Winwick Parish Council
C/O Winwick Community Centre
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18 November 2026

To: All Members of Winwick Parish Council

Dear Councillor

The next meeting of the Parish Council will be held at the Winwick Community Centre on Tuesday, 24 November 2026 at 7.30pm.

Yours sincerely

Julian Joinson
Clerk to the Parish Council

AGENDA

Part 1

1. Apologies for Absence

2. Code of Conduct - Declarations of Interest

Members are reminded of their responsibility to declare any disclosable pecuniary or non pecuniary interest which they have in any item of business on the agenda no later than when the item is reached.

The Clerk is available prior to the meeting to give advice and/or to receive details of the interest and the item to which it relates.

Declarations are a personal matter for each Member to decide. The Clerk can advise on the Code and its interpretation, but the decision to declare, or not, is the responsibility of the individual Member based on the particular circumstances.

3. Minutes

To confirm the minutes of the Council meeting held on 27 October 2026.

4. Updates on Issues from Previous Meetings

5. Question Time for Electors

6. Written Motions Received

7. Police / Community Issues

8. Correspondence

9. Planning Matters

10. Update on Major Planning Developments

11. Notification of Council Tax Base

For funding purposes, the 2027/28 tax base for Winwick Parish Council has been calculated as 1,473 by Warrington Borough Council. This compares to 1,439 for 2026/27.

12. Finance Officer's Report

13. Ward Reports / Updates

- Peel Hall Ward (Councillors A Griffiths, B Meager and W Rennison
- Winwick Ward (Councillors J Herron, E Lavender and S Mann)

14. Date and Time of Next Meeting

- Tuesday 26 January 2027 at 7.30 pm

15. Chairman to move to Part 2

Part 2

In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Council may, by resolution, exclude the public (and press) from the following part of the meeting on the basis that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution (including the need to receive or consider recommendations or advice from sources other than members, committees or sub-committees) and arising from the nature of that business or of the proceedings.

CONFIDENTIAL MATTERS

16. **Finance Officer's / Clerk's Report – Confidential Matters**
    (a) Debtors

Winwick Parish Council
Minutes of the Meeting held on 27 October 2026

Present: Councillors A Griffiths (Chair), E Lavender, S Mann, and W Rennison.

WPC.60 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors J Herron and B Meager.

WPC.61 Code of Conduct - Declarations of Interest

There were no formal declarations of interest submitted on this occasion.

WPC.62 Minutes

Decision – That the Minutes of the Council meeting held on 22 September 2026 be agreed and be signed by the Chair as a correct record.

WPC.63 Updates on Issues from Previous Meetings

Members considered a schedule which outlined actions and referrals from previous meetings of the Council. Most actions were progressing well, although there were a number of outstanding matters. Completed actions now identified, denoted by a solid green bullet or reported verbally at the meeting, would be removed from the schedule when published for the next meeting.

A summary of the actions discussed is provided below:

No.	Issue	Action
1	Neighbourhood Plans	Councillor Mann asked if it was still worth producing a Neighbourhood Plan for the Parish. The Chair indicated that this was a matter of timing. There was little merit in producing a Plan before the approval of the new Local Plan since the latter would take precedence. He also noted that Warrington Borough Council might wish to move to a Community Infrastructure Levy (CIL) which would replace the current s.106 agreement regime. The CIL would provide a percentage of the levy directly to an affected parish council, however the percentage rate was doubled if a Neighbourhood Plan was in place. A number of parishes in Warrington had recently adopted or were currently progressing Neighbourhood Plans (Grappenhall and Thelwall / Lymm / Stretton). The Clerk added that one Plan had been in place for a number of years (Appleton - regarding Thorn) - ***Retain***
3	Community Payback Scheme and HMP Thorn	Councillor Mann asked if the Council was still participating in any rehabilitation schemes. Mrs Hinkins reported that the prison scheme had been poorly

	Cross outreach Programme	coordinated in recent months and had not, therefore, been used recently. Councillor Mann asked if this group could be used to sweep up the tree seeds deposited around the entrance to the Community Centre. Mrs Hinkins suggested that that type of work might be more suitable for Community Payback participants. The Chair indicated that he would try to re-engage with his contact at Community Payback. However, during initial enquiries the type of work offered within the parish had been rejected by the participants. Councillor Rennison noted that the Centre would be an ideal base for Community Payback work, as participants would have access to toilet facilities. In the interim Councillor Mann offered to sweep the tree seeds himself - ***Retain***
4	Access Road	The Chair reported that he and Councillor Herron had been trying to arrange a meeting with the headteacher of Winwick CE Primary School, but this had not yet been finalised. Councillor Mann asked if the Council should leave this in abeyance. The Chair responded that 'the ball was the school's court'- ***Retain***
5	Publication Scheme	Councillor Mann asked if the Publication Scheme had been updated. The Clerk responded that this had not yet been completed. The updates were likely to be minor changes around out of date information and broken web links - ***Retain***
6	Plough Notice Board	The Char reported that he had a meeting soon with Vanessa Rothwell, Torus. An update should be available in time for the next meeting. Councillor Rennison indicated that 2 new boards were due to be installed in Peel Hall Park. Mrs Hinkins asked if any parish information was required for those boards and asked to be informed of the type of posters and number of copies required. Councillor Rennison suggested that information on Christmas events would be appropriate. It was reported that Councillor Rennison was now the Chair of the Friends of Peel Hall Park group - ***Retain***
9	Chef & Brewer (Premier Inn boundary fence)	Councillor Lavender reported that the state of repair of the fence between the Centre's car park and the land to the rear of the Premier Inn was getting worse. Councillor Mann undertook to speak to the new licensee of the Swan (the land owners) - ***Retain***
10	Interested Parties Meeting on Tritax ILP	This had now taken place - ***Delete***
11	Tree Stump Carving	Councillor Mann noted that no reply had been received to his initial e-mail to the artist. He undertook to chase this up - ***Retain***
12	Improvement to Children's/Youths'	The Chair reported that there was good news around funding. Mrs Hinkins reported that she had been in touch

	play areas	with the John F Hunt Group (specialist contractors in construction, demolition and regeneration) who were pleased to provide a £2.5k grant to fund new outdoor play equipment from Wicksteed. It was likely that a photo opportunity would be arranged. The Chair reported that he had cannibalised one of the spring rider children's toys to repair the other toy. This had then been repainted. Mrs Hinkins noted that during future volunteer activity there might be tradesmen available who could help to repaint the other equipment - ***Delete***
13	Battle of Winwick Pass Monument - Design	The design was approved at the Council meeting on 23/06/26 - ***Delete***
14	Battle of Winwick Pass Monument – Support for Planning Application	A letter of support for the planning application for the monument had been submitted via the Planning Portal on 11/10/26 - ***Delete***
15	Winwick Educational Foundation	This was included at Agenda Item 14 - ***Delete***
16	Royal Mail Deliveries	It was reported that Charlotte Nichols MP had already raised this matter with Royal Mail. Councillor Lavender reported that the Warrington Post Office had been short staffed and that 52 workers had been temporarily seconded to Warrington from the Altrincham area to provide support - ***Delete***
17	Objection to Planning Application for Land off Golborne Road	Councillor Mann asked Members to reaffirm that they were happy to submit an objection. The deadline was 02/22/26. The Chair indicted that he had drafted an objection, which had been shared with Councillor Mann, but not yet widely circulated. Members comments would be sought. The proposed submission was a hybrid of an objection plus neutral comments about the provision and use of s106 monies in the event that the application was successful. The Centre could potentially benefit from funding for a moveable wall between the two rooms at the rear of the Centre; indoor and built sports; and improved facilities for pitch sports particularly for women and girls and an accessible changing area. The Chair considered that unisex changing cubicles and a common area might be the most efficient use of the space available, rather than separate male and female changing rooms. Costs of the latter project were likely to be in the region of £35k. The Chair had some ideas, but would need to take some measurements first - ***Retain***

18	Review of Job Description for Bar Staff Role	These would be undertaken in January 2027 - ***Retain***
19	Library Box at Winwick Park	The matter was included elsewhere on the Agenda - ***Retain***
20	Health and Safety and Insurance Information	A report of the Operations and Finance Officer was included elsewhere on the Agenda in connection with with the Library Box item - ***Retain***
21	Bid to Howdens Gamechanger Programme	The Chair reported that Howdens required proof of the Council's ownership of the Community Centre to accompany the grant application. The Clerk undertook to check the Council's records to ascertain if this had been received following the first registration of the Myddleton Lane site. The Chair indicated that, if this was not available, a copy could be purchased from the Land Registry - ***Retain***
22	Winwick Spartans FC – Additional Container	Councillor Mann enquired if this had been finalised. The Chair responded that he had not received an update. Councillor Lavender reported that items had been deposited outside of the existing container, which looked untidy. Mrs Hinkins commented that this might be scrap awaiting disposal. She undertook to check and would ask Mr Rowley, Litter Picker, to remove the items as necessary. Councillor Lavender asked for further details about the proposed location of the new container. Mrs Hinkins understood the this was to be sited side by side with the existing container, rather than being placed alongside the Premier Inn fence - ***Retain***
23	WBC Plans for Peel Hall Play Areas	Councillor Mann confirmed that he had written to Angus Lord about the play areas and a reply had been received. The Chair confirmed that the Parish now had an understanding of what was proposed. Councillor Mann added that it was believed that the reason for the planned changes related to the long-term maintenance of the play equipment. He also noted that the play area site being discussed was not, in fact, within the Parish boundary. The Chair added that the existing community centre in Peel Hall was also not in Winwick. Councillors were disappointed to learn that the replacement structure proposed was not for a community centre. The Chair reported that that new building would comprise changing facilities and a single meeting room. It was possible that the Friends of Peel Hall Park might be invited to manage its operation - ***Delete***

Councillors raised a number of additional queries on Management Group matters, as follows.

Car Park – Wooden Bollards

Councillor Lavender reported that many of the wooden bollards at the edge of the parking bays in the main car park had become dislodged. Mrs Hinkins reported that during the summer she had filled in several holes in the ground caused by missing bollards for safety reasons. In general, all of the bollards were rotting and needed to be replaced.

Decision –

(1) To note the position regarding updates from previous meetings and some on-going matters.

(2) To request that the Clerk locate a copy of the Registration of Title for the Community Centre for submission in connection with the proposed bid to the Howdens Gamechanger Programme.

WPC.64 Question Time for Electors

There was one member of the public present.

Proposed Anaerobic Digestion Facility

The resident in attendance asked for an update on the planning application by Severn Trent for a proposed Anaerobic Digestion (AD) Biogas Facility.

