

Winwick Parish Council  
C/O Winwick Community Centre  
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Clerk to the Council

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11 May 2026

To all Members of Winwick Parish Council and Local Electors

Dear Councillor/Elector

The **Annual Parish Assembly** (meeting of Electors) will be held on **Tuesday 26 May 2026 at 7.00 pm at Winwick Leisure Centre.**

The next Parish Council meeting will commence on the rising of the Annual Parish Assembly, but not before 7.30pm.

Julian Joinson  
Clerk to the Parish Council

## **ANNUAL PARISH ASSEMBLY AGENDA**

1. Apologies for absence
2. Code of Conduct - Declarations of Interest  
Members are reminded of their responsibility to declare and disclosable pecuniary or non pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

The Clerk is available prior to the meeting to advise and/or to receive details of the interest and the item to which it relates.

Declarations are a personal matter for each Member to decide. Whilst the Clerk will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on the particular circumstances.

3. Minutes

To confirm the minutes of the meeting of the Annual Parish Assembly held on 27 May 2025.

4. Chairman's Report
5. Questions / Comments from the Public

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## Winwick Parish Council

Annual Parish Assembly held on 27 May 2025

**Present:** Councillors J Herron (Chair), A Griffiths, E Lavender, S Mann and T Murray

**Residents:** There were four residents of Winwick Parish present.

**Also in Attendance:** Mrs C Hinkins, Operations and Finance Officer and Mr J Joinson, Clerk, Winwick Parish Council

### **WPCPA.1 Apologies for Absence**

Apologies for absence were received from Councillor M Steen.

### **WPCPA.2 Code of Conduct – Declarations of Interest**

There were no declarations of interest received.

### **WPCPA.3 Minutes**

Decision – That the minutes of the meeting of the Annual Parish Assembly held on 23 April 2024 be signed by the Chair as a correct record.

### **WPCPA.4 Chair's Report**

Councillor Herron, Chair, thanked all of the councillors for their efforts during the first year of the new administration for Winwick Council. He also thanked officers Julian Joinson, Clerk; Clare Hinkins, Operations and Finance Officer; and Paul Wharton, Community Centre Manager; as well as all of the Centre and Parish staff for their hard work.

The Chair commented that the officer management team and councillors were working closely together to deliver improvements across the Parish. A lot had been achieved so far, including the following improvements focused on the Community Centre:

- Children and relevant clubs were starting to use the Centre for activities, such as Brownies, Guides and Rangers as well as two football clubs. A number of girls football teams were currently in the development stage.
- Overall, the number people, including children, using the Community Centre was up.
- A monthly quiz had commenced in September and was well supported, with the Main Hall nearly always full.
- Community events held and facilities provided at the Centre included:
  - Christmas Lights Party
  - Beer Festival
  - School events
  - Bingo (Tuesdays)

- Food van attendance.
- The aim was to engage lots of people in activities for the benefit of the whole community and, to date, a good rapport had been fostered with both individuals and groups within the Parish.
- Improvements had been made to the Centre's use of Facebook and the profile of Centre had also been raised on social media generally. It was also planned to reintroduce a dedicated website for the Centre.

The Chair added that being a councillor was a voluntary role and required lots of time and effort from the individuals elected, but was not a paid position. The current Members gave up their time because they loved the village and the local community and wanted to create and maintain a place where everyone could live well and provide a positive environment for their children too. He thanked all those involved in supporting this ambition and noted that a lot of the work that went into this often went unrecognised. He reaffirmed that progress was being made and that councillors would do all that they could to drive forward the improvements.

In particular, councillors had personally undertaken the following:

- Increased engagement with Hermitage Green residents;
- Rotating the Smiley Face Speed Indicator Device (SID) around the Parish; and
- Work to paint the Main Hall and Millennium Lounge, including sourcing the materials.

The Chair added that if this level involvement could be sustained the Council should not need to do anything different to achieve good progress year on year. He added that he had served on the Council under the previous administration and that the difference in the level of commitment by the new councillors was plain to see.

