmere Avenue, Merewood Close, Osprey Close, Lockerbie Close, Ballater Drive And Mill Lane, Warrington  
Proposal: Discharge of condition 3 (Planting) and condition 9 (Soft Landscaping) on application 2025/00534 (Residential Development)  
Consultation End Date: 14/05/26

Up to date as at 27/04/26

Finance report to Winwick Parish Council to Full Council meeting 28th April 2026

In March we have had £15k of income through the centre. The centre is showing a £9.2k loss for March. The end of year profit/ loss is in a loss position of £38.2k, a decline of £7.8k from the previous years loss.

The loss position for March is £3.9k more than the previous year, this is largely due to the following:

£1.6K less Room hire than previous year

£1.2k less Bar sales than previous year

Double rates paid due to Feb rates paid in March too, and extra £863 on the month

PAYE up £403 on previous year

There has been £20.8k of expenditure against the precept in March, with £149.1k of expenditure on the ytd.

Overall a negative balance of £16,100.25 for 2025/26, with the reserves balance now sitting at minus £18,195.32.

Other items:

- End of year accounts – will be issued a separate document.
- Playground repairs – Wicksteed repairs have been completed, Parish repairs and repaint to be done
- Entrance gates – Further progress made on the fences/gates. Still 5 fences and 3 gates to paint, plus the 2 gates that have been started to

finish. - work on this will continue in the new year as weather conditions have not been suitable to continue this.

- Use of HMP Thorncross rehabilitation initiative – the toilets have now been painted and the work undertaken on main hall continues with varnishing of woodwork, stripping and refinishing doors to complete, work has also started on the hallway (lower end). Remaining areas to do are:

The slope

Upper hallway – including entrance

Kitchen

Main hall fire escape hallway

Review of doors through building

- Tree works – tree surgeon has completed the agreed works on 27<sup>th</sup> April. Further tree works required due to a leaning tree causing damage to a residents fence and driveway (due to roots) – cost for removal of this tree with the root ground out is £850.

Other items from the action list will be reported at the meeting.

**Payments made since those reported in the Full Council report March 2026.**

Payments Leisure Centre		
27Apr2026	£561.60	Syrve Limited
20Apr2026	£66.60	Easyflow ltd
20Apr2026	£45.00	C Gleave
16Apr2026	£88.80	Easyflow ltd
09Apr2026	£135.60	Clear Brew
31Mar2026	£44.40	Easyflow ltd
25Mar2026	£44.40	Easyflow
Payment Parish		
22Apr2026	£2,877.01	HMRC Cumbernauld
31Mar2026	£26.50	Service Charge
31Mar2026	£43.90	Handling Charge
31Mar2026	£240.00	David Hannan
30Mar2026	£174.00	Xeinadin LTD
Direct debit Leisure Centre		
20Apr2026	£801.81	BRITISH GAS
20Apr2026	£214.70	GASKELLS WASTE
08Apr2026	£1,040.00	SCOTTISHPOWER
07Apr2026	£305.41	TINTSPORTS
30Mar2026	£863.00	WBC
26Mar2026	£680.82	BTGROUP PLC
Direct debit Parish		
21Apr2026	£378.50	WORLDPAY
16Apr2026	£335.14	LLOYDS BANKPLC
16Apr2026	£10.00	PAYZONE
13Apr2026	£42.38	PAYZONE
08Apr2026	£44.40	XERO UK
02Apr2026	£63.45	PAYZONE

Part 2:

1) Debtors

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**Profit and Loss**  
**Winwick Parish Council**  
**1 April 2025 to 31 Mar 2026**