Response: The Chair reported that the Parish Council had not received an early copy of the latest information and he had not yet had the opportunity to fully consider the details. Councillor Mann indicated that he would start to review the latest information. In summary, the statutory consultees had changed their response. Initially they had objected subject to conditions. Then they had lodged a total objection. The planning authority had provided an opportunity for the developer to change their plans. Severn Trent had now submitted revised plans. All previous representations submitted would still be taken into consideration.

It was known that 3 parish councils, 5 parish councillors, around 600 residents and other bodies had submitted objections to the development. United Utilities and the Environment Agency would be allowed to respond to the revised submission by the developer, but would have to give reasons if they intended to object.

Councillor Lavender asked where this fit in with other proposed local employment development sites. Councillor Mann indicated that the Biogas development would be on Green Belt land. The proposed Rail Freight Interchange development by Tritax was not in the Green Belt. The proposed development on the land to the east of the M6 (not part of the Parkside development) just related to warehouses, but was in the Green Belt. All of the developments would be decided on their own merits. The AD facility was the most advanced of the proposals. The RFI was considerably further down the line. The Faircoughs' proposal was being submitted as part of the Scoping Exercise for the new Local Plan. It would, if approved, take the land out of the Green Belt. The Chair commented that there were also plans for employment

land in the area to the south of J22(M6). In general, it was believed that there would be an oversupply of employment land.

Councillor Mann indicated that the next step was for the Parish Council to consider the changes to the AD facility plans. The Chair commented that the closing date would be in 21 days. Councilor Mann added that the Council would provide an update on its website.

Councillor Lavender noted that the Biogas facility site was not in the current Local Plan and asked what the Borough Council's stance was likely to be. Councillor Mann indicated that this application was different from the housing land proposals, which might succeed because of housing need. Existing local housing targets had not been met and the Government had also raised the number of homes needed. Councillor Lavender expressed the view that Winwick was being disproportionately targeted for development and that the village was being transformed into an industrial estate. Councillor Mann responded that there was no coordinated plan to target Winwick for mass development. However, Winwick had, for some time, been the focus of the largest amount of housing development based on the Peel Hall site. However, Winwick was not alone in receiving housing proposals, with the following nearby sites being considered: Burtonwood (500), Turret Hall Farm (200) and Culcheth (900). The National Planning Policy Framework did permit cumulative impact to be taken into account. Councillor Lavender added that the infrastructure in Winwick would be adversely affected by over-development. Mrs Hinkins noted the neighbouring developments would also have an impact. Councillor Mann added that it was the responsibility of the Parish Council to object if it believed that the development was inappropriate.

Councillor Lavender asked if parishes would be given more powers. Councillor Mann responded that parishes were still statutory consultees. The Borough Council's Scheme of Delegation would be amended by 31 October 2026 to implement the Government's new planning regime. Local councils were free to put in place triage arrangements allowing the referral by parishes of suitable applications into the Gateway process, which would then consider eligibility for determination by the Development Management Committee. Councillor Mann had written to all parishes recently to ask them to lobby for these arrangements in Warrington. The Borough Council had now agreed to this in principle. The Clerk indicated that notwithstanding the Gateay process, a parish council could still lodge an objection, which would need to be taken into consideration by the decision-taker.

The Chair added that the Parish Council took the view that it could add valuable local knowledge to the planning process. This would be even more important now. The Council had a good track record of referring matters to the Development Management Committee when appropriate. However, the final decision was a quasi-judicial process meaning that an objection did not always lead to the application being refused. That said, there was still merit in pointing out issues and implications to the planning officers. Councillor Mann advised that the Council would need to be more vigilant in future. The Chair added that the Parsh Council could also use its power of influence to obtain better outcomes, where applications were likely to be approved.

Road Surface – Winwick Link Road

The member of the public noted that some potholes on Rectory Lane had been filled in recently. However, the he had now noticed that the road surface on Winwick Link Road towards J22(M6) was beginning to break up.

Response: Councillor Mann undertook to report the matter to Warrington Borough Council and to ask them to inspect the road.

Decision – To note the questions submitted and responses given.

WPC.65 Written Motions Received

There were no written motions submitted on this occasion.

WPC.66 Police / Community Issues

There were no written updates on this occasion from PCSO Michelle Jones for the Winwick Ward or from PCSO Neil Potter for the Peel Hall Ward

Councillor Mann suggested that the Council write to the Chief Inspector to highlight the poor communications. Other parishes received frequent reports from the Police. The Council should now escalate this. The Chair undertook to draft a letter. Councillor Mann advised that the letter should be addressed to Inspector Christopher Webster, Warrington Neighbourhood Lead (Outer Area)

Councillor Lavender reported that two vehicles in the Parish had been stollen within the last few days. She had also observed two motorbikes on Golborne Road travelling at an estimated speed of 60mph. Councillor Mann indicated that the Speed Indicator Device (SID) was due to be deployed on the A49 Newton Road heading in the direction of Newton-le-Willows. He undertook to identify a suitable location, preferably in the vicinity of Old School House Lane. Mrs Hinkins reminded Members that she had already committed to repainting the doors to the Main Hall so would need some notice about the SID deployment.

Councillor Mann reminded Members that PCSO Michelle Jones had undertaken to deploy the Police's mobile SIDs in Winwick for a period of time. The SIDs were currently in Callands. Councillor Rennison added that there had been complaints received about motorbikes speeding on Blackbrook Lane. Councillor Mann surmised that these were motorbikes exiting from Mill Lane and that this was a nuisance rather than a speeding issue. He also enquired about the purchase cost of the Council's original SID. No financial information was available at the meeting. (NB. In March 2022, the purchase cost was £3,370.80, incl VAT).

Decision – To note the discussion on Police and community safety matters.

The Chair took Agenda Item 9 next at the meeting.

WPC.67 Planning Matters

The following planning matters were reported:

General Correspondence

1. E-mails from Sandra Beckett, Senior Enforcement Officer, Warrington Borough Council enclosing lists of enforcement cases closed and received between 21 September and 16 October 2026 – 28/09/25, 05/10/26 and 19/10/26

2. E-mail from Michael Bell, Planning Policy and Programmes Manager, Warrington Borough Council, confirming the implementation of an Article 4 Direction with immediate effect from 25 September 2026, which removes permitted development rights in respect of applications for a change of use from dwellinghouses to houses in multiple occupation in the Central Six wards of Warrington – 25/09/26

3. E-mail from Phoebe Birney, Planning Assistant, Perry Williams Ltd, about the proposed upgrade to existing radio base station installation at CS13169123, Land at Winwick Quay, Townfield Lane, Winwick, Warrington, cheshire, WA2 8TR - 05/10/26

4. Internal e-mail from Councillor S Mann confirming the receipt by Warrington Borough Council of the formal planning application (Ref: 2026/01220/HYB) for the Phase 2 development on land off Golborne Road, Winwick, pursuant to an earlier confidential e-mail chain about the proposed timeframe for the submission of that application – 05/10/26

5. Internal e-mail from Councillor S Mann providing a summary of significant changes to the planning system introduced by the Government, due to take effect on 31 October 2026. Parishes were reminded that Warrington Borough Council's existing arrangements allowed parish councils to refer planning matters to the Development Management Committee (DMC) under certain circumstances.

   The legislative changes would limit the types of applications which could be referred to planning committees and would necessitate revisions to the Borough Council's Constitution. Qualifying applications (within Schedule 2 of the Regulations) could only be referred for committee consideration where they raised an economic, social or environmental issue of significance to the local area, or raised a significant planning matter having regard to the Development Plan and other material considerations.

   Councillor Mann had invited parish councils in Warrington to make representations before any constitutional changes were finalised by the Borough Council, by writing to the Council's Chief Executive, Monitoring Officer and Head of Planning, requesting that:

a) Warrington retained a formal mechanism for both parish councils and ward borough councillors to request consideration of qualifying planning applications for referral to DMC.
b) Such requests were assessed against the statutory criteria through a clear and transparent process.
c) Written reasons were recorded and provided where requests for referral were declined.
d) Parish councils and ward councillors were notified of relevant applications and given a reasonable opportunity to submit referral requests before decisions were made.
e) Parish councils were given an opportunity to comment on the proposed replacement arrangements before the constitutional amendments were finalised.

The above actions were intended, within the scope of the new legislation, to safeguard a parish council's ability to formally request that a qualifying application was considered by the committee. Any referral process would not necessarily mean that such a request would be agreed – 10/10/26

6. E-mail from Posie Allaway, on behalf of Severn Trent Green Power, providing an update on the progress of the planning application for an Anaerobic Digestion Facility at Winwick, Warrington (planning reference 2025/00859/FULM) - 19/10/26

7. Internal e-mail from Councillor S Mann providing further information about the progress of the above application for an Anaerobic Digestion Facility within the planning authority's system and noting that a new public consultation was planned, but that previous representations would continue to be taken into account – 21/10/26

Domestic Planning Applications

8. Application N0: 2026/01251/TPO
Location: Oak House, Newton Road, Winwick, Warrington, WA2 8SA
Proposal: Remedial pruning x3 no. trees Burtonwood and Winwick
Consultation End Date: 13-10-2026

Non-Domestic Planning Applications (3)

9. Application No: 2026/01228/FUL
Location: Land at Hermitage Green, Golborne Road, Winwick, Warrington, WA2 8UG
Proposal: Proposed monument with two cast-iron framed bench seats and three information signs
Consultation End Date: 11-10-2026

10. Application No: 026/01057/FUL
Location: Stables, Stables, Delph Lane, Winwick, Warrington, WA2 0RF

Proposal: Demolition of part of the existing stable and erection of a single storey two-bedroom dwelling, with associated access, parking, drainage and landscaping Consultation End Date: 13-10-2026

11. Application No: 2026/01220/HYB Hybrid (Full and Outline Application)
Location: Land East of Golborne Road
Proposal: Full Application for proposed 228 dwellings with new vehicular / pedestrian access, public open space, landscaping and associated works; and Outline Application (Access to be considered) for proposed 1 no. self-build plot Consultation End Date: 02-11-2026

In connection with an application discussed at the previous meeting on 22 October 2026 - Application No: 2026/00828/FUL - Land at Hermitage Green, Golborne Road, Winwick, Warrington, WA2 8UG regarding the proposed Battle of Winwick Pass monument, Mr Joinson, Clerk, indicated that a letter of support on behalf of the parish Council had been submitted prior to the consultation deadline on 1 September 2026. He undertook to circulate a copy of the letter to all Members.