Decision – To note the Chair's annual report.

### **WPCPA.5 Questions / Comments from the Public**

Members of the public raised the following matters:

- A resident endorsed what the Chair had said, noted that having lived in the area for 31 years, this was the first time that he had seen evidence of real community spirit. *Response:* The Chair commented that, previously, there had been a feeling of 'us and them'. Currently, more people were involved in delivering improvements and more people attended events. However, councillors were now at the limit of how much time that they could spare. Mrs Hinkins noted that councillors were visibly involved in improvement works and events.
- A resident asked if the Council could pay greater attention to the Birch Avenue and the area on the south side of the M62. In particular, there appeared to be a lack of Police presence in that area. The resident added that she was not the only person from Peel Hall Ward that held this opinion and queried whether the Council cared about that area. *Response:* The Chair indicated that one aspiration was to hold a number of Parish Council meetings

in the Peel Hall Ward to improve community engagement. The resident acknowledged that no suitable venue was immediately obvious. The Chair assured the resident that a regular conversation among councillors was that the Peel Hall Ward should not be forgotten. Councillor Mann added that the policing situation was not helped by the geography of the Parish, meaning that officers in the Poplars and Hulme Neighbourhood Team were responsible for the Peel Hall Ward and might have competing priorities. He also provided an assurance that Peel Hall would be considered equally by the Council. Councillor Griffiths asked residents what type of engagement would work for those living in the south of the Parish. He identified himself and the other Peel Hall Ward councillors (Councillors Murray and Steen) who residents should contact with any concerns. He also commented that the Borough councillors for that area did not always communicate residents' concerns to the Parish Council.

- A second resident in the Peel Hall Ward asked if residents in that area could be invited to events. *Response:* Councillor Lavender replied that events were usually open to all and that details were posted regularly on Facebook.
- Another resident indicated that many people did not have access to computers. This had been an issue when seeking information during the planning process for the Peel Hall housing development and was a problem particularly for the elderly. *Response:* Councillor Griffiths indicated that residents should also keep a lookout for the quarterly Parish Newsletter, which provided lots of information. Councillor Murray added that drafting of the next newsletter was already underway. The resident undertook to spread the word about engagement. The Chair commented that the intention of the Parish Council was to keep residents informed. The resident commented that the last update posted on Facebook had been very good. She added that there were many new young families on Elm Road, for example, who might appreciate the facilities at Myddleton Lane, which was effectively 'the biggest beer garden in Warrington'. Councillor Griffiths added that work was underway to improve the Council's main website and reminded those present that a dedicated Community Centre website would be launched soon. Members were aware that not everyone used Facebook.
- A resident thanked councillors for their efforts to improve the governance of the Council, their physical labours to carry out improvements to the Centre and the time given to hand deliver newsletters. He suggested the inclusion of a feedback slip in the next newsletter to capture views, questions and suggestions from residents. *Response:* This suggestion was noted.
- A resident asked if the Council intended to pursue s.106 funding. The money was held by Warrington Borough Council, but there was a concern that this would be swallowed up by projects in other areas of Warrington. He asked what the timeline was for bidding for s.106 monies. *Response:* The Chair indicated that the Council was working on securing funding from s.106 monies. Councillors had previously committed to making the most of any s.106 funding available and other grant funding streams. However, community grants were not widely available to local government organisations. Further discussions on funding opportunities would be held at future Council meetings. Councillor Mann added that the s.106 funding from the Peel Hall housing development had already been allocated to projects by Warrington Borough Council. The Parish Council's best opportunity for

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access to s.106 funding was in relation to the Golborne Road housing development. The Council remained actively engaged with both Bellway Homes (Golborne Road) and Vistry Homes (Peel Hall). It was hoped to be able to arrange volunteer days to manage Peel Hall Park and Radley Wood and Common. The Council would exert pressure on the Borough Council to provide bins in its open spaces. The Council would also continue to lobby other organisations to invest in the local community.

**Chairman:** .....

**Date:** .....**26 May 2026**.....