	<b>31 Mar 26</b>	<b>YTD</b>
<b>Income</b>		
210 Room hire income	£3,140.00	£55,663.50
225 Buffet sales income	£0.00	£212.50
230 Bar sales income	£8,683.26	£109,942.94
231 Bar snacks income	£445.21	£5,093.76
232 Soft drinks income	£1,430.71	£16,327.54
260 Ticket sales income (Events)	£305.00	£3,390.00
Bar tea and coffee	£862.60	£7,560.70
Inpost income	£0.00	£1,080.00
Entertainer	£0.00	£170.00
Field income	£180.00	£12,405.00
Payzone income	£66.45	£1,596.47
LC Bar till discrepancies	-£20.00	£121.62
<b>Total Income</b>	<b>£15,093.23</b>	<b>£213,564.03</b>
<b>Less Cost of Sales</b>		
bar snacks expenditure	£168.21	£2,052.40
Beverage supplies (Coffee, milk)	£294.42	£2,050.36
Entertainer	£0.00	£170.00
buffet events	£0.00	£35.23
Buffets	£0.00	£200.00
Tuck shop	£0.00	£62.33
Payzone	£20.00	£1,636.72
Drink purchases (and other bar it	£3,627.90	£44,305.64
LC Direct Wages	£5,795.95	£69,172.38
soft drinks expenditure	£342.62	£6,355.07
<b>Total Cost of Sales</b>	<b>£10,249.10</b>	<b>£126,040.13</b>
<b>Gross Profit</b>	<b>£4,844.13</b>	<b>£87,523.90</b>
<b>Less Operating Expenses</b>		
Bad Debt	£0.00	£350.00
DJ's bouncy castles, etc - events	£256.29	£3,197.76
LC Bar & Cleaning sundries	£1,936.40	£5,576.70
LC Bottled Gas	£74.00	£1,276.50
BT sport	£254.51	£2,942.34
LC Cleaning	£945.00	£9,005.64
LC consulting	£59.50	£714.00
LC Electricity (Light, Power)	£866.67	£10,399.05
LC Equipment	£92.99	£2,459.64
LC Fire extinguishers	£508.00	£658.00
LC Gas (Heating)	£936.06	£5,835.54
LC General Expenses	£0.00	£0.00
LC Landline telephone and Broad	£567.35	£2,759.64
LC Pension costs	£1,279.67	£14,077.80
Rates	£1,726.00	£10,354.25
LC Repairs & Maintenance	£0.00	£4,665.72
tv licence	£0.00	£145.42
LC Trade waste	£178.90	£1,824.78
LC Water and Sewerage	£73.50	£4,725.65
Managers salary and NI	£3,431.96	£35,678.96
PAYE Payable	£873.81	£8,785.15
Stocktaking Services	£0.00	£360.00
<b>Total Operating Expenses</b>	<b>£14,060.61</b>	<b>£125,792.54</b>
<b>Net Profit</b>	<b>-£9,216.48</b>	<b>-£38,268.64</b>

**Profit and Loss**  
**Winwick Parish Council**  
**1 April 2025 to 28 Feb 2026**

	28 Feb 26	YTD	
<b>Income</b>			
Litter picker income	£2,020.00	£24,291.50	
Advertising	£0.00	£60.00	
Precept	£0.00	£146,894.00	
<b>Total Income</b>	<b>£2,020.00</b>	<b>£171,245.50</b>	
<b>Less Cost of Sales</b>			
<b>Total Cost of Sales</b>	<b>£0.00</b>	<b>£0.00</b>	
<b>Gross Profit</b>	<b>£2,020.00</b>	<b>£171,245.50</b>	
<b>Less Operating Expenses</b>			
Administration expenses	£11.54	£416.55	
advertising	£0.00	£308.28	
internal audit	£0.00	£1,595.00	
external audit fee	£0.00	£840.00	
cctv	£0.00	£413.43	
election expenses	£0.00	£0.00	
donations	£0.00	£0.00	
RBL Donation	£0.00	£110.00	
xmas tree lights	£0.00	£300.00	
intruder alarms	£0.00	£500.00	
Bank Fees	£415.20	£4,005.08	
Clerk's salary	£943.37	£11,320.44	
Training	£0.00	£0.00	
Consulting	£0.00	£638.53	
Grass cutting	£0.00	£3,783.39	
Grounds Maintenance	£162.50	£1,950.00	
Insurance	£0.00	£2,987.51	
Legal / Licencing Expenses	£0.00	£3,163.61	
Litter Pick Costs (Shared)	£2,331.20	£24,319.08	
Litter pick vehicle	£9,445.61	£9,445.61	
Loan charges	£1,233.12	£9,695.08	
PAYE Payable	£139.05	£8,837.61	
Payroll	£185.00	£2,380.00	
Pay zone fees	£35.34	£474.87	
Pensions Costs (Empr's contr)	£1,419.85	£15,914.20	
Playground repairs	£873.10	£1,283.10	
Tree maintenance	£0.00	£0.00	
Professional fees	£0.00	£0.00	
Repairs and maintenance	£0.00	£628.07	
RFO Salary (and NI)	£3,329.57	£38,504.55	
Traffic management	£0.00	£0.00	
Japanese Knotweed	£0.00	£0.00	
Subscriptions	£53.14	£613.68	
Games tax	£0.00	£654.44	
Planters	£0.00	£1,150.00	
Swan green, winwick park, radley com	£240.00	£2,845.00	
<b>Total Operating Expenses</b>	<b>£20,817.59</b>	<b>£149,077.11</b>	
<b>Net Profit</b>		<b>£22,168.39</b>	
Parish reserves		-£2,095.07	
Leisure Centre deficit/profit 25/26		-£38,268.64	
Balance of overall reserves		-£18,195.32	