Councillor Mann provided an update on the progress of works by United Utilities (UU) to replace the water mains. Works had already been underway on Waterworks Lane for the last 5 weeks. Myddleton Lane was currently closed outside Winwick CE Primary School. Work was due to commenced on the stretch from Swan Green, down Hollins Lane then cross country from the Hospital Entrance under the railway main line and over Sankey Brook towards Burtonwood. Waterworks Lane was likely to remain closed for a significant amount of time. There was currently a cut-through for east-West traffic along Hornby Road, for which one-way restrictions a had been temporarily lifted, although this had not been widely publicised to ease congestion. However, when the pipe laying outside the school was complete the works on Waterworks Lane would be extended southwards and Hornby Road would be fully closed.

From 12 January 2027 works would commence from the Myddleton Lane/Golbrone Road Junction towards the Swan and across Church Walk. A full closure of Golborne Road would be in place for 4 weeks. Councillor Lavender enquired if residents would be able to exit Spires Gardens by turning right. Councillor Mann confirmed that that would be possible.

Councillor Mann commented that there had been significant disquiet about the road closures and that this could increase when Golborne Road was closed. He also reported that the temporary shuttle bus, which joined the re-routed No 19 service from Warrington to Leigh had been experiencing difficulties turning around at the Myddleton Lane / Waterworks Lane junction due to parked cars.

The Chair commented that there were viable alternative routes during the Golborne Road closure, but that the Myddleton Lane closure had been a more significant hindrance.

Decision – To note the planning matters raised.

WPC.68 Update on Major Planning Developments

Some major planning developments had been discussed earlier in the meeting (Minute WPC.64 refers).

Intermodal Logistics Park North – Rail Freight Interchange (ILPN RFI)

The Chair reported that he had attended a meeting of interested parties regarding the proposed Tritax Big Box ILPN RFI development. Councillor Mann noted that the second meeting was due to take place early next week. The Chair affirmed that Winwick Parish Council was actively participating in the discussions and would represent the local views. It was possible that the participants might come together as a formal Rule 6 Party for the purposes of any planning inquiry. It was not currently clear whether all interested parties would form one Rule 6 group, or if several smaller groups with different viewpoints would emerge. The meeting had been a useful starting point, with some good intentions being expressed, but had not yet developed a firm plan of action.

Councillor Mann commented that the development itself was a long way off, but parishes and other residents' groups in the area were already discussing the impact of the project on their own localities. The first decision would be to determine how to coalesce. He had already invited all relevant borough councillors to participate. He also undertook to publish some comms on the activities to date. It was known that Tritax had previously sought to develop a National RFI at Hinckley, for which the Secretary of State had refused consent in March 2025. In that case, the interested parties had formed separate groups

Decision – To note the update on the ILPN development and that information on other major planning applications had been provided earlier in the meeting.

WPC.69 Finance Officer's Report

Members considered a report of Clare Hinkins, Operations and Finance Officer, on a number of financial issues, which are set out below.

Budget Review 2026/27

Members considered a summary of profit and loss against the Council's Budget for both the Community Centre and Parish Council as at 30 September 2026.

Mrs Hinkins introduced the report, which included the following information.

In September £21.1k of income had been received through the Community Centre. This was made up of the following income streams which were denoted against target figures:

Bar Sales

Bar sales had missed the target by £3.5k in September, missing a straight monthly split by £2.4k. This contrasted with July, when a significant profit had been

achieved. Overall, the Centre was behind the year to date target by £2.2k.

	Apr	May	June	July	Aug	Sept
Percentage of total	8.26%	8.58%	10.17%	11.56%	7.60%	8.99%
Budget	£13,918.10	£14,457.30	£17,136.45	£19,478.60	£12,806.00	£15,148.15
Actuals	£14,902.11	£14,390.17	£17,271.58	£22,052.31	£10,419.86	£11,628.36
P/L	-£65.66	-£426.16	-£3,643.88	£6,751.19	-£5,236.24	£1,401.21
	Oct	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**
Percentage of total	8.32%	8.06%	8.28%	6.12%	6.45%	7.62%
Budget	£14,019.20	£13,581.10	£13,951.80	£10,312.20	£10,868.25	£12,839.70
Actuals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
P/L						

Monthly average bar sales for each day of the week were as follows (with the report highlighting via colour coding those figures which were either on target or above target):

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Overall average	£181.0	£207.59	£295.38	£285.43	£622.72	£1,358.47	£522.74

Apr Average	£227.17	£218.92	£247.67	£316.90	£589.43	£1,182.23	£802.08
May Average	£154.52	£194.70	£172.16	£279.83	£561.78	£1,037.46	£643.82
June Average	£137.42	£237.80	£288.73	£215.86	£982.82	£1,832.12	£519.85
July Average	£218.96	£266.49	£669.82	£318.39	£790.99	£2,323.44	£477.19
Aug Average	£217.40	£149.68	£174.94	£304.03	£215.59	£919.19	£268.18
Sept Average	£138.21	£177.83	£168.90	£261.48	£568.85	£1,046.48	£4586

Room Hire Sales and Occupancy Levels

Room hire sales had exceeded the target by £1.5k in Sepember, exceeding a straight monthly split by £2k.

	Apr	May	June	July	Aug	Sept
Percentage	8.58%	9.17%	9.01%	9.36%	5.18%	9.13%
Fee	£5,577.00	£5,960.50	£5,856.50	£6,084.00	£3,367.00	£5,934.50
Actual	£4,979.50	£5,497.50	£4,522.00	£6,022.50	£5,533.50	£7,495.50
P/L	-£65.66	-£426.16	-£3,643.88	£6,751.19	£5,326.24	£1,40121
	Oct	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**
Percentage	8.45%	10.05%	6.53%	8.67%	8.33%	7.56%
Fee	£5,492.50	£6,532.50	£4,244.50	£5,635.50	£5,414.50	£4,914.00
Actual	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
P/L						

Room hire hours monthly averages for each day of the week were as follows (with the report highlighting via colour coding the percentage of occupancy achieved):

	Mon	**Tues**	**Wed**	**Thurs**	**Fri**	**Sat**	**Sun**
annual average	13.92	17.00	16.63	12.33	8.69	21.77	12.54

APR ave	11.25	18.25	13.40	11.80	3.25	20.25	16.25
MAY ave	9.75	19.50	18.75	15.25	7.40	19.60	12.40
JUNE ave	13.20	15.40	15.50	13.25	13.75	22.75	18.50
JULY ave	17.25	19.00	15.80	12.50	9.20	24.50	14.25
AUG ave	14.40	14.00	17.50	10.00	11.00	26.40	4.20
SEPT ave	17.75	16.40	19.20	11.25	7.75	16.50	11.75

Room hire statistics were showing that for the 40.5% of rooms utilised, 24.74% of the hours available were used.

	AM (9-3)	PM (3-7)	Night (7-close)	Total room usage	Total room availability	%
April	38	47	52	137	360	38.06%
May	43	48	50	141	372	37.90%
June	45	55	52	152	360	42.22%
July	47	59	52	158	372	42.47%
Aug	45	57	42	144	372	38.71%
Sept	41	55	61	157	360	43.61%

	Hours utilised	Total hours availability	%
April	403	1,784	22.59%
May	450	1,840	24.46%
June	478	1,784	26.79%
July	487.5	1,848	26.38%
Aug	435	1,836	23.69%
Sept	438	1,784	24.55%

<u>Field Hire</u>

Field hire sales had exceeded target by £1.1k and had exceeded a straight monthly split by £209.00

	Apr	May	June	July	Aug	Sept
Percentage	4.13%	6.81%	3.03%	5.81%	3.36%	2.59%
Fee	£681.45	£1,123.65	£499.95	£958.65	£554.40	£427.35
Actual	£1,132.00	£1,481.00	£788.00	£767.00	£815.00	£1,584.00
P/L	-£65.66	-£426.16	-£3,643.88	£6,751.19	-£5326.24	£1,401.21
	Oct	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**
Percentage	1.69%	1.32%	0.35%	67.15%	2.61%	1.14%
Fee	£278.85	£217.80	£57.75	£11,079.75	£430.65	£188.10
Actual	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
P/L						

The Centre was showing a £1,401.21 profit for September, an improvement of £7.3k on this time last year. This reduced the loss to £1,325.22 on the year to date, which was an improvement of £12.3k on the previous year.

Mrs Hinkins commented that the next few months were likely to be a fallow period. The Management Team would endeavour to keep any losses as low as possible. Councillor Mann asked whether future bookings looked healthy. Mrs Hinkins confirmed that these appeared to be satisfactory. There were some bookings in November and a reasonable amount in December, together with a few planned parties.

Councillor Lavender asked for an update in relation to room photographs for marketing purpose and progress on advertising in general. Mrs Hinkins referred her to the Management Group report. In summary, Mr Wharton, Leisure Centre Manger, had made a start on the photographs, but had not done the Main Hall, as the doors were still being stained. Councillor Lavender stressed the need to advertise the core offer and upcoming attractions, such as using framed posters for Christmas events, better use of the Centre's website and use of What's On in Warrington. Mrs Hinkins indicated that framed posters should not be placed on the window ledges, but could be affixed to room walls. Councillor Mann advised against placing posters on doors, as these could become obscured when the doors were ajar. He also supported the idea of wider advertising from time to time. Mrs Hinkins confirmed that she would appreciate any suggestions as to where to target advertising.

Councillor Mann remarked that the September room usage was the highest of the year, which was very pleasing. Mrs Hnkins responded that use of one room per day covered the staffing costs of the Centre and that one extra booking covered staffing in the evening and made a profit. Key customers such as the Gibb Group and Together for Adoption, along with other regular users, were vital to the success of the Centre.

Councillor Mann considered that the operating model needed to be nimble, so that if usage of the Centre was low, heating, lighting and staffing should be adjusted accordingly. The Chair confirmed that staff would close up the Centre early, if

empty. Mrs Hinkins gave a further example, that when the dog training had been cancelled at short notice, staff had closed down the rear part of the building.

Councillor Mann commented that the Centre had made good progress this year. For the period April to September losses had been held down to only £1.3k. Mrs Hinkins reminded Members that for the same period last year losses had been £12.3k. She anticipated that there would still be a loss over the full year. However, expenditure to date included over £10k support for community use. The Management Team would redouble their efforts for 2027/28. Councillor Mann commented that the ringfenced amount for community use (£16k) had helped to clarify understanding of the true cost of the Centre and to recognise its limitations. The community budget had been heavily used to date (see below). Councillor Mann asked if there were many events remaining that would require subsidy. Mrs Hinkins responded that most major events had already taken place, but the Christmas Lights Switch On, New Years Eve Party and some minor events would take place before the end of the financial year.

Councillor Mann noted that the field was often busy with teams. He asked if teams paid a flat rate for the total number of matches played. Mrs Hinkins responded that users paid per match, together with a separate fee (£15) for training for the whole team. This was thought to be reasonable. Football usage of the pitches was not subsidised by the community use allocation. The field maintenance budget was approximately £4.5k, but income from hire charges exceeded this amount.

Councillor Mann asked if it was possible to salvage the Centre's losses. Mrs Hinkins responded that this was unlikely based on previous experience. Historically, additional losses were accrued in November and from January to March. December should be steady. Councillor Mann commented that if the overheads were known it should be possible to break even. At the start of the month it should be possible to determine what was covered – anticipated income would be X and costs should therefore be the same. Mrs Hinkins indicated that this task was not so simple, as room bookings, in particular, were unpredictable.

The Chair commented that considering the current budget position, the Council considered that £16k was an acceptable amount of subsidy for community use. To date, only £1.3k was being covered by the parish precept. Councillor Mann asked what plan was in place not to exceed the total subsidy limit. The Chair responded that the overheads were difficult to control. Mrs Hinkns added that this was due to the nature of the business and that there was no 'magic formula' to guarantee success. For example, if the Centre took a booking for a party, the takings could vary from £600 to £1,000. The room booking itself would cover staffing costs, but stock was a variable cost. The Chair added that it was not possible to separate out energy costs for individual events. Mrs Hinkins illustrated this point using an example of a party where bar takings would need to cover stock usage and all remaining overheads.

The Chair indicated that, effectively, the Centre had some credit in the balance of the Community Allowance. Councillor Mann asked if Members could be advised if the Centre started to approach this tipping point. The aspiration remained to get the Centre onto a footing where it cost nothing from the precept. The Chair confirmed that the Management Team would seek to bring in as much income as possible over the next few months. Mrs Hinkins added that the renegotiation of the gas and electricity contracts was beginning to help.

Councillor Lavender asked if more grant income could obtained now that the Leisure Centre had transitioned to a Community Centre. The Chair responded that the Community Centre was a change of image, but fundamentally it was still operated by Winwick Parish Council, which had limited access to grant funding. Councillor Mann noted that the groups who used the Centre might now have better access to grant funding. Mrs Hinkins noted that the resident football teams, Friends of Peel Hall Park and winwick.org might have some success in attracting funding. Councillor Mann commented that other parish councils were able to secure grant funding. The Chair acknowledged that grants were available to local authorities from Sports England and the various National Lottery Funds. Mrs Hinkins added that these often required match-funding.

Councillor Mann reiterated that if the current trajectory continued this was good news. He indicated that he would like to ask the Officers to review the Council's suppliers to see if it was obtaining value for money. Mrs Hinkins commented that the grounds maintenance contractor had not increased his rates since 2017. In response to a query about tendering, the Clerk added that there was no requirement for the Council to re-tender contracts within a specified timeframe. Parish councils were not subject to the statutory Best Value Duty placed on English local authorities (see s.1(1)(a) and (2) Local Government Act 1999), however, it remained good practice to be prudent with public finances. In response to a query by Councillor Mann, Mrs Hinkins reported that the flower contractor was paid for each visit.

Councillor Mann commented that contracted services were being challenged by residents, which included the Council's own litter picker service. Residents often perceived these services as not being visible. Mrs Hinkins responded that this criticism did not accurately reflect reality. The Chair suggested that the Council should review what value it wanted from its various services to identify what outcomes were desired. Councillor Mann commented that residents wanted to know what they received from the Parish Council for their Council Tax. He suggested publishing the litter picker's round and the gardener's dates, etc, to increase their visibility. The Chair agreed that the Council could get better at providing publicity for these services. This might include taking photographs of the service in action and publicising these in the newsletter or on the website. This process had already started. Councillor Rennison indicated that it might be helpful to publicise the number of litter bags collected or the number of projects completed. The Chair undertook to draft a page on the website before the end of the financial year about the litter picker and land maintained by the Council.

Councillor Lavender enquired if the Saturday Halloween Party had been advertised. The Chair indicated that there had been a cyber-attack on the winwick.org website, which had to be decommissioned. Mrs Hinkins indicated that it was in her activity planner to publicise this event on Facebook. Councillor Mann added that it would be possible for the Parish to boost its comms relating to Peel Hall. It was acknowledged that there was sometimes criticism that the newsletters were unwelcome, but more relevant content was now being included. The Chair undertook to create a Peel Hall webpage in the future, but not all of the required content was currently available. Some photographs would be needed, taken at the right time of year. The priority was to publicise the litter picker service first. Councillors were invited to send any relevant content for the website to the Chair.

Parish Precept

There had been £12.8k of expenditure against the precept in September. The Council had incurred £70k of expenditure against the precept on the year to date.

Community Allowance

September's community allowance was as summarised below:

Summary

Item	Cost
Bingo	£576.00
Forget me not café	£600.00
Community meetings	£490.00
Parish events	£490.00
PTFA events	£420.00
Borough surgery	£175.00
Parish meetings	£585.00
Quiz nights	£1,200.00
Beer festival	£800.00
Carnival	£200.00
Christmas tree	£0.00
Sports	£1,225.00
Total	**£6,761.00**

Additional costs - events

Item	Cost
April	£25.00
May	£125.00
June	£25.00
July	£300.00
August	£0.00
September	£25.00
October	£0.00
November	£0.00
December	£0.00
Jan	£0.00
Feb	£0.00
Mar	£0.00
Total	**£500.00**

Total used
£10,186.00

Football clubs

Month	Sessions	Total hours used	Value
April	1	2	£60.00
May	1	3	£90.00
June	5	28	£840.00
July	7	55.5	£1,665.00
Aug	2	6	£180.00
Sept	1	3	£90.00
Oct			£0.00
Nov			£0.00
Dec			£0.00
Jan			£0.00
Feb			£0.00
Mar			£0.00
	17	**97.5**	**£2,925.00**

Additional Items

1) Playground Repairs

The in-house repairs and repainting remained outstanding. 2 rockers had been removed and Councillor Griffiths had repaired and reinstalled one. Flooring near the roundabout would need to be resurfaced.

2) Entrance Gates

No progress had been made on the fences/gates. There remained 5 fences and 3 gates to paint, plus the 2 gates that had been started to finish. Work on this would continue in the New Year, as weather conditions had not previously been suitable to allow this.

3) Main Hall

Work on the Main Hall doors was continuing and the hallway painting was on-going.

Events

A detailed cost analysis was provided for events in September 2026, with the total profit/loss figures as indicated below:

- September Quiz (04/09/26) = £465.25

Bingo

Bingo had been on-going every Tuesday and had resulted in a small profit to put back into covering overheads.

Month	P/L
April	£48.70
May	£15.85
June	-£3.42
July	£59.99
Aug	£31.75
Sept	88.32
Total	**£241.19**

Payments made since those reported at the last Council meeting on 22 September 2026

Payments Community Centre		
19Oct2026	£2,124.61	T&JT Barton
12Oct2026	£146.28	Clear Brew
12Oct2026	£454.26	Water Plus Limited
12Oct2026	£635.42	T&JT Barton
06Oct2026	£44.40	Easyflow ltd
05Oct2026	£772.72	T&JT Barton
29Sep2026	£44.40	Easyflow ltd
28Sep2026	£1,525.61	T&JT Barton
28Sep2026	£135.60	Clear Brew
21Sep2026	£769.80	T&JT Barton
Payments Parish		
19Oct2026	£492.00	Xeinadin LTD
19Oct2026	£195.00	Gardenia Gardens
19Oct2026	£1,260.00	PKF Littlejohn LLP
12Oct2026	£600.00	Protive security
06Oct2026	£280.00	David Hannan
05Oct2026	£360.00	Wicksteed Leisure
30Sep2026	£26.35	Service Charge
30Sep2026	£113.90	Handling Charge
21Sep2026	£195.00	Gardenia Gardens
21Sep2026	£3,508.28	Chsh. Pension Fund
21Sep2026	£3,308.86	HMRC Cumbernauld
Direct debits Community Centre		
19Oct2026	£90.56	BRITISH GAS
06Oct2026	£314.88	TNT SPORTS
30Sep2026	£776.00	WBC
29Sep2026	£772.72	BRITISH GAS
28Sep2026	£739.24	BT GROUP PLC
21Sep2026	£61.66	BRITISH GAS
21Sep2026	£234.50	GASKELLS WASTE
Direct debits Parish		
16Oct2026	£673.81	LLOYDS BANK
07Oct2026	£857.82	SIEMENS FINANCIAL
06Oct2026	£46.80	XERO UK LTD
28Sep2026	£44.02	PAYZONE
24Sep2026	£117.00	PAYZONE
21Sep2026	£131.43	WORLDPAY
16Sep2026	£272.30	LLOYDS BANK

Management Group Update

A Management Group Update was provided following its meeting held on 19 October 2026.

(1) Updates from Pervious Report

Repairs – Electrical repairs to be the priority – lighting at back of the Centre completed (12/10), next jobs were:

- Switches in Millenium, Bar and Hallway to be installed to reduce down the number of extension cords used, making the Centre more fire safe.
- Outside lighting to be installed – needs a dry day to complete this work.
- new fuseboard required for Cellar and sockets to be made safe. – to be done January when usually quieter.

Radiator temperature controls to be implemented before winter (est Sept) – due Thurs 10th Sept – Main hall, hallway and Millenium completed.

Redecorating – KZ had started on the entrance way and a new carpet had been sourced to replace the shredded one (total cost £180 including installation).

Equipment to purchase – folding tables for field – item outstanding. – held until next year.

Newsletter – October Peel Hall version at printers as of 19/10, should be available from 21/10.

Event gaps – PW sorting potential band for November.

Playground repairs – AG fixed the horse rocker, CH awaiting Wicksteed quotes for other items.

PW had taken some room hire pictures and had a plan to complete various room layouts to send through for the website.

Social media – Kamil was currently drafting up a TikTok strategy for the Centre, whilst we sort a screen for him.

(2) Meeting Dated 19th October 2026

Attendees: Cllr Herron, Clare Hinkins, Paul Wharton
Apologies: Cllr Griffiths

Playground – It was noted that Cllr Griffiths had repaired the horse rocker. A sum of £2.5k was agreed with the contractor and quotes from Wicksteed were awaited. Cllr Herron asked to cost up a climbing frame similar to one he had seen elsewhere in Warrington.

Band nights – Total disco had contacted the Centre with some dates for November performance. PW undertook to see if they were available on the 20 November, he also undertook to speak to the Geehler band about Nov/Dec.

Decorating and repairs – Cllr Herron noted that at the Brownie event the room became too warm and radiators could not be changed. PW noted that it would be useful to have the radiator control app on the staff tablet so changes to temperature could be effected in real time.

PW had finished the wood staining around the seating areas of the Main Hall.

CH and PW have begun to strip and reinstate the wood effect on the Main Hall doors. One door is completely stained and needed its furnishings reattaching and the other door was currently being stained. The revamp of the hallway doors would be undertaken week commencing 26 October from Tuesday evening onwards.

Advertising –

- Website updates – PW had completed some room layout photos and had more planned between coats of stain on the Main Hall doors.

- Social media – Kamil was currently putting together a strategy for TikTok, along with a guidance note for CH to minimise the risk of asking him to post items that did not fit the platform).

New Customers – The Centre had been approached by a book club / art club for accommodation once a month. Currently staff were trying to establish whether this would be a community group or a charged membership group.

Christmas Tree Switch On – PW queried which rooms would be require this year for the switch on. – The main hall was assumed to be used for the main party as usual. Officers needed to know if there would be a Santa's grotto and how this would be supervised to reduce the number of excitable children moving about between the halls unaccompanied. Staff also needed to know whether there would be a film shown in the Countryside Suite, as last year. If so, staff would need to know who would be responsible for supervising the children in that room. Last year there had been damage to the blinds and foot prints up the wall from children climbing onto the window ledges.

<u>Precept 2027/28 - Draft Models</u>

Precept Models for 2027/28 were provided, together with the accompanying notes as set out below.

Currently, the Operations and Finance Officer had drafted 1, 2 and 3% increase models for the precept. As always, this was the increased percentage of the total precept value and not the percentage passed onto the resident, which varied dependant on the Council Tax Base for the year.

All staff wages figures were currently based on the 4.8% increase on the Real living wage. (bar staff wage from current £13.45/hr to £14.10/hr)

The models shown broke down, as follows (the figures shown related to a Band D property – actual figures would vary per banding):

- 1% model – additional cost at the current tax base of £1.11 per annum (9p per month), which would generate a negative balance of £1,769.25 for the year.
- 2% model – additional cost at the current tax base of £2.21 per annum (18p per month), which would generate a negative balance of £197.49 for the year.
- 3% model – additional cost at the current tax base of £3.32 per annum (28p per month), which would generate a surplus of £1,374.28 for the year. – This would be the minimum increase required to add funds to the reserves.

The accurate tax base should be available before the November meeting and a summary of models would be updated and provided for Councillors at that time.

No recommendations were provided at this time as these figures were preliminary figures only. If councillors wished to request additional budget items or different percentage models, then a request to model these should be made at this evening's meeting.

Decision – To note the Finance Officer's update report, including the Budget Review 2026/27 at the end of September 2026, profit and loss analysis for the Community Centre, room usage, Council expenditure, community allowance usage, additional items, events financial analysis, list of payments made, Management Group update and draft precept models for 2027/28.

Councillor Lavender asked if Item 18 – Finance Officer's / Clerk's Confidential Report could be taken next, as she needed to leave the meeting shortly. The consent of the meeting to this request was granted.

WPC.69 Exclusion of the Public (including the Press)

Decision – That members of the public (including the press) be excluded from the meeting by reasons of the confidential nature of the business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and the public interest in disclosing the information is outweighed by the need to keep the information confidential.

WPC.70 Finance Officer's / Clerk's Report - Confidential Matters

(a) Debtors

The were no debts over 90 days. There were eleven debts recorded in the range 30-89 days, relating to six customers. One public sector body had now competed their payment. The remaining debts were low risk, one from a utility company, one from a local firm, two from voluntary organisations, with the remainder all being from one public/private sector partnership organisation. Payments were expected soon.

Councillor Lavender asked why room bookings were not paid for up front. Mrs Hinkins explained that the organiations concerned were credit customers having built up a relationship with the Centre and were known to be reliable payers. In the case of public/private sector partnership organization, delays had been due to a sickness absence. Regarding the local firm, their payment occasionally tipped over into the monitoring period. Often for commercial bookings the hirer would not be in a position to pay up front, most having standard payment terms of within 30 days.

Decision – To note the Operations and Finance Officer's report in connection with debtors.

Councillor Lavender then left the meeting. The meeting resumed in public session.

WPC.70 Conclusion of Audit 2025/26 – External Auditor Report and Certificate

The external auditor on 25 September 2026 had completed the limited assurance review for the year ended 31 March 2026 and issued their final report and certificate. The relevant notices and Annual Governance & Accountability Return (AGAR) documents had been published by the Council before 30 September 2026, including on the Council's website.

The Council was required to consider the auditor's final report at its next meeting and decide what, if any, action was required. A copy of the report was provided.

Mr Jonson, Clerk, reported that the limited assurance opinion had identified three issues. Two of these related to relatively minor technical errors in the completion of the AGAR pro-forma documents, which Officers acknowledge, as follows:

- In Section 2, Question 11, the response should have been 'YES' to confirm that Trust transactions were not included in the financial statements;
- In Section1, Assertion 10, about effective data management practices, the response should have been 'NO', since the detailed technical guidance expected the Council to have a generic e-mail address hosted on its own authority-owned domain.

The third issue identified related to Section 1. Assertion 6, which concerned the use of an independent competent person to carry out the internal audit function and to give a view on whether the internal controls meet the Council's needs. The external auditors believed that the response should have been 'NO' based upon their mistaken understanding that Xenadin were involved in the preparation of the Accounting Statements. This interpretation was based on the minutes relating to the annual review of internal controls, which the Clerk has accepted was ambiguously drafted. Unfortunately, this matter was not raised with the Council until after the external auditors' had published their report.

For record purposes, Xenadin (formerly Styles) have never been appointed to prepare the Council's Accounting Statements. These were prepared each year entirely by the Council's Responsible Finance Officer. Xenadin were appointed to complete the Annual Internal Audit Report section of the AGAR form and to

undertake any specific audit work during the financial year, if so commissioned by the Council. The Clerk undertook to clarify this relationship in the forthcoming review of internal controls for 2026/27.

The external auditors also commented generally on the negative level of reserves under other matters not affecting their assurance opinion.

Decision – To note the External Auditor Report and Certificate following the conclusion of audit for 2025/26.

WPC.71 Correspondence

The following items were reported:

1. E-mails from Sharon Angus-Crawshaw, Cheshire Association of Local Councils (ChALC), enclosing bulletins highlighting relevant parish news and other focused correspondence – 28/09/26, 05/10/26, 15/10/26, 19/10/26 and 26/10/26

2. Website enquiry forms and voicemail message from a resident, DA, seeking advice about cutting back a tree overhanging a property on Falcondale Road - 27/09/26, 09/10/26, 21/10/26 and 23/10/26

3. E-mail reminder from the Technical Support Team, Warrington Borough Council, regarding the consultation on the continuation and extension of dog control via a Public Spaces Protection Order (PSPO). The consultation was due to end on Wednesday 30 September 2026 – 20/09/26

4. E-mails from Rebecca Lee, Legal Support Officer, Warrington Borough Council, about various Traffic Regulation Notices (along with any statements of reasons and plans, as appropriate) due to be advertised in the Warrington Guardian on Thursdays, 29 September and 15 October 2026 and a draft Town Police and Clauses Act Notice relating to a possible Warrington Wolves Homecoming event planned to take place on Sunday 4 October 2026 (but which was not ultimately needed) – 01/10/26(x2) and 13/10/26

5. E-mail from Scott Harris, Morecambe Town Council promoting large commemorative poppies for use in Remembrance Sunday displays – 28/09/26

6. Website enquiry form from residents, S&P O'R, expressing concern about egress from Mill Lane onto Delph Lane being made more difficult by the new road layout serving the new housing developments in Peel Hall and being compounded by speeding and visibility issues. The residents had asked if the Council could raise these concerns with the highway authority – 06/10/26

7. Website enquiry form from a resident, SR, asking for information about the plans for Radley Common community centre, and the adjacent former Scouts' hut – 09/10/26

8. Internal e-mail from Councillor Mann sharing a bulletin from the Tree Council about possible grant funding from various sources to support the planting of trees and providing other environmental news articles – 14/10/26

9. E-mail from Councillor Mann to various public bodies requesting wide publicity for the forthcoming closure of Myddleton Lane in Winwick, from Friday 23 October until potentially Sunday 1 November, while United Utilities undertake major works outside Winwick CE Primary School. The work was likely to cause severe disruption to traffic and public transport across Winwick, Croft, Culcheth and surrounding areas. The e-mail included details of temporary arrangements in place for the No.19 bus (Warrington – Culcheth – Leigh) – 19/10/26

10. Website enquiry form from a resident, SM, asking if the one way restrictions on Hornby Road would be lifted during the road closure of Mydddleton Lane – 21/10/26

11. Various promotional e-mails and mailshots for goods or services linked to typical parish activities or community services from the following organisations:-

    - Clear Councils - Insurance
    - CloudyIT – IT solutions
    - Democratic Website – tailored parish websites
    - Future Builds - planning App
    - ONH - planning consultants
    - Parish Council Pigeon – tailored parish website
    - Scottish Power – energy and alerts
    - Severnside Defibs and Training Ltd - AEDs
    - We Find Any Learner – training courses

In connection with Issue 2 – Overhanging Tree, Councillor Mann reported that he had been contacted directly by the resident. The Clerk indicated that he had now written to the resident to explain the Council's approach to tree management and to provide an indication of the likely timescales for the inspection and any subsequent action

On the general matter of communications, Councillor Renison mentioned a concern raised by Councillor Meager about some views exchanged on the Council's Whats App group that might be perceived as supporting a racial stereotype. Members were reminded that the Council's official communications platforms might be subject to freedom of information requests and care should be taken to use these platform responsibly. The Chair reminded Members that the Council had previously considered a draft social media policy. The Clerk undertook to look into whether the policy had been formally adopted and made available.

Members noted that Councillor Meager might not be able to attend every Council meeting due to her other commitments and remained supportive of her situation.

Decision - To note the correspondence submitted to the Parish Council.

WPC.72 Library Box – Winwick Park Estate

Members considered a report of the Operations and Finance Officer on the installation of the library box on Winwick Park estate. The report included an assessment of the Council's insurance position, relevant health and safety legislation and provided some photographs of the structure, as well as a risk assessment.

Councillor Mann reminded Members that this matter had been discussed at previous meetings. In summary, he had originally indicated that he was proposing to buy a library box for the local community. In fact, the box had already been purchased by the residents at that time, so he had advised them not to install it pending the Council's decision. However, residents had proceeded to invite a local tradesman to complete the installation. Under the circumstances, Councillor Mann was seeking the Council's consent to adopt the box.

Councillor Rennison confirmed that she had now viewed the installation during a recent site visit. The Chair reported that he had carried out the risk assessment of the installation using AI. The risk assessment section of the report included a description of the installation, the hazards identified and current level of risk, as well as a suggested action plan recommending appropriate control measures. The report then reassessed the new levels of risk with the remedial works in place.

The main issues were that the unit was standing on only one leg, was secured to a fence with a cable-tie and had no physical joint to its base. Ideally, there should at least be a bolt between the unit and its stand.

Councillor Mann noted the issues identified, but considered that any installation would have an element of risk attributed to it and that it was a matter for the Council to determine what level of risk was reasonable to accept. Accordingly, he was asking for the library box to be adopted in its current state. Guidance from the Cheshire Association of Local Councils (ChALC) confirmed that parish councils could adopt items and structures gifted to them. The Chair accepted that the Council was legally permitted to adopt the library box, but indicated that the Council's insurance would not cover a structure if the installation was not undertaken by a competent person. The situation could be remedied if the box was correctly installed.

Councillor Mann queried the whether the interpretation of the insurance position was correct. The Chair confirmed that he had seen the detailed wording of the relevant clause in the policy documents. Councillor Rennison considered that appropriate course of action would, therefore, be to fix the installation. Mrs Hinkins concurred that the box should be properly secured. The Chair considered that funding would need to be identified for this work. A crude estimate was that the work would require up to one day by a tradesperson, plus materials. Councillor Mann expressed that view that other Council installations had not been subject to the same level of scrutiny and that the Council had been inconsistent in its approach to risk management. Members and Officers did not agree with this view but, in any event, remained concerned about this particular installation.

As a way forward, the Chair suggested that the Council should engage a suitable tradesman to assess whether the library box was safe. He was not suggesting that the box be removed at this stage, but was concerned to gain an understanding of whether the Conucil would be taking on board a substantial risk if it chose to adopt the box in its current form. Councillor Mann gave an 'in principle' commitment to pay for the survey, subject to being consulted on the likely cost. The Chair noted that he did not have a tradesman in mind who could undertake this work, but there was a need to get to a position where the item was insurable.

Decision –

(1) To note the update on the library box installation.

(2) To request Officers to look into engaging a competent person to undertake a survey of the library box installation and, if possible, to quote for any remedial works that might be required.

WPC.73 Winwick Educational Foundation

The Chair provided a brief update as to progress on the winding up of the Trust. The Charity held some funds which would need to be dispersed for similar charitable purposes. The Foundation also owned an area of land which would need to be sold. The Trust was currently in discussions with a third sector organisation which was interested in the use of this land. Details of the discussions were financially sensitive and not currently for publication.

Decision – To note the update on the Winwick Educational Foundation.

WPC.74 Ward Reports / Updates

Peel Hall Ward

Councillor Rennison reported that an Impact Day would be held on Sunday in Peel Hall. Further tree planting would be undertaken soon to replace the trees inadvertently mowed down by Warrington Borough Council. An application was due to be made shortly for funding for Mill Farm Pond. The other pond in the vicinity was part of the drainage system, so could not be altered. It was also proposed to create a safe hedgehog release area. The Friends of Peel Hall Park were also looking to recruit a young person to manage their social media content.

Councillor Mann enquired if any bat boxes were planned. Councillor Rennison indicated that the group was still discussing various items with Vanessa Rothwell from Torus. The Chair added that he had also asked if Ms Rothwell could find a suitable college student to promote the church's events.

Councillor Rennison recounted that she and a colleague had been painting a bench and the microphones had been left running. The resulting banter had been entertaining and might inspire a future podcast. Councillor Mann asked if the exposure on Stacey Dooley Helps Out had led to any permanent increase in the number of volunteers. Participants has been mostly Friends of Peel Hall Park or

members of the Litter Network. Councillor Mann suggested getting in touch with the Puddle Project. He offered to make some introductions.

Councillor Rennison indicated that the group intended to place planters on the grassed areas to prevent cars parking there. A formal car park was available. She also noted that no trees had been lost in the recent storms. She reported that one person on a bike had recently been injured on a slippery footbridge. The wire mesh surfacing material had been incorrectly installed. She noted that the Borough Council was replacing worn panels on the other bridge, but were doing this piecemeal rather than as part of a coordinated replacement project.

Winwick Ward

There were no updates regarding Winwick on this occasion.

Decision – To note the ward updates provided

WPC.75 Date and Time of Next Meeting

Decision – To note the date of the next meeting on 24 November 2026 at 7.30pm.

WPC.76 Finance Officer Report (Continued)

Mrs Hinkins drew Members' attention to the draft Precept figures. Councillor Mann noted that more information would n be available after the Chancellor's Autumn Statement. Mrs Hinkins reported that the figures for the Real Living Wage increase in 202728 were already known. Councillor Mann noted that the CPIH rate of inflation in September 2026 was 3.6%. Mrs Hinkins considered that the minimum uplift in the Precept would need to be 3%. However, the Council Tax Base was not yet known and was likely to increase due to completed housing developments. The Chair indicted that it might be possible to keep Council Tax bills at current levels if the Council Tax Base led to a significant uplift in the precept. Members were reminded that the Council Tax Base figure should be available in November.

Councillor Mann expressed concern that Warrington Borough Council might seek to delegate some services to parish councils to help to balance its Budget.

Members considered whether any Pride in Pace Fund schemes would be provided in the area.

The Chair noted that the formal Management Committee was no longer operational, so a special Council meeting might need to be convened in early January 2027 to set the Precept. Mrs Hinkins hoped that it would be possible to reach a decision on the Budget and Precept in November.

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WINWICK PARISH COUNCIL – ACTION LIST / REFERRAL LOG 2026/27

No.	Issue	Minute No.	Date of Raising	Referred To	Referral Date	Response Date	Comments	Progress
1	To request the Clerk to provide a report to a future meeting on the implications of Neighbourhood Plans.	WPC.65(2)	27/09/22	Clerk	-	-	Initial research undertaken. A full report will be provided to a future meeting.	
2	To reaffirm that the Clerk, in consultation with the Chair, be authorised to continue to work on the 2018 Edition of the NALC Model Standing Orders and to complete those sections where local choice was required, so as to make available revised Standing Orders for consideration by the Council as soon as possible.	WPC.6(1)	14/05/24	Clerk	-	-	Draft close to completion. The core document has now been prepared, but further work is required to refine those sections where there are local choice options available. A full report will be provided in the near future.	
3	To agree to look into the development of a rationalised core specification for gardening and grounds maintenance provision, including consideration of what enhancements might be delivered via volunteers. That Councillor Griffiths be authorised to make enquiries with the Community Payback scheme in connection with	WPC.59 WPC.98(2)	23/07/24 22/10/24	All councillors and Operations and Finance Officer Councillor Griffiths	-	-	Further discussions on rationalising the gardening provision might include use of the Community Payback Scheme or HM Thorn Cross Prison outreach programme. Work to date had focused on redecorating the Community Centre. Inmates with suitable gardening skills would need to be identified. Start up and progress would continue to be monitored	

	assistance for litter picking.							
4	To authorise the Chair, Vice-Chair and Operations and Finance Officer to meet with representatives of Winwick CE Primary School to seek to resolve the access arrangements.	WPC 144(c)	28/01/25	Chair, Vice-Chair and Operations and Finance Officer	-	-	A positive dialogue with the school is on-going	
5	To note that the Council's Publication Scheme contained some information that was now out of date and to request that the Clerk carry out a review of the document, as soon as possible and in any event, within the next six months.	WPC 8(2)	27/05/25	Clerk	-	-	The Clerk has sent a copy of the existing Scheme to the Chair and will commence a review of the document shortly.	
6	To request the Operations and Finance Officer to obtain measurements for a replacement notice board at the Plough Inn and that the Council consider the matter further at its next meeting.	WPC 69(2)	23/09/25	Operations and Finance Officer	-	-	The existing board has been made safe, but the intention is to replace it using funding from Vistry	
7	To note the report, to approve the overarching project themes and to request the Operations and Finance Officer (subject to any time constraints) to develop suitable project plans in consultation with elected members.	WPC 109	25/11/25	Operations and Finance Officer	-	-	Under consideration The project themes, linked to possible grant funding, related to the following: • Wildflowers and tree planting; • Resurfacing the children's play areas on Myddleton Lane Playing Fields; and • Improvements to facilities at	

							the Community Centre.	
8	To undertake to work in collaboration with the Operations and Finance Officer to identify efficiencies and savings within the Budget.	WPC 117(3)	13/01/26	All Members and Operations and Finance Officer	-	-	Consideration of efficiencies is on-going	
9	To reinstate the Action to write to Chef and Brewer about the Swan/Premier Inn Fence	WPC 160(2)	24/03/26	Clerk	-	-	A chase up letter will be sent shortly	
10	To include the tree stump carving update on the next Action List.	WPC 17(2)	23/06/26	Clerk	-	-	A verbal update may be provided	
11	To approve the submission of a formal objection to the Golborne Road (Phase 2) planning application, when published.	WPC 52(2)	22/09/26	Clerk	-	-	The closing date for comments ended on 02/11/26. A verbal update may be provided.	
12	To request the Operations and Finance Officer to review the job descriptions for new bar staff in January 2027.	WPC 54(2)	22/09/26	Operations and Finance Officer	-	-	Not due to commence until 2027	
13	To defer a decision on adoption or removal of the library box on Winwick Park estate until the next meeting of the Council and that the Clerk include a suitable item on the Agenda for that meeting.	WPC 55(1)	22/09/26	Clerk	-	-	The matter has been incorporated into Action 18 below	
14	To request that Councillor Mann provide further information in support of	WPC 55(2)	22/09/26	Councillor Mann	-	-	The matter has been incorporated into Action 18 below	

	his assertion that the library box does not present a significant health and safety or financial risk to the Council and will be covered by the Council's existing public liability insurance.							
15	To approve the submission of a joint bid with Winwick Spartans FC, to Howdens Gamechanger Programme, for kitchen refurbishments at Winwick Community Centre.	WPC 56(2)	22/09/26	Operations and Finance Officer / Councillor Herron	-	-	A verbal update may be provided	
16	To approve the siting of an additional container for use by Winwick Spatans FC adjacent to the existing container in the Community Centre car park.	WPC 56(3)	22/09/26	Councillor Herron	-	-	A verbal update may be provided	
17	To request that the Clerk locate a copy of the Registration of Title for the Community Centre for submission in connection with the proposed bid to the Howdens Gamechanger Programme.	WPC 63 (2)	27/10/26	Clerk	-	-	The Registration of Title has been located and was forwarded to Cllr Herron on 31/10/26	
18	To request Officers to look into engaging a competent person to undertake a survey of the library box installation and, if	WPC 72(2)	27/10/26	Operations and Finance Officer	-	-	A verbal update may be provided	

	possible, to quote for any remedial works that might be required.							

Progress Legend

- Completed
- On hold/Completed:Immediate review programmed
- Progressing to target
- Issues (exception)
- Early progress / just started
- Not started (lower priority)

Version 1.0 - (Final) – 23/11/26

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Winwick Parish Council

Correspondence since 27 October 2026 (or not previously reported)

1. E-mails from Sharon Angus-Crawshaw, Cheshire Association of Local Councils (ChALC), enclosing bulletins highlighting relevant parish news and other focused correspondence – 02/11/26, 09/11/26, 13/11/26, 16/11/26 and 23/11/25

2. Calendar appointment about a virtual Parish briefing in connection with Development Management Committee Local Plan Consultation and Constitution Changes, due to be held on 04/11/26 at 4.00pm – 03/11/26

3. E-mail survey from SP Energy Networks seeking feedback about the impact of Storm Austen and Storm Boelo between the 22 and 26 October – 03/11/26

4. E-mails from Rebecca Lee, Legal Support Officer, Warrington Borough Council, about a Town Police and Clauses Act Notice relating to Remembrance Sunday parades on 8 November 2026 – 04/11/26

4. Follow up e-mails from a resident, DA, seeking updates on progress in assessing a tree on Mydddleton Lane Playing Fields overhanging a property on Falcondale Road – 07/11/26 and 12/11/26

5. E-mail from Trevor Sherman from Winwick village, Northamptonshire, enquiring if the Parish would be interested in town twinning arrangements – 09/11/26

6. E-mail from Lauren Sheard, Future Airspace Consultation Advisor, Manchester Airport Future Airspace project, about the proposals for coordinated public consultations on airspace changes – 10/11/26

7. Complaint submitted by a customer, MN, about arrangements for and service in connection with a booking of an 18th birthday party at the Community Centre – 16/11/26

8. Internal e-mail from Councillor Mann about correspondence received from the Electric Vehicles Project Team, PLACE Directorate, Warrington Borough Council identifying Waterworks Lane as a possible site for a public EV charging point – 16/11/26

9. E-mail reminder from Phil Perry, Democratic Services Assistant, Warrington Borough Council, about the Borough Council's proposal to post copies of the Declarations of Interest forms for parish councillors on its own website – 17/11/26

10. E-mail from Carmel Shaw, Senior Consultant, Knight, Kavanagh & Page Ltd, about open space, sport and recreation study being undertaken on behalf of Warrington Borough Council – 18/11/26

11. E-mails from Vencel Duszka, Cheshire and Warrington Traveller Team, Cheshire West and Chester Council about two unauthorised encampments, one at Tesco Extra Car Park area, Winwick Road, Warrington and a second at Tesco Store Car Park, Dallam Lane, Warrington – 23/11/26(x2)

12. Follow up e-mail from a resident, LMcG, about the majorettes events held on Myddleton Lane Playing Fields, informing the Council of advice received from Warrington Borough Council about admission arrangements to the site and requesting notification of the dates of any future events – 23/11/26

13. Various promotional e-mails and mailshots for goods or services linked to typical parish activities or community services from the following organisations:-

    - Clear Councils - Insurance
    - CloudyIT – IT solutions
    - Democratic Website – tailored parish websites
    - Futurform – branded entrance mats
    - Just Blinds – blinds, etc
    - MyCommunityDefib - AEDs
    - Paper2Audio – text to speech software
    - Sutcliffe Play – outdoor play equipment
    - Severnside Defibs and Training Ltd - AEDs
    - We Find Any Learner – training courses

Up to date as at 23/11/26

Winwick Parish Council

Planning Matters since 27 October 2026

General Correspondence (7)

1. E-mails from Sandra Beckett, Senior Enforcement Officer, Warrington Borough Council enclosing lists of enforcement cases closed and received between 26 October and 20 November 2026 – 02/11/26, 09/11/26 16/11/26 and 23/11/26

2. E-mail to parish clerks from Ben Fletcher, prospective Conservative Mayoral Candidate, in response to issues raised with him by Councillor Mann, regarding the proposed Intermodal Logistics Park North (ILPN) development - 03/11/26

3. Internal e-mail from Councillor Mann, providing a summary of the issues raised in Warrington's Local Plan review, including a list of sites being promoted in and around Winwick and Hermitage Green – 03/11/26

4 Internal e-mail from Councillor Mann, providing updated information in connection with the proposed Severn Trent Anaerobic Digestion (Biogas) facility - 06/11/26

5. Follow up e-mail from a resident, GW, highlighting proposals and expressing concern that a second developer is planning to build on the opposite side of Waterworks Lane, i.e. across the lane from the Bellway Homes development, with plans for approximately 200 homes – 15/11/26

6. E-mail from the Planning Policy and Programmes Team, Warrington Borough Council, about the proposed Local Plan Content and Evidence Consultation, which was due to commence on 17 November 2026 and will close at 5pm on 11 January 2027 – 17/11/26

7. E-mail from resident, Richard Ward, on behalf of the Battle of Winwick Society confirming that planning permission for the proposed Battlefields monument has now been granted – 20/11/26

Domestic Planning Applications (0)

NIL

Non-Domestic Planning Applications (4)

8. Application No: 2026/01455/NMA - Non-Material Amendment
   Location: Land At Peel Hall, Warrington
   Proposal: Non-material amendment-Reposition of plot 341 on previous application
   2025/00745/VARC
   Decision Level: Schedule 1 (Officer Decision)
   (For information only)

9. Application No: 2026/01483/DISCON - Discharge of Condition
Location: REEVES HOUSE Hermitage Green Lane, Winwick, Warrington, WA2 8SJ
Proposal: Discharge of Condition 11 (Characterisation, Remediation and Verification) on application 2025/00333/FUL (demolition of barn and new dwelling)
Decision Level: Schedule 1 (Officer Decision)
(For information only)

10. Application No: 2026/01511/NMA - Non-Material Amendment
Location: Land At Peel Hall, Warrington
Proposal: Proposed amendment to the wording of condition 1 (approved plans) on 2024/00142 (Residential development) to allow for the change in location of the substation
Decision Level: Schedule 1 (Officer Decision)
(For information only)

11. Application No: 2026/01319/FUL
Location: Land Off Newton Road, Winwick, Warrington, WA2 8SH
Proposal: Erection of an agricultural livestock building Burtonwood and Winwick
Consultation End Date: 25-11-2026

Up to date as at 23/11/26

Finance report to Winwick Parish Council Full Council meeting 24th Nov 2026

In October we have had £14.3k of income through the centre. This is made up of the following income streams which are denoted against target figures:

Bar sales missed target by £5.3k in October, missing a straight monthly split by £5.3k. We are now behind the ytd target by £7.6k.

	Apr	May	June	July	Aug	Sept
Percentage of total	8.26%	8.58%	10.17%	11.56%	7.60%	8.99%
Budget	£13,918.10	£14,457.30	£17,136.45	£19,478.60	£12,806.00	£15,148.15
Actuals	£14,902.11	£14,390.17	£17,271.58	£22,052.31	£10,419.86	£11,628.36
P/L	-£65.66	-£426.16	-£3,643.88	£6,751.19	-£5,326.24	£1,401.21
	Oct	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**
Percentage of total	8.32%	8.06%	8.28%	6.12%	6.45%	7.62%
Budget	£14,019.20	£13,581.10	£13,951.80	£10,312.20	£10,868.25	£12,839.70
Actuals	£8,692.12	£0.00	£0.00	£0.00	£0.00	£0.00
P/L	-£5,373.48					

Monthly averages bar sales

Overall average	£170.55	£199.57	£282.22	£273.80	£601.94	£1,210.59	£492.98

Apr Average	£227.17	£218.92	£247.67	£316.90	£589.43	£1,182.23	£802.08
May Average	£154.52	£194.70	£172.16	£279.83	£561.78	£1,037.46	£643.82
June Average	£137.42	£237.80	£288.73	£215.86	£982.82	£1,832.12	£519.85
July Average	£218.96	£266.49	£669.82	£318.39	£790.99	£2,323.44	£477.19
Aug Average	£217.40	£149.68	£174.94	£304.03	£215.59	£919.19	£268.18
Sept Average	£138.21	£177.83	£168.90	£261.48	£568.85	£1,046.48	£458.68
Oct Average	£96.74	£147.44	£193.36	£213.29	£493.88	£441.61	£299.53

Key
Percentage
Target
10% up
20% up
30% up
40% up
50% up

Room hire sales missed target by £1.3k in October, missing a straight monthly split by £1.2k.

	Apr	May	June	July	Aug	Sept
Percentage	8.58%	9.17%	9.01%	9.36%	5.18%	9.13%
Fee	£5,577.00	£5,960.50	£5,856.50	£6,084.00	£3,367.00	£5,934.50
Actual	£4,979.50	£5,497.50	£4,522.00	£6,022.50	£5,533.50	£7,495.50
P/L	-£65.66	-£426.16	-£3,643.88	£6,751.19	-£5,326.24	£1,401.21
	Oct	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**
Percentage	8.45%	10.05%	6.53%	8.67%	8.33%	7.56%
Fee	£5,492.50	£6,532.50	£4,244.50	£5,635.50	£5,414.50	£4,914.00
Actual	£4,188.50	£0.00	£0.00	£0.00	£0.00	£0.00
P/L	-£5,373.48					

Room hire hours monthly averages

annual average	14.23	16.57	16.26	12.50	8.29	20.84	12.13

APR ave	11.25	18.25	13.40	11.80	3.25	20.25	16.25
MAY ave	9.75	19.50	18.75	15.25	7.40	19.60	12.40
JUNE ave	13.20	15.40	15.50	13.25	13.75	22.75	19.20
JULY ave	17.25	19.00	15.80	12.50	9.20	24.50	14.25
AUG ave	14.40	14.00	17.50	10.00	11.00	26.40	4.20
SEPT ave	17.75	16.40	19.20	11.25	7.75	16.50	11.75
OCT ave	16.25	13.75	13.75	13.40	6.20	16.00	9.50

Key
10%
20%
30%
40%
50%
60%
70%
80%
90%
100%

Room hire statistics are showing for 40.2% of rooms utilised 24.23% of hours available are used.

	AM (9-3)	PM (3-7)	Night (7-close)	Total room usage	Total room availability	%
April	38	47	52	137	360	38.06%
May	43	48	50	141	372	37.90%
June	45	55	52	152	360	42.22%
July	47	59	52	158	372	42.47%
Aug	45	57	42	144	372	38.71%
Sept	41	55	61	157	360	43.61%
Oct	37	53	53	143	372	38.44%

	Hours utilised	Total hours availability	%
April	403	1784	22.59%
May	450	1840	24.46%
June	478	1784	26.79%
July	487.5	1848	26.38%
Aug	435	1836	23.69%
Sept	438	1784	24.55%
Oct	391	1852	21.11%

Field hire sales exceeded target by £480.15, and missed a straight monthly split by £616.00

	Apr	**May**	**June**	**July**	**Aug**	**Sept**
Percentage	4.13%	6.81%	3.03%	5.81%	3.36%	2.59%
Fee	£681.45	£1,123.65	£499.95	£958.65	£554.40	£427.35
Actual	£1,132.00	£1,481.00	£788.00	£767.00	£815.00	£1,584.00
P/L	-£65.66	-£426.16	-£3,643.88	£6,751.19	-£5,326.24	£1,401.21
	Oct	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**
Percentage	1.69%	1.32%	0.35%	67.15%	2.61%	1.14%
Fee	£278.85	£217.80	£57.75	£11,079.75	£430.65	£188.10
Actual	£759.00	£0.00	£0.00	£0.00	£0.00	£0.00
P/L	-£5,373.48					

The centre is showing a £5,373.48 loss for October, an improvement of £332.58 on this time last year. This increases the loss to £6.7k on the year to date but is still an improvement of £12.7k on the previous year.

There has been £12k of expenditure against the precept in September. We have had £82k of expenditure against the precept on the year to date.

October's update on the community allowance is summarized below:

Summary

Item	Cost
Bingo	£672.00
Forget me not café	£720.00
Community meetings	£1,050.00
Parish events	£770.00
PTFA events	£420.00
Borough surgery	£210.00
Parish meetings	£682.50
Quiz nights	£1,400.00
Beer festival	£800.00
Carnival	£200.00
Christmas tree	£0.00
Sports	£1,225.00
Total	**£8,149.50**

Additional costs - events

Item	Cost
April	£25.00
May	£125.00
June	£25.00
July	£300.00
August	£0.00
September	£25.00
October	£200.00
November	£0.00
December	£0.00
Jan	£0.00
Feb	£0.00
Mar	£0.00
Total	**£700.00**

Total used
£11,774.50

Football clubs

Month	Sessions	Total hours used	Value
April	1	2	£60.00
May	1	3	£90.00
June	5	28	£840.00
July	7	55.5	£1,665.00
Aug	2	6	£180.00
Sept	1	3	£90.00
Oct	0	0	£0.00
Nov			£0.00
Dec			£0.00
Jan			£0.00
Feb			£0.00
Mar			£0.00
	17	**97.5**	**£2,925.00**

Other items:

- Playground repairs - Parish repairs and repaint to be done – 1 rocker quote requested, awaiting response. Flooring to be resurfaced quote requested, awaiting response.

- Entrance gates – Further progress made on the fences/gates. Still 5 fences and 3 gates to paint, plus the 2 gates that have been started to finish. - work on this will continue in the new year as weather conditions have not been suitable to continue this.

- Work on the main hall doors completed, minor touch ups required in main hall and the hallway painting is ongoing

Events

Events in October have had the following results:

Oct quiz 02/10

Tickets Sold	0
Ticket Price	£0.00
Ticket Sales	£0.00
Bar Sales	£1,370.07
Total Income	**£1,370.07**

Act	£0.00
Bar Stock	£634.29
Prize	£25.00
Staff	£215.20
Food	£0.00
Total expenditure	**£874.49**

Profit/ Loss	**£495.58**

Halloween parties 31/10

Tickets Sold	103
Ticket Price	£1.50
Ticket Sales	£154.50
Bar Sales	£712.78
Total Income	**£867.28**

Act	£175.00
Bar Stock	£329.99
Prize	£34.00
Staff	£282.46
Food	£0.00
Total expenditure	**£821.45**

Profit/ Loss	**£45.83**

Bingo

Bingo has been ongoing every Tuesday and has resulted in a small amount to put back into covering overheads.

Month	P/L
April	£48.70
May	£15.85
June	-£3.42
July	£59.99
August	£31.75
Sept	£88.32
Oct	£58.64
Nov	
Dec	
Jan	
Feb	
Mar	
Total	**£299.83**

Payments made since those reported in the Full Council meeting report Oct 2026.

Payments Community Centre		
16Nov2026	£793.07	T&JT Barton
16Nov2026	£479.95	RIJO
13Nov2026	£66.60	Easyflow ltd
13Nov2026	£80.00	Marzena Nawrat
09Nov2026	£441.83	Water Plus Limited
09Nov2026	£984.48	T&JT Barton
03Nov2026	£25.00	Magicjayjay
02Nov2026	£927.78	T&JT Barton
02Nov2026	£135.60	Clear Brew
02Nov2026	£150.00	Magicjayjay
26Oct2026	£1,227.12	T&JT Barton
26Oct2026	£332.49	IBA Electrical
26Oct2026	£22.20	Easyflow ltd
Payments Parish		
16Nov2026	£195.00	Gardenia Gardens
10Nov2026	£69.00	RBL
09Nov2026	£222.00	Xeinadin LTD
03Nov2026	£800.00	David Hannan
21Oct2026	£2,841.17	Chsh. Pension Fund
21Oct2026	£3,921.51	HMRC Cumbernauld
Direct debits Community Centre		
05Nov2026	£314.88	TNT SPORTS
30Oct2026	£776.00	WBC
20Oct2026	£523.11	BRITISH GAS
20Oct2026	£187.60	GASKELLS WASTE
Direct debits Parish		
16Nov2026	£1,117.59	LLOYDS BANK PLC
11Nov2026	£3,342.10	HMRC E VAT
04Nov2026	£46.80	XERO UK
31Oct2026	£27.40	Service Charge
26Oct2026	£43.96	PAYZONE
20Oct2026	£168.71	WORLDPAY

Part 2:

1) Debtors

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Profit and Loss
Winwick Parish Council
1 April 2026 to 31 Oct 2026

	31 Oct 26	YTD
Income		
210 Room hire income	£4,188.50	£38,239.00
225 Buffet sales income	£0.00	£0.00
230 Bar sales income	£6,330.53	£77,422.34
231 Bar snacks income	£378.70	£3,405.10
232 Soft drinks income	£1,235.09	£13,980.87
260 Ticket sales income (Events)	£385.50	£1,753.50
Bar tea and coffee	£747.80	£4,590.20
Inpost income	£225.00	£765.00
Entertainer	£0.00	£0.00
Field income	£759.00	£7,326.00
Payzone income	£0.00	£357.00
LC Bar till discrepancies	£109.32	£213.57
Total Income	**£14,359.44**	**£148,052.58**
Less Cost of Sales		
bar snacks expenditure	£197.55	£1,366.48
Beverage supplies (Coffee, milk	£721.44	£1,711.79
Entertainer	£0.00	£0.00
buffet events	£0.00	£0.00
Buffets	£0.00	£0.00
Tuck shop	£0.00	£0.00
Payzone	£0.00	£440.45
Drink purchases (and other bar it	£2,807.25	£29,915.88
LC Direct Wages	£5,554.81	£46,339.97
soft drinks expenditure	£563.66	£5,037.08
Total Cost of Sales	**£9,844.71**	**£84,811.65**
Gross Profit	**£4,514.73**	**£63,240.93**
Less Operating Expenses		
Bad Debt	£0.00	£0.00
DJ's bouncy castles, etc - events	£553.86	£2,184.51
LC Bar & Cleaning sundries	£413.38	£2,393.57
LC Bottled Gas	£55.50	£814.00
BT sport	£262.40	£1,789.46
LC Cleaning	£807.00	£6,039.05
LC consulting	£59.50	£416.50
LC Electricity (Light, Power)	£435.93	£4,404.89
LC Equipment	£430.28	£1,476.88
LC Fire extinguishers	£0.00	£0.00
LC Gas (Heating)	£86.25	£1,571.98
LC General Expenses	£0.00	£0.00
LC Landline telephone and Broad	£0.00	£1,256.54
LC Pension costs	£1,088.23	£8,106.10
Rates	£776.00	£5,430.00
LC Repairs & Maintenance	£494.16	£1,694.73
tv licence	£0.00	£0.00
LC Trade waste	£117.24	£1,133.32
LC Water and Sewerage	£441.83	£3,338.72
Managers salary and NI	£2,833.57	£21,221.22
PAYE Payable	£848.08	£6,283.16
Stocktaking Services	£185.00	£385.00
Total Operating Expenses	**£9,888.21**	**£69,939.63**
Net Profit	**-£5,373.48**	**-£6,698.70**

Profit and Loss
Winwick Parish Council
1 April 2025 to 31 Oct 2026

	31 Oct 26	YTD
Income		
Litter picker income	£2,115.00	£14,805.00
Grants	£2,500.00	£2,500.00
Advertising	£0.00	£0.00
Precept	£0.00	£157,176.58
Total Income	**£4,615.00**	**£174,481.58**
Less Cost of Sales		
Total Cost of Sales	**£0.00**	**£0.00**
Gross Profit	**£4,615.00**	**£174,481.58**
Less Operating Expenses		
Administration expenses	£35.44	£311.58
advertising	£254.85	£592.08
internal audit	£0.00	£1,675.00
external audit fee	£0.00	£1,050.00
cctv	£0.00	£1,128.28
election expenses	£0.00	£0.00
donations	£0.00	£0.00
RBL Donation	£0.00	£0.00
xmas tree lights	£0.00	£0.00
intruder alarms	£500.00	£500.00
Bank Fees	£163.53	£2,484.36
Clerk's salary	£973.69	£6,815.83
Training	£0.00	£0.00
Consulting	£0.00	£0.00
Grass cutting	£0.00	£0.00
Grounds Maintenance	£162.50	£1,137.50
Insurance	£0.00	£0.00
Legal / Licencing Expenses	£2,140.61	£2,961.58
Litter Pick Costs (Shared)	£1,990.57	£14,929.32
Litter pick vehicle	£0.00	£0.00
Loan charges	£0.00	£4,847.54
PAYE Payable	£667.78	£5,821.86
Payroll	£370.00	£1,375.00
Pay zone fees	£36.63	£290.79
Pensions Costs (Empr's contr)	£1,171.05	£8,753.56
Playground repairs	£0.00	£300.00
Tree maintenance	£0.00	£2,700.00
Professional fees	£0.00	£0.00
Repairs and maintenance	£0.00	£0.00
RFO Salary (and NI)	£2,748.15	£20,954.54
Traffic management	£0.00	£0.00
Japanese Knotweed	£0.00	£0.00
Subscriptions	£55.54	£376.78
Planters	£480.00	£870.00
Swan green, winwick park, radley com	£320.00	£2,210.00
Total Operating Expenses	**£12,070.34**	**£82,085.60**
Net Profit		**£92,395.98**

Parish reserves	-£18,195.32
Leisure Centre deficit/profit 25/26	-£6,698.70
Balance of overall reserves	£67,501.96